



## Library Board Meeting Agenda

### Indianapolis-Marion County Public Library

Notice Of The Regular Meeting  
August 22, 2022

Library Board Members Are Hereby Notified That The Regular Meeting  
Of The Board Will Be Held At The

Library Services Center  
2450 North Meridian Street, Room 226  
At 6:30 P.M.

For The Purpose of Considering The Following Agenda Items  
Dated This 18th Day Of August, 2022

The public is invited to view/listen  
to the Regular Meeting via a YouTube live stream link which will be  
available on the Library's website prior to the start of the Meeting as follows:

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

Public comment can be made in-person at the Library Services Center.

JUDGE JOSE D. SALINAS  
President of the Library Board

### -- Regular Meeting Agenda --

1. Call to Order
2. Roll Call

# Library Board Meeting Agenda

## 3. Public Comment and Communications

### a. Public Comment

The Public has been invited to the Board Meeting.

At every Library Board meeting we open with a time for public comment. We welcome feedback from the public about our Indianapolis Libraries, and this is a time when the public may address the Library Board. If there are several of you representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered. Please note also that this public comment time is not the appropriate forum for commenting on matters related to alleged employee misconduct. Any such matters should be brought promptly to the attention of the Library's Interim CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. **A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. EACH SPEAKER SHOULD GIVE THEIR NAME AND THEIR ADDRESS.**

### b. Dear CEO Letters and Responses (at meeting)

### c. Correspondence for the Board's general information. (at meeting)

## 4. Approval of Minutes

### a. Regular Meeting, July 25, 2022 (enclosed)

## COMMITTEE REPORTS

## 5. Finance Committee (Patricia A. Payne, Chair; Raymond J. Biederman, Hope C. Tribble)

### a. Report of the Treasurer – July 2022 (enclosed)

### b. Resolution 44 – 2022 (Resolution for Appropriation and Tax Rates – 2023 Budget) (enclosed)

### c. Resolution 45 – 2022 (Resolution to Set Maximum Tax Rate for the Debt Service Fund for 2023 Budget Year) (enclosed)

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- d. **Resolution 46 – 2022** (Final Bond Resolution – Series 2022 Bonds) (enclosed)
- e. **Resolution 47 – 2022** (Approval of EBSCO Annual Print Subscription Renewal Quote) (enclosed)
  
- 6. Diversity, Policy and Human Resources Committee (Hope C. Tribble, Chair; Curtis W. Bigsbee, Patricia A. Payne)**
  
- 7. Facilities Committee (Curtis W. Bigsbee, Chair; Dr. Khaula Murtadha, Rev. T. D. Robinson)**
  - a. **Update** – Garfield Park Branch and Other Projects Associated with the Upcoming 2022 Bond. (at meeting)
  - b. **Resolution 48 – 2022** (Approval to Amend the Services Contract for Housekeeping Services) (enclosed)
  
- 8. Library Foundation Update (Dr. TD Robinson, Library Board Representative)**
  
- 9. Report of the Interim Chief Executive Officer**
  - a. **Confirming Resolutions:**
    - 1) **Resolution Regarding Finances, Personnel and Travel (49 – 2022)**  
  
Enclosed.
  - b. **Interim CEO August 2022 Update** (at meeting)
  - c. **Presentation for the Digital Roadmap** – Marianne McKenzie, Supervisor, Digital Inclusion, will make the Presentation. (at meeting)

## UNFINISHED BUSINESS

10.

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## NEW BUSINESS

11.

## DISCUSSION AND AGENDA BUILDING

**12. Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

**September 2022 –**

## INFORMATION

### 13. Materials

- a. **Notes of July 19, 2022 Finance Committee Meeting** (enclosed)
- b. **Notes of August 9, 2022 Finance Committee Meeting** (enclosed)
- c. **Notes of August 9, 2022 Diversity, Policy and Human Resources Committee Meeting** (enclosed)

### 14. Board Meeting Schedule for 2022 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meeting Schedule for 2022** will be updated as necessary throughout the year.
- b. **Library Programs/Free Upcoming Events** may be found at [attend.indypl.org](http://attend.indypl.org).

### 15. Notice of Special Meetings

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## **16. Notice of Next Regular Meeting**

Monday, September 26, 2022, at the Library Services Center, 2450 North Meridian Street,  
at 6:30 p.m.

## **17. Other Business**

## **18. Adjournment**



INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
MINUTES OF THE REGULAR MEETING  
JULY 25, 2022

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The Indianapolis-Marion County Public Library Board met in person at the Library Services Center, 2450 North Meridian Street, Indianapolis, Indiana on Monday, July 25, 2022 at 6:30 p.m. pursuant to notice given in accordance with the rules of the Board.

1. **Call To Order**

Vice President Bigsbee called the meeting to order. Mr. Biederman acted as Secretary.

2. **Roll Call**

Members present in person: Mr. Biederman, Mr. Bigsbee, Ms. Payne and Ms. Tribble.

Members absent: Dr. Murtadha, Dr. Robinson and Judge Salinas.

3. **Public Comment and Communications**

a. **Public Comment**

The Public was invited to the Board Meeting.

Mr. Bigsbee shared that at every Library Board meeting we open with a time for public comment. We welcome feedback from the public about our Indianapolis Libraries, and this is a time when the public may address the Library Board. If there are several of you representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered. Please note also that this public comment time is not the appropriate forum for commenting on matters related to alleged employee misconduct. Any such matters should be brought promptly to the attention of the Library’s Interim CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. **A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. EACH SPEAKER SHOULD GIVE THEIR NAME AND THEIR ADDRESS.**

There were no petitions to come before the Board.

- b. **Dear CEO Letters and Responses** were distributed for the Board's information.
- c. **Correspondence** for the Board's general information was distributed.

#### 4. **Approval Of Minutes: Executive Session, Regular and Special Meetings**

##### a. **Regular Meeting, June 27, 2022**

The minutes from the Regular Meeting held June 27, 2022 had been distributed to the Board.

The minutes were approved on the motion of Mr. Biederman, seconded by Ms. Payne, and the following roll call vote:

Mr. Biederman – Aye

Ms. Payne – Aye

Mr. Bigsbee – Aye

Ms. Tribble – Aye

### COMMITTEE REPORTS

#### 5. **Finance Committee (Patricia A. Payne, Chair; Raymond Biederman, Hope C. Tribble)**

##### a. **Report of the Treasurer – June 2022**

Carolyn Adams, Interim CFO, discussed the Report of the Treasurer that had been distributed to the Board.

Ms. Adams noted that June is halfway through our fiscal year. We have revenues year-to-date of \$25 million. Last year, we had \$21.6 million. Then on our Expenditures year-to-date, our Expenditures are \$21.5 million. We've spent 40% of our Budget at the end of June. The Expenditures are 6.6% higher than this time last year. Last year's Expenditures were \$20.1 million. We're still in the middle of recovering and coming out of the pandemic. The charts on Page 26 of the Report show comparisons over the last four years. We are pretty much on target. We would expect to be spending some more money this year.

: All line items for the Operating Fund look in order. She then pointed out the Cash Projections. The Finance Department uses this to see the Library's cash low points during the year. She did an analysis recently and the ending low balance this year was \$24 million.

She encouraged the Board to peruse the remainder of the Report.

Ms. Payne made the motion, which was seconded by Ms. Tribble, that the Report of the Treasurer be filed for audit.

The Report of the Treasurer was approved for filing for audit on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Ms. Tribble – Aye

b. **Briefing Report – 2023 Proposed Budget**

Ms. Adams reviewed the 2023 Proposed Budget. She noted that the Finance Committee did go through the Budget at their July 19, 2022 meeting. She then reminded the Board that the Public Hearing on the Budget will be held on August 9, 2022 at 10:00 a.m. A more detailed presentation will be made at that time. Also, at the August 22, 2022 Board Meeting, the Board will vote to officially approve the 2023 Budget.

She advised that the Library used zero based budgeting for the 2023 Budget. We asked the departments to actually look at their accounts. In previous years we had been budgeting on top of the Budget

The Operating Fund is budgeted at \$55 million, which is up 5.9% over 2022. The Debt Fund is listed at \$16 million. This covers our required debt payments for 2023. We have a Library Improvement Reserve Fund, and we're planning to budget \$250,000 there. The Rainy Day Fund it is \$1 Million. The Library is budgeting \$250,000 for the Accounting Software upgrade that was postponed until 2023. There is also \$1 million in the Rainy Day Fund for potential construction and legal costs for upcoming renovation projects.

The largest part of our Budget continues to be salaries and benefits. The planned overall increase in this preliminary Budget number is 16.85% or \$5 million. We're planning to focus on and increase our salaries and benefits. This includes money that was set aside for salary adjustments to bring staff a little closer to market. We will start immediately reviewing in detail how that is going to be planned out. The health insurance is being increased eight and one-half percent. We have also doubled our wellness budget for 2023.

There was a discussion about the possible health insurance cost increase. Ms. Adams shared that they had met with the Library's consultant, Apex Benefits. We won't know for sure until September when the final numbers come in about the increase.

Ms. Payne asked about the proposed salary increase of 5% for 2023. Does that mean that every single person who works at the Library will get that increase? Will anyone be left out?



Ms. Adams responded that almost everyone gets that unless someone has a poor annual review.

She also noted that the 5% was set aside for all positions. So, the money is there. And then yes, the second bullet point says there's an additional \$2.5 million reserved for salary adjustments and new positions. And, with regard to the health insurance, even though that Budget is going up eight and one-half percent that doesn't necessarily mean staff contributions are going to have to go up as well.

Ms. Adams commented that the rest of the Budget shows routine items. We've looked at historic numbers and these are pretty good numbers and we feel like there shouldn't be any overages for next year. We had also built up a fund balance during the pandemic and that's allowing us to actually put some money towards salaries.

c. **Resolution 40 – 2022** (Approval of Liability Insurance for Policy Period 2022-2023)

Ms. Adams discussed the information contained in Resolution 40 – 2022. It is a request for approval of the Library's liability insurance for the policy period 2022 – 2033.

She reminded everyone that Gallagher, our insurance broker, had come to June Finance Committee meeting and did an in-depth presentation.

This is the insurance coverage for various exposures related to theft or damage to and destruction of assets, errors and emissions, job related illnesses or injuries to employees, natural disasters and cyber security incidents. The Library contracts through Gallagher who analyzes and recommends coverage. The goal of the coverage is to ensure that claims from these risks do not exceed the commercial insurance coverage.

The premium is going up 12.45% over the previous year. That's due to inflation and the increase in square foot coverage as more buildings are being opened and requesting more robust limits on crime policies.

After full discussion and careful consideration of Resolution 40 – 2022, the resolution was adopted on the motion of Ms. Payne and seconded by Ms. Tribble, to approve Resolution 40 – 2022, the Approval of Liability Insurance for Policy Period 2022-2023.

Resolution 40 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Ms. Tribble – Aye

The resolution is appended to, and made a part of, these minutes.

**6. Diversity, Policy and Human Resources Committee (Hope C. Tribble, Chair; Curtis W. Bigsbee, Patricia A. Payne)**

Ms. Tribble advised that the Library's Interim HR Director is here today. She had shared a high level update at the recent Committee Meeting. Namely, work continues on the reporting tool for employees. The Interim HR Director and the Diversity, Equity and Inclusion Officer have planned a tour of the branches and departments to talk about the Climate Improvement Report and the Report's recommendations.

Focus again is on CEO search. And as you may remember, the closing date for the initial posting was June 26, 2022. Karen Miller, who is the principal with Bradberry Miller and Associates, the CEO Search Firm, will be joining us this evening via Zoom to give us a report to the entire Board on the current status and the process to be used going forward.

At this time, Ms. Miller was introduced and provided the following information:

Good evening Board members. Thank you so much for inviting me to join you this evening. I'm Karen Miller, and I know I've met some of you already, so I won't spend a lot of time on that, but I do have a PowerPoint to kind of walk through the process just to give you all kind of a reminder of where things started and then talk a little bit about where we're headed.

So what I would do is to start by reviewing the timeline, just to kind of catch everybody up and let you know what we've done so far and where things have gone. In February, Bradbury Miller and Associates was hired by you to assist you in the search process for the CEO. And then in March and April, we held many meetings and focus groups. We did feedback surveys that were distributed electronically to a wide variety of individuals, including the public. We drafted and approved a timeline for the search. And then we were able to access the climate study once it was released in late March.

Then in May, we got the position announcement approved by the CEO Search Committee and the Library then created a webpage to outline the search process. And then we got the CEO position posted. We distributed it to a number of library specific posting sites, list serves, etc., during that time. And then of course in June of July, we did the recruiting campaign. We did a newsletter distribution. We hit social media, did our best to reach out and get the word out about the job at as many places as possible in the library communities around the United States. When the position closed at the end of June we commenced some meetings to discuss the candidate pool with the Library's Diversity, Policy and Human Resources Committee and Tisha Galarce, the Interim HR Director. We had some conversations to kind of talk about where things are and where they were headed.

We had a total of 13 applicants for this position, and six were qualified under the guidelines based on the Indiana State Library. After reviewing the candidate pool and having many discussions, we decided that it was important to do our best, to lower the minimum requirements, address the hiring salary range, and then try to redevelop the

announcement based on more information, especially the Climate Improvement Report.

We really thought that was important to try to expand on that from that perspective, which is something we're working on right now, rewriting that position announcement, and then hopefully expanding the candidate pool through all these methods.

Now, just to give you a sense of what the numbers were---for the survey responses, the surveys that we conducted at the very beginning of the process, we had 263 staff and stakeholders respond, over 1,800 people in the community responded to the survey. We used all the information to help us draft the announcement, but we're going to use it to help us draft it again. As you can see on our website where we post positions, it was viewed 817 times and our newsletter reached 1,738 subscribers, all library professionals.

We contacted people through 59 different postings, job sites which have a wide variety of subscribers, but to the best of my knowledge I was able to count at least 16,000 people across all 50 states that should have access to the places where we've posted those positions. And then, of course, we also did 304 individual emails as part of the recruiting as well. And that doesn't include our nominations. I would add another 20 to that actually, so more like 324. All of that taken into consideration, we ended up receiving, like I said, a total of 13 applicants with six qualified applicants.

I know you have a busy night tonight but I will take questions when we're done or when I'm done sharing this information. I'm sure you're wondering if it's fine to repost the position, but what does that gain us? How are we going to do things differently? Here's what we're proposing: I believe the DPHR Committee is already on board with the revised hiring salary range, which we do think is probably the most important and key component to broadening your candidate pool. I did receive an email just yesterday about someone who's interested in potentially applying for the position and mentioned that they felt that the original hiring salary was low.

But what little feedback we did get was definitely pointed toward the salary range. And then also we would like to recommend a set of revised minimum qualifications. I had an extensive conversation with the person responsible for certification at the Indiana State Library and she helped me fully understand what we can require in terms of, or how we could lower those qualifications so that you could at least have a broader candidate pool. These recommendations are based on what she shared with me in terms of getting temporary certification for three years before actually having to meet all of the qualifications that are required under Indiana state library's certification program.

So, in all reality, the lowest you could probably post would be three years professional library experience, but we felt like that was actually a little too low. So, that's why I'm recommending five years professional library experience. The MLS is obviously preferred, but we could consider non-MLS applicants if they're willing to complete the degree within three years of hire, that's how long they could have temporary certificates before needing to have that degree in place. I would also recommend preferring some

experience. So preferring experience as a public library director, preferring experience in a large library system and preferring experience possibly with managing trauma, just simply because it seems like a good thing to request. And honestly it could probably be easily requested at just about any library system.

Ms. Miller was then asked to discuss the approach she was going to use in the extended search. Will different approaches and perspectives for the recruitment and marketing be utilized on the process?

Ms. Miller replied that they want to reach out to the places we have before because we want to make sure people see the differences and the changes. I think that based on some of the feedback I've already started getting, I can tell you that we've already heard from three different people who were paying attention and noticed that you had made a change on the website on the Library's website, saying that they're interested in considering this position.

But in the meantime, we would certainly broaden the candidate pool in terms of reaching out to even more people, trying to reach out to even more people in Indiana this time. And then certainly I think we should start posting the position on some non-profit sites, some places where we might get people who are willing to expand their education, I mean, just bearing in mind, we want to make sure it's really clear in the announcement that they're going to need to get another degree. You may want to make arrangements, like be thinking about whether you want to help subsidize that as part of a package, but I'm just throwing that out there for now. That's not part of any kind of recruiting technique. But I would say like certainly looking beyond just traditional library, we'll post it at as many places as we can find to post it where we think people will be looking.

Ms. Tribble asked if the 13 went down to the six, if you changed these qualifications, how many of the 13 would that bring in?

Ms. Miller commented that none of them. None of the seven that did not meet the qualifications still would not meet them. They have zero library experience in terms of years of experience. And the best we can do is someone with the minimum would be three years of public library experience to meet that certification by the time they get through the three years of temporary certification.

Mr. Biederman then asked how many qualified candidates is a good number to start with?

Ms. Miller responded that this is the Library's decision to make. There have been times when we've had smaller pools and certainly in the last year and one-half, I would say we're seeing smaller pools in general. So, it's really up to the organization to decide what number is too few. I had a much smaller library system that I was working with on the east coast that only had about five applicants that were qualified. It was a tough search. They'd been moving through a lot of library directors very quickly, which made it more complicated to find people willing to take the kind of risk. In the end, they were able to select a fantastic new library leader from that group of five. I would guess that IndyPL would like to see ten, at least. I don't know if you'll see more than ten, but we're going to

do everything in our power to try to broaden that search and see what kind of results we can get.

Mr. Bigsbee asked we look at potentially expanding the number of candidates within the pool, what is biggest benefit? What were some of those individuals' qualifications that would've caused them to even look for a higher salary? What was their argument that they should have a higher salary?

Ms. Miller shared that one of the individuals who had been a leader at two very large urban library systems stated that salary was the number one concern for him. Another person who is currently a director at a large library in Indiana expressed that for the kind of challenges that this person would be undertaking the salary would need to be strongly considered.

She has tried to explain to candidates that this is an opportunity for someone to really take things in a brand new direction.

Ms. Payne wanted to know how the applicants will understand the Library's interest in someone who has a lot of experience in diversity and inclusiveness. She is very interested in that and their experience is critical to her.

Ms. Miller stated that they do an anonymous EEO survey that they provide for all of our searches. It is voluntary and cannot require someone to complete it because again, we are not able to require someone to disclose that kind of information, you know, race and ethnicity. We we can certainly seek experience in DEI issues and certainly seek people who have experience in leading discussion and training and evaluation and, you know, maybe not climate studies specifically, but certainly ask them specifically what their background is, what experience they have. And usually we get a lot of really good information that way, because people want to share how they've had those experiences and we want to give them that opportunity to share that experience as well. So that's definitely where we start, not every diverse candidate is visually diverse, obviously. So that is another challenge, if you want to know how someone is diverse, it's an awkward and complicated question, but at the same time, we hope that people will feel comfortable divulging that information as well. But we certainly cannot ask them to.

Ms. Tribble then thanked Ms. Miller for presenting to the Board this evening and outlining the work of her firm. She also thanked the Diversity, Policy and Human Resources Committee and the CEO Search Committee. We have always expressed our desire to find the right candidate. The Board has expressed the desire to have at least three of the candidates passed along for interview by the entire Board. We also want to stress that the candidates who have been, who are qualified at this point are continuing to be included and considered as part of the process. We just want to broaden the pool and we want to make sure that this is a fully competitive process.

Russell Brown, the Library's attorney, stated that the Library is not changing the requirements for the position. The stated requirements in the original ad indicated that it was someone who was eligible to receive Director Certification I. There is a process that was described that would be meeting those requirements for that certification by utilizing

interim or temporary certification process. And so, we are not changing the requirements, we're changing how they might become qualified. They might not be qualified on day one, but state administrative code does allow you to apply for interim or short-term temporary certification. So, there's no change in the qualifications. It is making it very explicit about who can qualify.

It was determined that we are going to have a new timeline and it will probably be ready over the next week or so once we figure out the timing of the reposting and all of the activities that follow that.

**7. Facilities Committee (Curtis W. Bigsbee, Chair; Dr. Khaula Murtadha, Dr. TD Robinson)**

**a. Resolution 41 – 2022 (Approval to Award a Services Contract for Fixtures, Furniture, and Equipment for the Fort Ben Branch Project)**

Adam Parsons, Facilities Director, then reviewed the information contained in Resolution 41 – 2022. He shared that the project specifications were shared with 23 individual firms and ten groups. The Committee is recommending awarding the contract to Commercial Office Environments for a total cost of \$497,621.98 inclusive of Deduct Alternate #1.

Commercial Office Environments has done business with the Library before satisfactorily. Their initial bid was a little over the budget, but there were some alternates that deducted some costs.

After full discussion and careful consideration of Resolution 41 – 2022, the resolution was adopted on the motion of Mr. Biederman, and seconded by Mr. Bigsbee, to approve Resolution 41 – 2022 for the Approval to Award a Services Contract for Fixtures, Furniture, and Equipment for the Fort Ben Branch Project.

Resolution 41 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Ms. Tribble – Aye

The resolution is appended to, and made a part of, these minutes.

**b. Resolution 42 – 2022 (Approval to Award a Services Contract for Shelving, End Panels, and Canopies for the Fort Ben Branch Project)**

Mr. Parsons then reviewed the information contained in Resolution 42 – 2022.

He explained this is a specialty subset for shelving end panels and canopies. Again, we advertised to the same list. Two companies that submitted were both XBE's. The Committee is recommending awarding the contract to Office Works of Fishers, Indiana for a total cost of \$195,572.00.

After full discussion and careful consideration of Resolution 42 – 2022, the resolution was adopted on the motion of Ms. Payne, and seconded by Mr. Biederman, to approve Resolution 42 – 2022 for the Approval to Award a Services Contract for Shelving, End Panels, and Canopies for the Fort Ben Branch Project.

Resolution 42 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Ms. Tribble – Aye

The resolution is appended to, and made a part of, these minutes.

## **8. Library Foundation Update**

Bethany Warner, Vice President of the Indianapolis Public Library Foundation, reviewed the information contained in the July 2022 Update.

### **News**

#### **J. Steve and Donna D. Talley Community Room Dedication**

Many thanks to the Library Board for approving the naming of the J. Steve and Donna D, Talley Community Room at the East Thirty-Eighth Street Branch. On July 15, 2022, approximately 70 guests – including Dr. Khaula Murtadha, government officials and community partners – attended our dedication ceremony. To engage patrons in the celebration, we offered refreshments and “critter chat” by Silly Safari. Live music from bookmobile driver Bruce Benson’s band created a festive atmosphere throughout the morning.

We wish to thank Naomi Allensworth and the East Thirty-Eighth Street staff, the Communications Department, the Facilities Department and Nichelle M. Hayes, Gregory Hill, Peggy Wehr and Mike Williams for their parts in making our celebration such a success.

It was also mentioned that the Foundation was selling book tiles at this branch for a deeply discounted rate now through September 19, 2022. You may contact the Foundation for more information at 317-275-4700 or [foundation@indyplfoundation.org](mailto:foundation@indyplfoundation.org).

### **Donors**

The Foundation thanks 110 donors who made gifts last month. The following are our top corporate and Foundation donors:

AARP-Indiana  
American Honda Motor Co., Inc.  
Downtown Optimist Foundation  
Indianapolis Indians  
Nicholas H. Noyes, Jr. Memorial Foundation, Inc.  
RJE Business Interiors  
The Allstate Foundation

**Program Support**

This month, the Library Foundation is proud to provide more than \$38,000 to the Library. Examples of major initiatives supported include the 1,000 Books Before Kindergarten, Aquarium Maintenance and Programming, and Fall Fest 2022.

**9. Report of the Interim Chief Executive Officer**

**a. Confirming Resolutions**

**1) Resolution Regarding Finances, Personnel and Travel (43 – 2022)**

At this time, Nichelle M. Hayes CEO, recommended that the Board approve Resolution 39 - 2022 Regarding Finances, Personnel and Travel. This is a procedural action. It approves new hires, compensation changes, resignations, travel and financial-related claims and warrants.

Ms. Payne made the motion, which was seconded by Mr. Biederman, to approve Resolution 43 – 2022, the Resolution Regarding Finances, Personnel and Travel, as amended.

Resolution 43 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Ms. Tribble – Aye

The resolution is appended to, and made a part of, these minutes.

**b. Interim CEO July 2022 Update**

Ms. Hayes then shared the following letter with the Board:



July 25, 2022

Good Evening Board Members,

The Staff of the Indianapolis Public Library continue to focus on Our Values of **Racial Equity, Adaptability, Communication, Diversity, and Inclusiveness.**

A meeting was held on July 7, 2022, with Central Indiana Community Foundation (CICF) staff, Leah K. Nahmias, Community Investment Officer and Pamela Ross, VP of Community Investment and Equity Initiatives to discuss The Indianapolis Public Library Climate Healing Update document, which is attached. The document was created by Indianapolis Public Library and the Indianapolis Public Library Foundation to share with CICF and certain funders. The document outlines actions taken by IndyPL based on the Ice Miller's recommendations (described in attached document) and asked about next steps with respect to the funding pause. Ms. Nahmias and Ms. Ross appreciated the information. They are going to talk to Brian Payne, President & CEO and let us know if they need anything else from us as they consider when to lift the funding pause.

Staff member Jordan Hunt shared the results of research study on Staff Trauma in Urban Libraries <https://urbanlibrariansunite.org/2022/06/21/ults-final-report/>, with the staff of the library. Based on the study and the feedback from the staff members we have scheduled a system wide Town Hall for Wednesday, July 27, 2022. We will discuss trauma as it relates to our work and how to deal with it in a healthy manner.

The Constitutional Carry law went into effect on July 1, 2022. A permit is no longer required to carry a handgun outside your home or business in Indiana. This has caused many staff members and patrons to be concerned about their safety based upon recent mass shootings. A meeting was held with Sargent Kim Evans, Community Relations Downtown District IMPD, who shared with us free training that is available – Verbal de-escalation, Situational Awareness Class and Active Shooter Training. System-wide active shooter training is scheduled for Friday, August 12, 2022, at Central Library. We will continue to work to make the environment a positive one.

Sincerely,

*Nichelle M. Hayes*

Nichelle M. Hayes MPA, MLS  
Interim CEO Indianapolis Public Library

c. **Kickoff of the DICE Alliance**

Keesha Hughes, Diversity, Equity and Inclusion Officer, distributed a sheet to the Board outlining information about the DICE Alliance.

Ms. Hughes then explained that the Library is in the process of kicking off what we are calling our “DICE Alliance.” DICE stands for Diversity Inclusion Culture, and Equity. The Dice Alliance will combine the best of both the Equity Council and the Go Team, which are two previous employee resource groups. We opened the application process to everyone because we wanted it to be as inclusive as possible. We received 28 applicants and they represent racially diverse groups. They also represent diversity in terms of the branches they work at and the positions that they have.

Our first meeting is tomorrow. During that meeting, we plan to define the exact roles and responsibilities of the organization, because we want to have more input on what the Alliance will look like. Some of those in the past groups expressed that there was not much clarity on what everyone's role would be. So, we hope to define that tomorrow. We are largely focused on accountability regarding recommendations that are spelled out in the Climate Report, but other areas of focus may be establishing meaningful goals and metrics, providing input on policies and procedures, coordinating speakers and webinars, leading book discussions, community engagement, and things like that.

Obviously, people have a lot going on with their actual jobs and we don't want to create too much more burden on them. We want to be very respectful of the time commitment. We're currently looking at five to six hours a month being the max, which includes the monthly meeting as well. The Executive Committee members are enthusiastic supporters of this. Mr. Parsons has kindly agreed to be one of our Executive Co-Sponsors as well. It is everybody's responsibility because it's a very important step in helping us to improve the climate of the organization for everyone. We'll give you more information as it all becomes more defined as we go along. Do you have any questions so far?

Ms. Payne asked if Board members could sit in on the meetings. Not participate, just listen.

Ms. Hughes advised that possibility would be discussed with the group. She said it's not off the table, but she think there needs to be a discussion first before a decision is made.

**UNFINISHED BUSINESS**

10. None.

**NEW BUSINESS**

11. None.

**AGENDA BUILDING**

12. **Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

August 2022 - None

**INFORMATION**

13. **Materials**

- a. **Notes of July 12, 2022 Facilities Committee Meeting**

14. **Board Meeting Schedule for 2022 (Notice and Place of Meeting) and Upcoming Events/Information**

- a. **Board Meetings for 2022 Schedule** will be updated throughout the year as necessary.  
b. **Library Programs/Free Upcoming Events** may be found at [attend.indypl.org](http://attend.indypl.org).

15. **Notice of Special Meetings**

None.

16. **Notice of Next Regular Meeting**

Monday, August 22, 2022, at the Library Services Center, 2450 North Meridian Street, at 6:30 p.m.

17. **Other Business**

None.

**18. Adjournment**

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 7:35 p.m.

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Ray Biederman, Secretary to the Board



**Indianapolis-Marion County Public Library**  
**Report of the Treasurer for July 2022**  
**Prepared by Accounting for the August 22, 2022 Board Meeting**

5a

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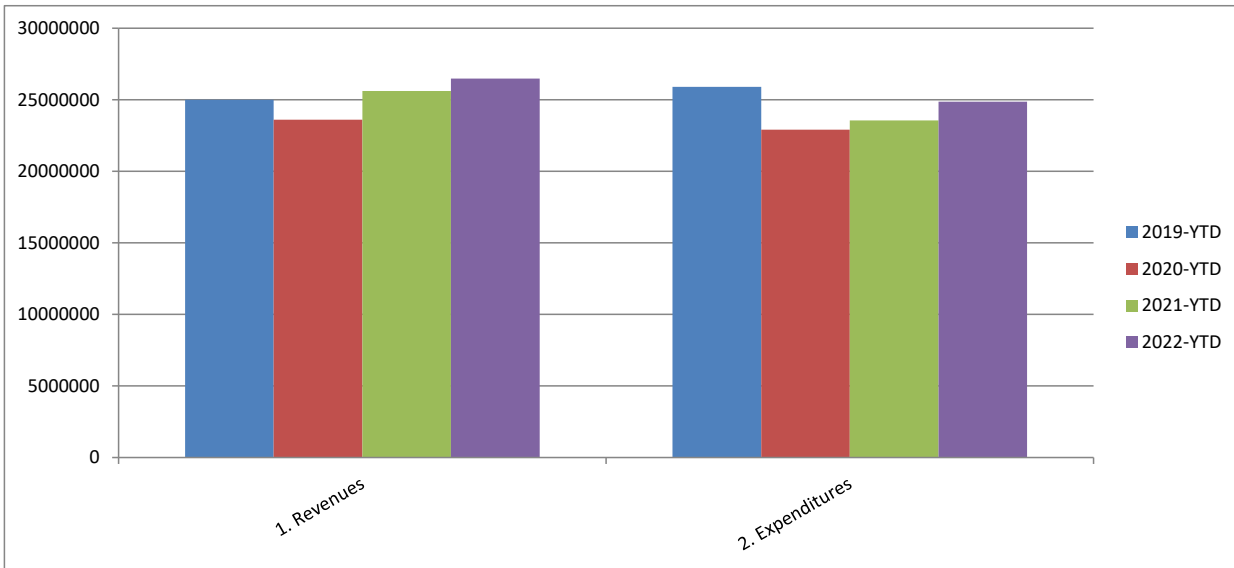
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**Indianapolis-Marion County Public Library  
Operating Fund Revenues and Expenditures  
Month Ended July 31, 2022**

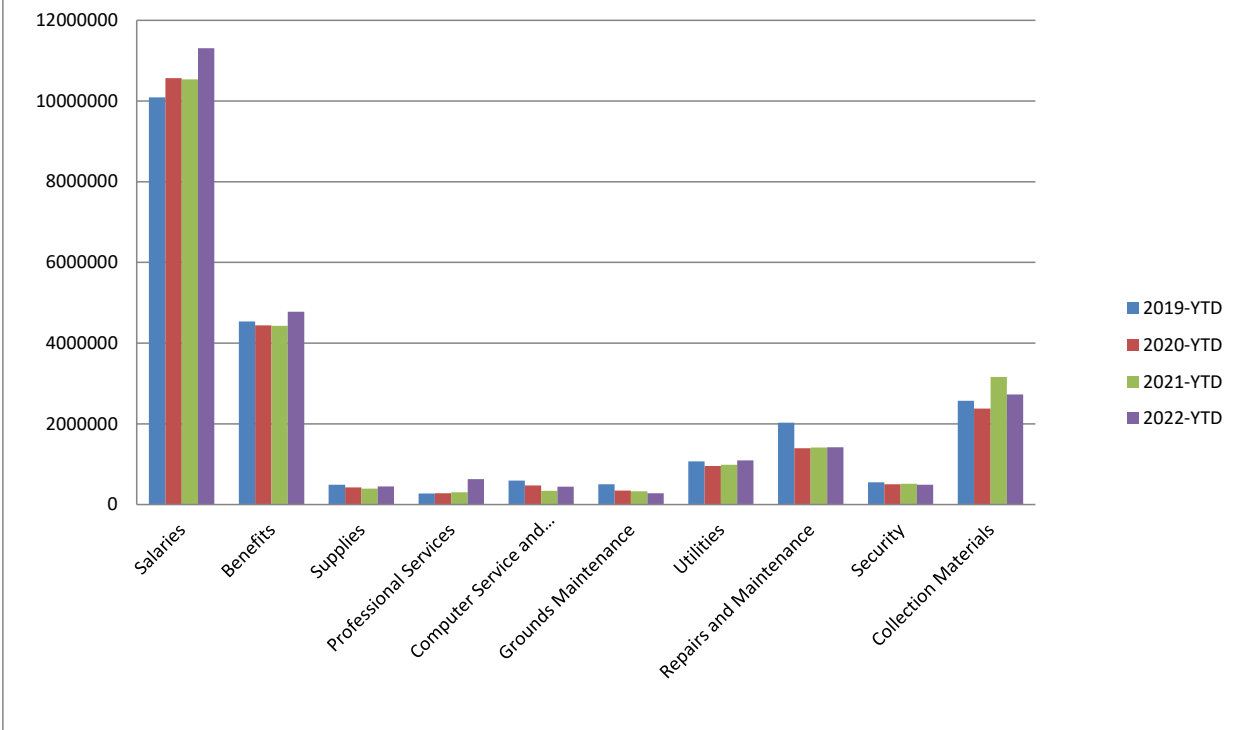
<b>Revenue</b>		<b>Annual</b>		<b>Actual YTD 7/31/2022</b>	<b>% Budget Received</b>
		<b>2022 Revised Budget</b>	<b>Actual MTD 7/31/2022</b>		
Property Taxes	31	38,379,667	-	20,994,446	55%
Intergovernmental	33	8,217,875	379,648	4,620,330	56%
Fines & Fees	35	131,001	8,983	72,474	55%
Charges for Services	34	582,908	37,078	290,410	50%
Miscellaneous	36	704,520	312,639	570,588	81%
<b>Total</b>		<b>48,015,971</b>	<b>738,348</b>	<b>26,548,247</b>	<b>55%</b>

<b>Expenditures</b>		<b>Annual</b>		<b>Actual YTD 7/31/2022</b>	<b>% Budget Spent</b>
		<b>2022 Revised Budget</b>	<b>Actual MTD 7/31/2022</b>		
Personal Services & Benefits	41	31,547,993	2,102,365	16,087,324	51%
Supplies	42	1,356,086	60,525	449,781	33%
Other Services and Charges	43	17,698,877	954,060	7,084,852	40%
Capital Outlay	44	3,289,833	226,432	1,235,489	38%
<b>Total</b>		<b>53,892,790</b>	<b>3,343,383</b>	<b>24,857,445</b>	<b>46%</b>

**Indianapolis-Marion County Public Library  
Chart Overview  
Month Ended July 31, 2022**



**Major Expenditures**



**Indianapolis-Marion County Public Library**  
**Fund 101- Operating Fund - Detailed Income Statement**  
**Month Ended July 31, 2022**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>TAXES</b>						
311000 PROPERTY TAX	47,890,298	47,890,298	-	20,994,446	-	26,895,852
311300 PROPERTY TAX CAPS	(8,530,254)	(9,510,631)	-	-	-	(9,510,631)
<b>TAXES Total</b>	<b>39,360,044</b>	<b>38,379,667</b>	<b>-</b>	<b>20,994,446</b>	<b>-</b>	<b>17,385,221</b>
<b>INTERGOVERNMENTAL</b>						
332200 E-RATE REVENUE	240,000	240,000	16,896	110,387	-	129,613
335100 FINANCIAL INSTITUTION TAX REV	319,007	319,007	-	287,124	-	31,883
335200 LICENSE EXCISE TAX REVENUE	2,989,778	2,989,778	-	1,492,104	-	1,497,674
335400 LOCAL OPTION INCOME TAX	3,854,584	3,854,584	321,215	2,248,507	-	1,606,077
335500 COUNTY OPTION INCOME TAX	498,398	498,398	41,536	324,553	-	173,845
335700 COMMERCIAL VEHICLE TAX REVENUE	294,870	294,870	-	148,891	-	145,979
339000 IN LIEU OF PROP. TAX	21,238	21,238	-	8,762	-	12,476
<b>INTERGOVERNMENTAL Total</b>	<b>8,217,875</b>	<b>8,217,875</b>	<b>379,648</b>	<b>4,620,330</b>	<b>-</b>	<b>3,597,545</b>
<b>CHARGES FOR SERVICES</b>						
347601 PUBLIC PRINTING REVENUE	280,000	280,000	25,470	174,065	-	105,935
347602 FAX TRANSMISSION REVENUE	74,468	74,468	7,173	56,703	-	17,765
347603 PROCTORING EXAMS	4,130	4,130	-	459	-	3,671
347604 PLAC CARD DISTRIBUTION REVENUE	55,000	55,000	-	-	-	55,000
347605 USAGE FEE REVENUE	2,500	2,500	20	11,815	-	(9,315)
347606 SET-UP & SERVICE - TAXABLE	21,295	21,295	1,300	10,005	-	11,290
347607 SET-UP & SERVICE - NON-TAXABLE	17,167	17,167	1,645	13,996	-	3,172
347608 SECURITY SERVICES REVENUE	33,183	33,183	750	8,370	-	24,813
347609 EVENT SECURITY	-	-	720	3,951	-	(3,951)
347620 CAFE REVENUE	16,325	16,325	-	1,710	-	14,615
347621 CATERING REVENUE	78,840	78,840	-	9,337	-	69,503
<b>CHARGES FOR SERVICES Total</b>	<b>582,908</b>	<b>582,908</b>	<b>37,078</b>	<b>290,410</b>	<b>-</b>	<b>292,498</b>
<b>FINES</b>						
351200 FINES	115,622	115,622	8,262	66,316	-	49,306
351201 OTHER CARD REVENUE	1,385	1,385	-	1,430	-	(45)
351202 HEADSET REVENUE	6,795	6,795	290	1,803	-	4,992
351203 USB REVENUE	5,332	5,332	327	2,087	-	3,245
351204 LIBRARY TOTES	1,867	1,867	105	839	-	1,028
<b>FINES Total</b>	<b>131,001</b>	<b>131,001</b>	<b>8,983</b>	<b>72,474</b>	<b>-</b>	<b>58,527</b>
<b>MISCELLANEOUS</b>						
360000 MISCELLANEOUS REVENUE	5,434	5,434	251	2,230	-	3,204
360001 REVENUE ADJUSTMENT	-	-	-	1	-	(1)
361000 INTEREST INCOME	69,610	69,610	20,639	53,254	-	16,356
362000 FACILITY RTL REV - TAXABLE	152,884	152,884	1,123	67,223	-	85,661
362001 FACILITY RENTAL REV - NONTAX	43,499	43,499	1,439	9,239	-	34,260
362002 EQUIPMENT RENTAL REV - TAXABLE	21,505	21,505	1,400	8,110	-	13,395
362003 EQUIPMENT RENTAL REV - NONTAX	2,801	2,801	-	750	-	2,051
367004 OTHER GRANTS	225,000	225,000	225,000	225,000	-	-
<b>MISCELLANEOUS Total</b>	<b>520,733</b>	<b>520,733</b>	<b>249,853</b>	<b>365,808</b>	<b>-</b>	<b>154,925</b>
<b>OTHER FINANCING SRCS</b>						
392100 SALE OF SURPLUS PROPERTY	3,787	3,787	-	-	-	3,787



	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
396000 REFUNDS	5,000	5,000	61,783	176,353	-	(171,353)
399000 REIMBURSEMENT FOR SERVICES	175,000	175,000	1,003	28,252	-	146,748
399001 INSURANCE REIMBURSEMENTS	-	-	-	175	-	(175)
<b>OTHER FINANCING SRCS Total</b>	<b>183,787</b>	<b>183,787</b>	<b>62,786</b>	<b>204,780</b>	<b>-</b>	<b>(20,993)</b>

<b>REVENUE Total</b>	<b>48,996,348</b>	<b>48,015,971</b>	<b>738,348</b>	<b>26,548,247</b>	<b>-</b>	<b>21,467,724</b>
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#### EXPENSE

##### PERSONAL SERVICES

411000 SALARIES APPOINTED STAFF	19,496,401	19,907,619	1,409,658	10,646,849	-	9,260,770
412000 SALARIES HOURLY STAFF	1,789,546	1,599,046	93,664	659,249	-	939,797
413000 WELLNESS	46,125	46,125	3,123	26,592	2,506	17,027
413001 LONG TERM DISABILITY INSURANCE	46,081	46,081	3,742	24,725	-	21,356
413002 EMPLOYEE ASSISTANCE PROGRAM	24,569	26,169	1,600	12,800	8,000	5,369
413003 TUITION ASSISTANCE	30,750	30,750	449	9,268	-	21,482
413004 SALARY ADJUSTMENT	203,287	203,287	-	-	-	203,287
413100 FICA AND MEDICARE	1,643,926	1,675,145	110,619	826,628	-	848,518
413300 PERF/INPRS	2,797,356	2,845,876	197,241	1,479,931	-	1,365,944
413400 UNEMPLOYMENT COMPENSATION	20,500	22,804	-	-	2,304	20,500
413500 MEDICAL & DENTAL INSURANCE	5,068,936	5,104,368	279,628	2,385,050	25,000	2,694,318
413600 GROUP LIFE INSURANCE	40,723	40,723	2,642	16,231	-	24,492
<b>PERSONAL SERVICES Total</b>	<b>31,208,200</b>	<b>31,547,993</b>	<b>2,102,365</b>	<b>16,087,324</b>	<b>37,810</b>	<b>15,422,860</b>

##### SUPPLIES

421500 OFFICE SUPPLIES - FAC/PURCH	537,048	557,586	24,563	135,629	191,438	230,519
421600 LIBRARY SUPPLIES	100,000	137,544	1,534	62,173	39,947	35,425
421700 DEPARTMENT OFFICE SUPPLIES	337,120	367,476	25,629	182,750	28,467	156,259
422210 GASOLINE	44,880	45,602	2,044	13,103	11,736	20,763
422250 UNIFORMS	16,320	18,249	-	3,000	1,253	13,996
422310 CLEANING & SANITATION	169,950	176,270	6,756	53,126	11,109	112,035
429001 NON CAPITAL FURNITURE & EQUIP	53,360	53,360	-	-	34,446	18,914
<b>SUPPLIES Total</b>	<b>1,258,678</b>	<b>1,356,086</b>	<b>60,525</b>	<b>449,781</b>	<b>318,395</b>	<b>587,910</b>

##### OTHER SERVICES AND CHARGES

431100 LEGAL SERVICES	219,000	341,500	52,733	174,714	31,203	135,584
431500 CONSULTING SERVICES	327,900	776,325	39,387	456,978	170,956	148,391
432100 FREIGHT & EXPRESS	12,070	12,070	-	7,997	1,979	2,094
432200 POSTAGE	65,265	65,265	-	2,638	-	62,627
432300 TRAVEL	34,380	34,380	1,135	2,266	-	32,114
432400 DATA COMMUNICATIONS	280,400	291,777	18,134	153,418	-	138,359
432401 CELLULAR PHONE	11,602	11,602	680	5,519	-	6,083
432500 CONFERENCES	94,000	74,000	12,787	29,477	3,050	41,473
432501 IN HOUSE CONFERENCE	124,560	137,219	8,910	102,577	29,836	4,806
433100 OUTSIDE PRINTING	103,000	109,483	1,687	34,185	3,543	71,755
433200 PUBLICATION OF LEGAL NOTICES	1,810	1,810	-	936	-	874
434100 WORKER'S COMPENSATION	176,927	176,927	-	40,258	-	136,669
434200 PACKAGE	275,575	275,575	-	79,683	-	195,892
434201 EXCESS LIABILITY	11,802	11,802	-	10,010	-	1,792
434202 AUTOMOBILE	22,342	22,342	-	10,748	-	11,594
434500 OFFICIAL BONDS	1,140	1,140	-	975	-	165
434501 PUBLIC OFFICIALS & EE LIAB	18,243	18,243	-	-	-	18,243
434502 BROKERAGE FEE	20,500	30,500	-	20,000	10,000	500
435100 ELECTRICITY	1,300,000	1,372,228	86,864	538,650	628,391	205,187
435200 NATURAL GAS	190,000	201,640	2,909	77,115	44,522	80,002
435300 HEAT/STEAM	408,194	431,974	12,326	157,044	216,736	58,194
435400 WATER	87,574	90,200	3,717	27,920	54,945	7,335
435401 COOLING/CHILLED WATER	564,737	586,064	61,783	235,185	316,142	34,737

	<b>Original Budget</b>	<b>Revised Budget</b>	<b>MTD</b>	<b>YTD</b>	<b>P.O.</b>	<b>Available Budget</b>
435500 STORMWATER	28,512	28,512	-	12,117	12,117	4,277
435900 SEWAGE	100,725	102,747	3,916	28,347	70,077	4,323
436100 REP & MAINT-STRUCTURE	748,606	926,990	54,398	478,726	285,397	162,867
436101 ELECTRICAL	487,437	509,422	11,971	190,684	138,311	180,427
436102 PLUMBING	102,000	104,263	4,595	40,369	33,689	30,204
436103 PEST SERVICES	35,700	40,760	-	10,903	18,222	11,635
436104 ELEVATOR SERVICES	165,000	194,720	10,920	86,524	80,042	28,154
436110 CLEANING SERVICES	1,370,000	1,451,974	1,078	436,974	180,836	834,164
436200 REP & MAINT-EQUIPMENT	221,340	234,492	1,035	25,597	67,892	141,003
436201 REP & MAINT-HEATING & AIR	523,974	606,571	10,854	136,080	75,137	395,353
436202 REP & MAINT -AUTO	64,260	71,988	2,225	15,204	8,667	48,117
436203 REP & MAINT-COMPUTERS	401,420	521,420	-	214,123	170,730	136,567
437200 EQUIPMENT RENTAL	87,869	87,869	3,970	32,992	15,880	38,997
437300 REAL ESTATE RENTAL	343,575	343,575	24,523	182,910	8,750	151,915
439100 CLAIMS, AWARDS, INDEMNITIES	25,750	25,750	-	-	-	25,750
439600 TRASH REMOVAL	80,000	84,793	5,897	39,669	29,625	15,500
439601 SNOW REMOVAL	419,910	419,910	-	156,250	95,250	168,410
439602 LAWN & LANDSCAPING	343,082	355,162	6,354	86,311	160,055	108,796
439800 DUES & MEMBERSHIPS	58,880	60,195	-	22,106	-	38,089
439901 COMPUTER SERVICES	566,634	458,696	113,622	160,482	7,324	290,890
439902 PAYROLL SERVICES	145,000	145,000	10,953	69,384	-	75,616
439903 SECURITY SERVICES	1,255,543	1,080,808	54,514	493,667	218,432	368,710
439904 BANK FEES/CREDIT CARD FEES	68,289	68,289	4,243	37,161	-	31,128
439905 OTHER CONTRACTUAL SERVICES	687,476	732,745	33,014	304,406	193,607	234,731
439906 RECRUITMENT EXPENSES	44,000	44,000	48	10,123	21,000	12,877
439907 EVENTS & PR	77,200	97,515	74	48,865	17,168	31,482
439910 PROGRAMMING	77,950	77,950	9,554	19,116	3,942	54,892
439911 PROGRAMMING-JUV.	150,750	153,800	2,235	34,772	16,467	102,561
439912 PROGRAMMING ADULT - CENTRAL	25,000	25,000	-	-	-	25,000
439913 PROGRAMMING EXHIBITS - CENTRAL	5,000	5,000	-	-	-	5,000
439930 MATERIALS CONTRACTUAL	3,260,296	3,284,896	281,015	1,530,563	-	1,754,333
451100 AUDIT FEES	15,000	30,000	-	12,136	15,000	2,864
452002 TRANSFERS IN/OUT	250,000	250,000	-	-	-	250,000
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>16,587,199</b>	<b>17,698,877</b>	<b>954,060</b>	<b>7,084,852</b>	<b>3,454,922</b>	<b>7,159,103</b>
<b>CAPITAL</b>						
445100 CAPITAL - FURNITURE	50,000	55,797	11,762	28,963	6,967	19,867
445301 COMPUTER EQUIPMENT	-	5,965	-	-	-	5,965
445301 COMPUTER EQUIPMENT	200,000	200,000	11,783	11,783	-	188,217
449000 BOOKS & MATERIALS	3,002,000	3,008,571	202,887	1,194,742	-	1,813,829
449200 ART & EXHIBITS	-	19,500	-	-	19,500	-
<b>CAPITAL Total</b>	<b>3,252,000</b>	<b>3,289,833</b>	<b>226,432</b>	<b>1,235,489</b>	<b>26,467</b>	<b>2,027,878</b>
<b>EXPENSE Total</b>	<b>52,306,077</b>	<b>53,892,790</b>	<b>3,343,383</b>	<b>24,857,445</b>	<b>3,837,593</b>	<b>25,197,751</b>

**Indianapolis-Marion County Public Library  
Cashflow Projections - Operating Fund  
January 1 - December 31, 2022**

	Actual January	Actual February	Actual March	Actual April	Actual May	Actual June	Actual July	Projected August	Projected September	Projected October	Projected November	Projected December	Projected Y-T-D	Revised Budget	Variance	
<b>Beginning Balance</b>	\$ 36,055,821	\$ 33,774,506	\$ 31,323,579	\$ 27,717,750	\$ 24,841,371	\$ 24,517,763	\$ 40,350,683	\$ 37,746,178	\$ 34,073,101	\$ 29,201,941	\$ 27,136,716	\$ 25,844,482	\$ 36,055,821	\$ 36,055,821		
<b>Receipts:</b>																
PROPERTY TAX	311000	-	-	1,076,000	2,248,000	17,670,446	-	-	-	1,574,402	2,361,603	14,429,593	39,360,044	39,360,044	-	
E-RATE REVENUE	332200	13,151	13,151	13,151	13,151	27,738	16,896	29,958	15,707	10,960	40,640	10,958	218,610	240,000	(21,390)	
FINANCIAL INSTITUTION TAX REV	335100	-	-	-	-	287,124	-	-	-	-	-	204,510	491,634	319,007	172,627	
LICENSE EXCISE TAX REVENUE	335200	-	-	-	-	1,492,104	-	-	-	-	-	1,449,444	2,941,548	2,989,778	(48,230)	
LOCAL OPTION INCOME TAX	335400	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	3,854,582	3,854,584	(2)	
COUNTY OPTION INCOME TAX	335500	41,536	41,536	41,536	41,536	41,536	41,536	41,536	41,536	41,536	41,536	41,536	532,233	498,398	33,835	
COMMERCIAL VEHICLE TAX REVENUE	335700	-	-	-	-	148,891	-	-	-	-	-	147,435	296,326	294,870	1,456	
IN LIEU OF PROP. TAX	339000	-	-	-	-	8,762	-	-	-	-	-	12,246	21,008	21,238	(230)	
COPY MACHINE REVENUE	347600	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
PUBLIC PRINTING REVENUE	347601	19,917	22,043	28,862	28,819	24,908	24,046	25,470	25,845	26,517	23,048	22,048	21,013	292,536	280,000	12,536
FAX TRANSMISSION REVENUE	347602	8,047	7,808	9,998	8,462	7,252	7,962	7,173	7,494	6,645	5,666	5,768	5,721	87,997	74,468	13,529
PROCTORING EXAMS	347603	28	109	85	100	50	88	118	481	203	190	225	1,676	4,130	(2,454)	
PLAC CARD DISTRIBUTION REVENUE	347604	-	-	-	-	-	-	-	-	-	-	-	-	55,000	(55,000)	
USAGE FEE REVENUE	347605	-	20	5,134	2,202	2,217	2,222	20	-	1,109	2	2	1,354	14,283	11,783	
SET-UP & SERVICE - TAXABLE	347606	-	150	692	2,488	3,525	1,850	1,300	570	4,789	5,148	342	1,710	22,565	21,295	1,270
SET-UP & SERVICE - NON-TAXABLE	347607	-	975	630	4,670	3,750	2,326	1,645	856	3,047	3,080	3,080	2,311	26,368	17,167	9,201
SECURITY SERVICES REVENUE	347608	-	360	750	2,880	2,220	1,410	750	2,664	4,162	5,161	3,329	5,383	29,068	33,183	(4,115)
EVENT SECURITY	347609	-	27	240	924	1,320	720	720	-	-	-	-	-	3,951	-	
PARKING REVENUE	347610	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
CAFE REVENUE	347620	611	524	575	-	-	-	2,009	2,011	1,957	2,203	2,027	11,917	16,325	(4,408)	
CATERING REVENUE	347621	2,123	-	-	3,363	545	3,306	3,791	5,000	4,268	6,000	18,000	46,395	78,840	(32,445)	
FINES	351200	8,406	7,856	11,813	12,918	8,347	8,715	8,262	11,724	11,293	8,850	8,101	8,319	114,602	(1,020)	
OTHER CARD REVENUE	351201	325	325	130	195	195	260	85	85	174	243	139	2,155	1,385	770	
HEADSET REVENUE	351202	242	206	224	239	265	336	290	660	721	779	597	5,183	6,795	(1,612)	
USB REVENUE	351203	231	178	430	369	224	328	327	623	532	376	368	399	4,386	5,332	(946)
LIBRARY NOTES	351204	87	118	148	97	107	178	105	155	197	164	157	139	1,651	1,867	(216)
MISCELLANEOUS REVENUE	360000	126	105	135	361	122	1,131	251	3,269	44	462	129	-	6,134	700	
REVENUE ADJUSTMENT	360001	-	-	-	-	177	(177)	-	-	-	-	-	(0)	-	-	
INTEREST INCOME	361000	2,907	2,805	3,799	4,438	7,459	11,208	20,639	5,154	5,006	5,186	4,997	5,210	69,610	9,197	
FACILITY RTL REV - TAXABLE	362000	8,964	13,118	12,650	8,129	14,638	8,602	1,123	20,498	28,185	20,498	32,934	2,938	172,277	19,393	
FACILITY RENTAL REV - NONTAX	362001	1	1,629	-	3,080	630	2,460	1,439	7,489	15,226	8,679	7,889	51,321	43,499	7,822	
EQUIPMENT RENTAL REV - TAXABLE	362002	-	300	450	1,710	2,850	1,400	1,400	5,714	5,095	1,587	1,905	22,410	21,505	905	
EQUIPMENT RENTAL REV - NONTAX	362003	-	150	-	600	-	-	-	-	-	-	-	750	2,801	(2,051)	
FOUNDATION CONTRIBUTION	367000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
OTHER GRANTS	367004	-	-	-	-	-	-	225,000	-	-	-	-	-	225,000	-	
TRANSFER IN	391000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
SALE OF SURPLUS PROPERTY	392100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
REFUNDS	396000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
REIMBURSEMENT FOR SERVICES	399000	200	26,606	242	26,665	34,082	53,823	61,783	-	-	-	-	176,353	5,000	(3,787)	
INSURANCE REIMBURSEMENTS	399001	-	-	175	-	-	201	1,003	-	1,148	40,106	805	15,072	85,383	171,353	
														175	(89,617)	
<b>Total Receipts</b>	<b>428,118</b>	<b>461,312</b>	<b>453,062</b>	<b>1,564,612</b>	<b>2,772,582</b>	<b>20,130,212</b>	<b>738,348</b>	<b>485,711</b>	<b>487,942</b>	<b>2,093,562</b>	<b>2,866,554</b>	<b>16,717,316</b>	<b>49,199,330</b>	<b>48,996,348</b>	<b>202,980</b>	
<b>Expenditures:</b>																
PERSONAL SERVICES & BENEFITS	41	2,120,679	1,609,960	2,588,848	3,177,617	2,202,652	2,285,203	2,102,365	2,400,631	3,600,946	2,400,631	2,400,631	2,400,631	29,290,793	31,208,200	1,917,407
SUPPLIES	42	46,464	38,560	93,234	18,365	115,401	77,230	60,525	104,890	104,890	104,890	104,890	104,890	974,229	1,258,678	284,449
OTHER SERVICES AND CHARGES (LIRF TRANSFER BELOW)	43	732,822	833,039	1,380,448	900,584	1,018,737	1,265,161	954,060	1,382,267	1,382,267	1,382,267	1,382,267	13,996,185	16,337,199	2,341,014	
LIBRARY MATERIALS CAPITAL OUTLAY	44	5,601	140,249	218,059	219,977	194,585	230,585	226,432	271,000	271,000	271,000	271,000	932,511	3,252,000	-	
<b>Total Expenditures</b>	<b>2,905,566</b>	<b>2,621,807</b>	<b>4,280,590</b>	<b>4,316,544</b>	<b>3,531,375</b>	<b>3,858,179</b>	<b>3,343,383</b>	<b>4,158,787</b>	<b>5,359,103</b>	<b>4,158,787</b>	<b>4,158,787</b>	<b>4,820,298</b>	<b>47,513,207</b>	<b>52,056,077</b>	<b>4,542,870</b>	
<b>Change in Payables/Petty Cash/Correction* Transfer Out (LIRF FUND)</b>	<b>196,133</b>	<b>(290,432)</b>	<b>221,699</b>	<b>(124,447)</b>	<b>435,186</b>	<b>(439,113)</b>	<b>529</b>						<b>(445)</b>	<b>250,000</b>	<b>-</b>	
<b>Ending Balance</b>	<b>\$ 33,774,506</b>	<b>\$ 31,323,579</b>	<b>\$ 27,717,750</b>	<b>\$ 24,841,371</b>	<b>\$ 24,517,763</b>	<b>\$ 40,350,683</b>	<b>\$ 37,746,178</b>	<b>\$ 34,073,101</b>	<b>\$ 29,201,941</b>	<b>\$ 27,136,716</b>	<b>\$ 25,844,482</b>	<b>\$ 37,491,500</b>	<b>\$ 37,491,500</b>	<b>\$ 32,746,092</b>		

**Indianapolis-Marion County Public Library**  
**Receipts & Disbursements**  
**Month Ended July 31, 2022**

<b>FUND</b>	<b>CASH AND</b>	<b>RECEIPTS</b>	<b>DISBURSEMENTS</b>	<b>CASH AND</b>
	<b>INVESTMENTS</b>			<b>INVESTMENTS</b>
	<b>6/30/2022</b>			<b>7/31/2022</b>
101 Total Operating	40,350,683	738,348	3,342,853	37,746,178
104 Total Fines	(84)	46,433	46,433	(84)
226 Total Parking Garage	683,023	16,338	32,619	666,741
230 Total Grant	635,444	9,433	88,776	556,102
245 Total Rainy Day	7,699,059	15,968	-	7,715,026
270 Total Shared System	252,213	2,364	6,044	248,533
276 Total Cares Grant Fund	-	-	-	-
277 Total ARP Grant	(8,022)	-	10,478	(18,500)
301 Total BIRF 1	(141,189)	778	-	(140,412)
321 Total BIRF 2	1,806,549	-	-	1,806,549
471 Total Library Improvement Reserve Fund	2,437,472	1,970	-	2,439,443
472 Total Construction	-	-	-	-
479 Total 2018A Bond - AHS/ILS/Fac Improvmts	933,851	-	-	933,851
480 Total 2018 BBond - West Perry Branch	179,206	-	-	179,206
481 Total 2019 Bond - LAW WAY Renovation	(0)	-	-	(0)
482 Total 2020 Bond - Fac Renov Equip Acq	3,225,790	-	15,835	3,209,955
483 Total 2021A Bond Glendale BR	12,932,356	6,623	255,684	12,683,294
484 Total 2021B Bond FT Harrison BR	11,405,694	6,071	857,360	10,554,405
485 Total 2021C Bond Energy Cons	5,325,236	-	265	5,324,971
701 Total Self-Insurance Fund	0	315,700	315,700	0
800 Total Gift	2,602,443	625,854	90,544	3,137,753
806 Total Payroll Liabilities	59,096	101,742	103,257	57,582
812 Total Foundation Agency Fund	1,360	379	-	1,739
813 Total Staff Association Agency Fund	31	-	-	31
814 Total Sales Tax Agency Fund	936	585	1,034	487
815 Total PLAC Card Revenue Agency Fund	17,587	4,352	-	21,939
<b>Grand Total</b>	<b>90,398,732</b>	<b>1,892,938</b>	<b>5,166,883</b>	<b>87,124,787</b>

**Indianapolis Marion County Public Library  
Status of the Treasury  
Investment Report  
Month Ended July 31, 2022**

**Chase Savings Account**

	Balance July 31, 2022	Interest Earned July 31, 2022
Operating Fund	\$ 7,007,986	\$ 3,872
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 409,561	\$ 226
Bond & Interest Redemption Fd	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 405,076	\$ 223
Gift Fund	\$ 226	\$ 107
2021A Bond (Glendale)	\$ 12,008,642	\$ 6,623
2021B Bond (Fort Harrison)	\$ 11,008,039	\$ 6,071
<b>Total Chase Savings Account</b>	<b>\$ 31,046,310</b>	<b>\$ 17,122</b>

The average savings account rate for July was 0.65%

**Previous Month's Chase Savings Account Activity**

	Balance June 30, 2022	Interest Earned June 30, 2022
Operating Fund	\$ 7,004,113	\$ 575
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 409,335	\$ 34
Bond & Interest Redemption Fd	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 404,853	\$ 33
Gift Fund	\$ 119	\$ 16
2021A Bond (Glendale)	\$ 12,002,020	\$ 983
2021B Bond (Fort Harrison)	\$ 11,001,968	\$ 964
<b>Total Chase Savings Account</b>	<b>\$ 31,029,188</b>	<b>\$ 2,604</b>

The average savings account rate for June was 0.10%

**Fifth Third Bank Investment Account**

	Balance July 31, 2022	Interest Earned July 31, 2022
Library Improvement Reserve Fd	\$ 2,238,018	\$ 1,970
Rainy Day Fund	\$ 3,472,998	\$ 3,058
<b>Total Fifth Third Bank</b>	<b>\$ 5,711,016</b>	<b>\$ 5,028</b>

The average investment account rate for July was 1.06%

**Previous Month's Fifth Third Bank Investment Account**

	Balance June 30, 2022	Interest Earned June 30, 2022
Library Improvement Reserve Fd	\$ 2,236,048	\$ 1,618
Rainy Day Fund	\$ 3,469,940	\$ 2,511
<b>Total Fifth Third Bank</b>	<b>\$ 5,705,988</b>	<b>\$ 4,129</b>

The average investment account rate for June was 0.87%

**Hoosier Fund Account Income**

	Balance July 31, 2022	Interest Earned July 31, 2022
Operating Fund	\$ 8,716,279	\$ 9,205
Rainy Day Fund	\$ 180,525	\$ 187
2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ 162,846	\$ -
2018A Multi-Project Fund	\$ 751,796	\$ -
Bond & Interest Redemption Fd	\$ 30,691	\$ 778
2019 Lawrence/Wayne Project Fund	\$ -	\$ -
<b>Total Hoosier Fund Account</b>	<b>\$ 9,842,138</b>	<b>\$ 10,169</b>

The average Hoosier Fund account rate for July was 1.24%

**Previous Month's Hoosier Fund Account Income**

	Balance June 30, 2022	Interest Earned June 30, 2022
Operating Fund	\$ 8,707,075	\$ 5,848
Rainy Day Fund	\$ 180,339	\$ 119
2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ 162,846	\$ -
2018A Multi-Project Fund	\$ 751,796	\$ -
Bond & Interest Redemption Fd	\$ 29,914	\$ 494
2019 Lawrence/Wayne Project Fund	\$ -	\$ -
<b>Total Hoosier Fund Account</b>	<b>\$ 9,831,969</b>	<b>\$ 6,461</b>

The average Hoosier Fund account rate for June was 0.80%

**TrustIndiana**

	Balance July 31, 2022	Interest Earned July 31, 2022
Operating Fund	\$ 6,819,099	\$ 7,558
2015 RFID Project Fund	\$ -	\$ -
2017A Brightwood Project Fund	\$ -	\$ -
2017B Eagle Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -
<b>Total TrustIndiana Account</b>	<b>\$ 7,360,248</b>	<b>\$ 7,558</b>

The average TrustIndiana account rate for July was 1.21%

**Previous Month's TrustIndiana**

	Balance June 30, 2022	Interest Earned June 30, 2022
Operating Fund	\$ 6,811,542	\$ 4,781
2015 RFID Project Fund	\$ -	\$ -
2017A Brightwood Project Fund	\$ -	\$ -
2017B Eagle Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -
<b>Total TrustIndiana Account</b>	<b>\$ 7,352,690</b>	<b>\$ 4,781</b>

The average TrustIndiana account rate for June was 0.79%

**U. S. Bank**

	Balance July 31, 2022	Interest Earned July 31, 2022
Operating Fund	\$ 1,053,400	\$ 4
<b>Total U. S. Bank</b>	<b>\$ 1,053,400</b>	<b>\$ 4</b>

The average U. S. Bank account rate for July was 0.005%

**Previous Month's U.S. Bank**

	Balance June 30, 2022	Interest Earned June 30, 2022
Operating Fund	\$ 1,053,395	\$ 5
<b>Total U. S. Bank</b>	<b>\$ 1,053,395</b>	<b>\$ 5</b>

The average U. S. Bank account rate for June was 0.005%

**Indianapolis-Marion County Public Library**  
**Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement**  
**Month Ended July 31, 2022**

	<b>ORIGINAL BUDGET</b>	<b>REVISED BUDG.</b>	<b>MTD</b>	<b>YTD</b>	<b>P.O.</b>	<b>AVAILABLE BUDG.</b>
<b>REVENUES</b>						
<b>Property Taxes</b>						
311000 PROPERTY TAX	14,757,882	14,757,882	-	8,116,058	-	6,641,824
<b>Property Taxes Total</b>	<b>14,757,882</b>	<b>14,757,882</b>	<b>-</b>	<b>8,116,058</b>	<b>-</b>	<b>6,641,824</b>
<b>Intergovernmental</b>						
335100 FINANCIAL INSTITUTION T	92,051	92,051	-	83,156	-	8,895
335200 LICENSE EXCISE TAX REVE	891,429	891,429	-	430,508	-	460,921
335700 COMMERCIAL VEHICLE TAX	85,087	85,087	-	43,122	-	41,965
339000 IN LIEU OF PROP. TAX	7,594	7,594	-	2,745	-	4,849
<b>Intergovernmental Total</b>	<b>1,076,161</b>	<b>1,076,161</b>	<b>-</b>	<b>559,531</b>	<b>-</b>	<b>516,630</b>
<b>Miscellaneous</b>						
361000 INTEREST INCOME	-	-	778	2,391	-	(2,391)
<b>Miscellaneous Total</b>	<b>-</b>	<b>-</b>	<b>778</b>	<b>2,391</b>	<b>-</b>	<b>(2,391)</b>
<b>REVENUES Total</b>	<b>15,834,043</b>	<b>15,834,043</b>	<b>778</b>	<b>8,677,980</b>	<b>-</b>	<b>7,156,063</b>
<b>EXPENSES</b>						
<b>Other Services and Charges</b>						
439904 BANK FEES/CREDIT CARD F	4,750	4,750	-	1,500	-	3,250
438100 PRINCIPAL	14,480,000	14,480,000	-	8,940,000	-	5,540,000
438200 INTEREST	2,037,991	2,037,991	-	1,117,915	-	920,076
452002 TRANSFERS IN/OUT	-	-	-	(10,909)	-	10,909
<b>Other Services and Charges Total</b>	<b>16,522,741</b>	<b>16,522,741</b>	<b>-</b>	<b>10,048,506</b>	<b>-</b>	<b>6,474,234</b>
<b>EXPENSES Total</b>	<b>16,522,741</b>	<b>16,522,741</b>	<b>-</b>	<b>10,048,506</b>	<b>-</b>	<b>6,474,234</b>

**Indianapolis-Marion County Public Library**  
**Fund 245 - Rainy Day Fund - Detailed Income Statement**  
**Month Ended July 31, 2022**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>MISCELLANEOUS</b>						
361000 INTEREST INCOME	-	-	3,468	12,034	-	(12,034)
<b>MISCELLANEOUS Total</b>	-	-	<b>3,468</b>	<b>12,034</b>	-	<b>(12,034)</b>
<b>OTHER FINANCING SRCS</b>						
399000 REIMBURSEMENT FOR SERVICES	-	-	12,500	2,395,917	-	(2,395,917)
<b>OTHER FINANCING SRCS Total</b>	-	-	<b>12,500</b>	<b>2,395,917</b>	-	<b>(2,395,917)</b>
<b>REVENUE Total</b>	-	-	<b>15,968</b>	<b>2,407,951</b>	-	<b>(2,407,951)</b>
<b>EXPENSE</b>						
<b>OTHER SERVICES AND CHARGES</b>						
431100 LEGAL SERVICES	100,000	100,000	-	-	-	100,000
431200 ENGINEERING & ARCHITECTURAL	400,000	441,568	-	-	41,568	399,775
431500 CONSULTING SERVICES	-	23,276	-	-	21,160	2,116
438400 ISSUANCE COSTS	-	225	-	225	-	-
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>500,000</b>	<b>564,844</b>	-	<b>225</b>	<b>62,728</b>	<b>501,891</b>
<b>CAPITAL</b>						
441000 LAND	1,000,000	1,000,000	-	-	-	1,000,000
443500 BUILDING	1,500,000	1,500,000	-	-	-	1,500,000
<b>CAPITAL Total</b>	<b>2,500,000</b>	<b>2,500,000</b>	-	-	-	<b>2,500,000</b>
<b>EXPENSE Total</b>	<b>3,000,000</b>	<b>3,064,844</b>	-	<b>225</b>	<b>62,728</b>	<b>3,001,891</b>

**Indianapolis-Marion County Public Library**  
**Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement**  
**Month Ended July 31, 2022**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>MISCELLANEOUS</b>						
361000 INTEREST INCOME	-	-	1,970	7,199	-	(7,199)
<b>MISCELLANEOUS Total</b>	-	-	<b>1,970</b>	<b>7,199</b>	-	<b>(7,199)</b>
<b>REVENUE Total</b>	-	-	<b>1,970</b>	<b>7,199</b>	-	<b>(7,199)</b>
<b>EXPENSE</b>						
<b>CAPITAL</b>						
444501 COMPUTER SOFTWARE	250,000	250,000	-	-	-	250,000
<b>CAPITAL Total</b>	<b>250,000</b>	<b>250,000</b>	-	-	-	<b>250,000</b>
<b>EXPENSE Total</b>	<b>250,000</b>	<b>250,000</b>	-	-	-	<b>250,000</b>



**Indianapolis-Marion County Public Library**  
**Fund 226 - Parking Garage - Detailed Income Statement**  
**Month Ended July 31, 2022**

	Original Budget	Revised Budget	MTD	YTD	P. O.	Available Budget
<b>REVENUE</b>						
<b>CHARGES FOR SERVICES</b>						
347610 PARKING REVENUE	120,000	120,000	15,414	69,663	-	50,337
347611 EVENTS PARKING	8,000	8,000	600	5,475	-	2,525
<b>CHARGES FOR SERVICES Total</b>	<b>128,000</b>	<b>128,000</b>	<b>16,014</b>	<b>75,138</b>	<b>-</b>	<b>52,862</b>
<b>MISCELLANEOUS</b>						
360001 REVENUE ADJUSTMENT	-	-	98	184	-	(184)
361000 INTEREST INCOME	100	100	226	292	-	(192)
<b>MISCELLANEOUS Total</b>	<b>100</b>	<b>100</b>	<b>324</b>	<b>476</b>	<b>-</b>	<b>(376)</b>
<b>REVENUE Total</b>	<b>128,100</b>	<b>128,100</b>	<b>16,338</b>	<b>75,614</b>	<b>-</b>	<b>52,486</b>
<b>EXPENSE</b>						
<b>SUPPLIES</b>						
421200 PRINTER SUPPLIES	3,500	3,500	1,653	1,731	-	1,769
421500 OFFICE SUPPLIES - FAC/PURCH	3,000	3,000	420	1,300	-	1,700
422310 CLEANING & SANITATION	100	100	-	-	-	100
<b>SUPPLIES Total</b>	<b>6,600</b>	<b>6,600</b>	<b>2,073</b>	<b>3,032</b>	<b>-</b>	<b>3,568</b>
<b>OTHER SERVICES AND CHARGES</b>						
431100 LEGAL SERVICES	2,500	2,500	-	-	-	2,500
431500 CONSULTING SERVICES	5,000	7,915	-	-	2,915	5,000
431501 PARKING GARAGE CONTRACTUAL	12,000	12,000	3,000	7,000	-	5,000
432200 POSTAGE	100	100	-	-	-	100
432400 DATA COMMUNICATIONS	5,000	5,000	235	747	-	4,253
434201 EXCESS LIABILITY	5,000	5,000	1,193	4,163	-	837
436100 REP & MAINT-STRUCTURE	457,500	453,235	-	-	-	423,235
436110 CLEANING SERVICES	5,000	5,000	5,609	8,117	-	6,883
436200 REP & MAINT-EQUIPMENT	4,000	4,000	-	-	-	4,000
436201 REP & MAINT-HEATING & AIR	12,500	12,500	-	-	-	12,500
439904 BANK FEES/CREDIT CARD FEES	3,500	3,500	425	3,227	-	273
439905 OTHER CONTRACTUAL SERVICES	10,000	14,265	20,084	29,849	-	4,416
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>522,100</b>	<b>525,015</b>	<b>30,546</b>	<b>53,102</b>	<b>2,915</b>	<b>468,998</b>
<b>CAPITAL</b>						
445300 CAPITAL - EQUIPMENT	10,000	10,000	-	-	-	10,000
<b>CAPITAL Total</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,000</b>
<b>EXPENSE Total</b>	<b>538,700</b>	<b>541,615</b>	<b>32,619</b>	<b>56,134</b>	<b>2,915</b>	<b>482,566</b>

**Indianapolis-Marion County Public Library**  
**Fund 270 - Shared System - Detailed Income Statement**  
**Month Ended July 31, 2022**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>CHARGES FOR SERVICES</b>						
347640 SHARED SYSTEM REVENUE	-	-	2,364	96,316	-	(96,316)
<b>CHARGES FOR SERVICES Total</b>	-	-	<b>2,364</b>	<b>96,316</b>	-	<b>(96,316)</b>
<b>REVENUE Total</b>	-	-	<b>2,364</b>	<b>96,316</b>	-	<b>(96,316)</b>
<b>EXPENSE</b>						
<b>PERSONAL SERVICES</b>						
411000 SALARIES APPOINTED STAFF	64,200	64,200	4,987	37,448	-	(37,448)
413100 FICA AND MEDICARE	4,911	4,911	349	2,621	-	(2,621)
413300 PERF/INPRS	9,116	9,116	708	5,318	-	(5,318)
<b>PERSONAL SERVICES Total</b>	<b>78,228</b>	<b>78,228</b>	<b>6,044</b>	<b>45,387</b>	-	<b>(45,387)</b>
<b>SUPPLIES</b>						
421600 LIBRARY SUPPLIES	5,000	5,000	-	121	744	(865)
<b>SUPPLIES Total</b>	<b>5,000</b>	<b>5,000</b>	-	<b>121</b>	<b>744</b>	<b>(865)</b>
<b>OTHER SERVICES AND CHARGES</b>						
431500 CONSULTING SERVICES	5,000	5,000	-	225	-	(225)
432300 TRAVEL	1,500	1,500	-	-	-	1,500
432501 IN HOUSE CONFERENCE	250	250	-	-	-	250
439901 COMPUTER SERVICES	916	916	-	-	-	916
439907 EVENTS & PR	500	500	-	-	-	500
439909 REIMBURSEMENT FOR SERVI	75,000	75,000	-	-	-	75,000
439930 MATERIALS CONTRACTUAL	14,000	14,000	-	1,544	2,000	10,456
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>97,166</b>	<b>97,166</b>	-	<b>1,769</b>	<b>2,000</b>	<b>88,397</b>
<b>EXPENSE Total</b>	<b>180,394</b>	<b>180,394</b>	<b>6,269</b>	<b>41,233</b>	<b>744</b>	<b>(41,977)</b>

**Indianapolis-Marion County Public Library**  
**Fund 800 & 230 - Gift and Grant - Detailed Income Statement**  
**Month Ended July 31, 2022**

	MTD	YTD
<b>REVENUE</b>		
<b>MISCELLANEOUS</b>		
332205 EMERGENCY CONNECTIVITY FUND	9,327	59,929
334700 GRANTS - LSTA	6,123	7,442
334720 GRANTS - STATE	-	8,855
334752 GRANTS - IMLS FEDERAL FUNDED		20,000
360000 MISCELLANEOUS REVENUE		-
360001 REVENUE ADJUSTMENT		-
361000 INTEREST INCOME	107	138
367000 FOUNDATION CONTRIBUTION	619,731	1,695,046
367002 FOUNDATIONS - DESIGNATED GIFTS		-
367004 OTHER GRANTS		181,254
396000 REFUNDS		-
399000 REIMBURSEMENT FOR SERVICES		-
<b>MISCELLANEOUS Total</b>	<b>625,961</b>	<b>1,972,664</b>

<b>REVENUE Total</b>	<b>625,961</b>	<b>1,972,664</b>
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**EXPENSE**

00005011 - PROGRAM FOOD PDSA	36	36
00005012 - AQUARIUM MAINTENANCE MULTI-BRANCH	392	4,684
00015001 - CENTRAL UNRESTRICTED GIFT		70
00015007 - CBLC CENTER FOR BLACK LIT & CULTURE	17,405	102,890
00035001 - GLENDALE UNRESTRICTED GIFT	475	963
00045001 - IRVINGTON UNRESTRICTED GIFT		1,888
00055001 - BRIGHTWOOD UNRESTRICTED GIFT		563
00065001 - DECATUR UNRESTRICTED GIFT	357	558
00075001 - EAGLE UNRESTRICTED GIFT		140
00095001 - E. WASHINGTON UNRESTRICTED GIFT	150	1,521
00125001 - HAUGHVILLE UNRESTRICTED GIFT		1,838
00135001 - LAWRENCE UNRESTRICTED GIFTS		718
00145001 - NORA UNRESTRICTED GIFTS		610
00155001 - PIKE UNRESTRICTED GIFTS		150
00165001 - GARFIELD PARK UNRESTRICTED GIFTS		144
00185001 - SPADES PRK UNRESTRICTED GIFTS	15	160
00195001 - WAYNE UNRESTRICTED GIFTS	27	373

**Indianapolis-Marion County Public Library**  
**Fund 800 & 230 - Gift and Grant - Detailed Income Statement**  
**Month Ended July 31, 2022**

	MTD	YTD
00205001 - W. INDIANAPOLIS UNRESTRICTED GIFTS	50	100
00215001 - FRANKLIN RD UNRESTRICTED GIFTS		75
00225001 - WARREN UNRESTRICTED GIFTS	13	13
00255001 - OUTREACH UNRESTRICTED GIFT FUND		65
00285001 - BEECH GROVE UNRESTRICTED GIFTS		3,949
00295001 - W. PERRY UNRESTRICTED GIFTS		14
00405001 - CEO UNRESTRICTED GIFTS		12,321
00405010 - DIGITAL ENCYCLOPEDIA OF INDPLS DEOI		112,717
00425002 - LIBRARY MATERIALS MEMORIAL FUND	1,049	1,120
00425010 - LILLY CITY DIGITIZATION	23,426	92,837
18055010 - GROW WITH GOOGLE	49,776	60,435
20005030 - VOX BOOKS		40
19425022 - SIMON LOVE OF READING	11,921	11,921
20125011 - HVL DEVICE LENDING EXPANSION		2,127
20245014 - ASPIRE FELLOWSHIP INFOZONE		709
20425012 - CATALOGING & PROCESSING EITELJORG	256	2,495
20425015 - ANTI-RACISM BOOKS	974	2,312
20425017 - AXIS 360 HIGH SCHOOL EBOOKS	3,055	7,981
20425018 - AXIS 360 COVID EXPANSION EBOOKS	74	22,330
21002041 - TEEN ADVISORY GROUP		23
21005026 - TEEN ZONE WRN IRV PIK		1,579
21005029 - INDYPL SEED LIBRARY		621
21005034 - LGBTQ+ COMPETENCY TRAINING WITH IND		900
21005036 - PRESCHOOL PACKAGED PROGRAMS		505
21005037 - CONCERT SERIES		300
21005038 - MONUMENT CIRCLE BOOK STATION TO CEN		20,750
21005039 - ON THE ROAD TO READING R2R		6,962
21005040 - HOMESCHOOL CAP 2021 BIPOC COLLECTIO		423
21005041 - INCENTIVES FOR STAFF PARTICIPATION	499	2,999
21015016 - SIMPLE AND AFFORDABLE PLANT BASED C		243
21015038 - POP UP COMPUTER LAB CEN/E38		3,617
21015039 - CODING AND TECHNOLOGY FOR ADULTS CE		2,069
21045041 - CENTRAL AUTHOR ENGRAVINGS	1,050	9,319
21085022 - GRAB AND GO CRAFTS E38		174
21085023 - ROBLOX CODING AT E38		2,400
21135010 - ADULT BOOK DISCUSSIONS - LAW		457

**Indianapolis-Marion County Public Library**  
**Fund 800 & 230 - Gift and Grant - Detailed Income Statement**  
**Month Ended July 31, 2022**

	MTD	YTD
21135011 - CULTURE HISTORY AND SOCIETY LAW		3
21225010 - SNACKS AND STORIES	959	959
21245013 - POCKET PARK STORYWALK TCM		1,098
21305010 - IPS AND CHARTER SCHOOL LIBRARY CARD		4,994
21425011 - INDYPL HISTORIC DOCUMENT DIGITIZATI		350
21425014 - GENERAL DIGITIZATION 2021		2,158
21425021 - BRANCHES MAGAZINE DIGITIZATION PROJ		900
21425022 - LSTA HERRON MORTON NEIGHBORH'D ASOC		318
21425023 - MINDTRUST HIGH SCHOOL EBOOKS		5,817
21445011 - EMERGENCY CONNECTIVITY FUNDING -ECF	(1,832)	60,819
21455012 - WORLD LANGUAGE COMPUTER CLASS 2021		7,650
21455014 - CAREER CENTER		5,518
21455018 - FIT LIT BOOK DISCUSSION AND LECTURE		387
21455028 - TEEN COMMUNITY BOOK CLUBS		3,052
21455033 - ADULTING 101		3,350
21455034 - INTERNATIONAL FESTIVALS AND CELEBRA		7,751
21455039 - SUMMER WORKSHOPS		(205)
21455040 - AUTHOR VISITS FOR FAMILIES PDA		4,650
21455041 - A PLACE TO CALL HOME PODCAST		1,500
21455042 - CONVERSATION CIRCLES		1,100
21455043 - 1000 BOOKS BY KINDERGARTEN R2R		1,122
21455044 - LSTA POP UP TECH LABS		6,123
22005011 - LITTLE LIBRARIES	27	27
22005013 - SUMMER READING PROGRAM	36,330	139,749
22005029 - INDYPL SEED LIBRARY 2022		2,605
22005034 - LGBTQ+ COMPETENCY TRAINING W IYG		300
22005036 - PRESCHOOL PACKAGED PROGRAMS R2R		12,738
22005037 - CONCERT SERIES	170	9,520
22005039 - ON THE ROAD TO READING R2R	(10)	2,826
22015011 - NONPROFIT WORKSHOPS		1,530
22015016 - SIMPLE AND AFFORDABLE PLANT-BASED C		750
22135011 - CULTURE HISTORY & SOCIETY		300
22155010 - TEEN ZONE AT PIKE		254
22165013 - DISCOVERY ARTS SERIES GPK	250	500
22225017 - INDIANA YOUTH GROUP RAINBOW READER		79
22225018 - TEEN AFTERNOONS AT WRN	40	49

**Indianapolis-Marion County Public Library**  
**Fund 800 & 230 - Gift and Grant - Detailed Income Statement**  
**Month Ended July 31, 2022**

	<b>MTD</b>	<b>YTD</b>
22235010 - HOMESCHOOL COMMITTEE 2022	7,675	7,675
22295010 - TEEN TUESDAYS AT WEST PERRY		19
22295011 - HEALTH AND WELLNESS AT WPR	100	550
22415014 - MCFADDEN LECTURE 2022	1,388	1,388
22425014 - 2022 GENERAL DIGITIZATION		1,768
22455010 - MEET THE ARTIST XXXIV #BLKLIVESMATT		36,547
22455028 - TEEN COMMUNITY BOOK CLUBS	2,153	2,736
22455035 - YA AUTHOR VISITS PUB		4,526
22455036 - WORLD LANGUAGE BOOK GIVEAWAYS		176
22455038 - ANIMAL PROGRAMS	6,325	7,039
22455042 - CONVERSATION CIRCLES 2022		1,500
22455045 - PATHWAYS TO LITERACY		2,240
22455046 - SPANISH BOOK CLUB		300
22455047 - INTERNATIONAL FESTIVALS & CELEBRATI	2,475	6,775
22455048 - READING READY TIME		4,265
22455051 - HOTSPOT FILTERING SOFTWARE	2,930	4,359
22455052 - ADULT SUMMER READING PROGRAM	2,887	7,324
22455053 - EARLY CHILDHOOD EDUCATORS WORKSHOP	6,500	6,974
22455055 - REACH OUT AND READ - ROAR	108	13,295
22455056 - BILINGUAL STORYTIME PDA		2,100
22455057 - SUMMER READING KICK OFF	351	563
<b>EXPENSE Total</b>	<b>179,825</b>	<b>906,963</b>

**Indianapolis-Marion County Public Library  
Summary of Construction Fund Cash Balances  
Month Ended July 31, 2022**

**Construction Fund Cash Balances - Does Not Include Retainage Withheld**

Fund 479 - Restricted - Multiple Projects	933,851.31
Fund 480 - Restricted - West Perry Project	179,205.56
Fund 481 - Restricted - Lawrence/ Wayne Projects	0.00
Fund 482 - Restricted - Multiple Projects 2	3,209,954.90
Fund 483 - Restricted - Glendale Project	12,578,452.72
Fund 484 - Restricted - Fort Harrison Project	10,251,235.77
Fund 485 - Restricted - Multiple Projects 3	5,324,970.68
<b>Total Construction Fund Cash Balances</b>	<b><u><u>32,477,670.94</u></u></b>

**Construction Fund Classification Breakdown**

Fund 479 - Restricted - Multiple Projects	933,851.31
Fund 480 - Restricted - West Perry Project	179,205.56
Fund 481 - Restricted - Lawrence/ Wayne Projects	0.00
Fund 482 - Restricted - Multiple Projects 2	3,209,954.90
Fund 483 - Restricted - Glendale Project	12,578,452.72
Fund 484 - Restricted - Fort Harrison Project	10,251,235.77
Fund 485 - Restricted - Multiple Projects 3	5,324,970.68
<b>Total Construction Fund Breakdown</b>	<b><u><u>32,477,670.94</u></u></b>

**Summary of Classifications**

Total Restricted	32,477,670.94
Total Assigned	0.00
<b>Total of All Classifications</b>	<b><u><u>32,477,670.94</u></u></b>

**Summary of Project Activity**

<b>PROJECT</b>	<b>* ADJUSTED ORIGINAL BUDGET</b>	<b>CURRENT MONTH</b>	<b>CURRENT YEAR</b>	<b>PROJECT TO DATE</b>	<b>OPEN P.O.</b>	<b>UNEXPENDED</b>
* Fund 479 - Restricted - Multiple Projects	5,000,000.00	0.00	207,327.56	4,066,148.69	19,167.45	914,683.86
* Fund 480 - Restricted - West Perry Project	9,600,000.00	0.00	132,542.91	9,420,794.44	0.00	179,205.56
* Fund 481 - Restricted - Lawrence/ Wayne Projects	3,183,628.84	0.00	11,456.96	3,183,628.84	0.00	0.00
* Fund 482 - Restricted - Multiple Projects II	5,349,512.62	15,835.34	156,828.67	2,139,557.72	220,960.65	2,988,994.25
Fund 483 - Restricted - Glendale Project	15,557,542.03	282,298.89	2,806,558.40	2,927,731.55	10,903,393.76	1,726,416.72
Fund 484 - Restricted - Fort Harrison Project	14,357,506.70	951,014.06	3,833,740.46	4,054,309.56	8,601,744.35	1,701,452.79
Fund 485 - Restricted - Multiple Projects 3	5,574,116.45	265.00	193,276.00	249,145.77	133,109.00	5,191,861.68
<b>Total Expenditures</b>	<b><u><u>58,622,306.64</u></u></b>	<b><u><u>1,249,413.29</u></u></b>	<b><u><u>7,341,730.96</u></u></b>	<b><u><u>26,041,316.57</u></u></b>	<b><u><u>19,878,375.21</u></u></b>	<b><u><u>12,702,614.86</u></u></b>

	<b>ADJUSTED ORIGINAL BUDGET</b>	<b>CURRENT MONTH</b>	<b>CURRENT YEAR</b>	<b>PROJECT TO DATE</b>	<b>BUDGET BALANCE</b>
Appropriated Interest Earnings - Fund 480	189,043.46	0.00	0.00	189,043.46	0.00
Appropriated Interest Earnings - Fund 481	9,917.50	0.00	0.00	9,917.50	0.00
Appropriated Interest Earnings - Fund 483	60,000.00	6,622.71	8,630.90	8,642.24	51,357.76
Appropriated Interest Earnings - Fund 484	60,000.00	6,070.89	8,028.10	8,038.63	51,961.37

\* This is the original maximum budget for the Bond including interest that was appropriated for use.



# Board Action Request

# 5b

**To:** IMCPL Board

**Meeting Date:** August 22, 2022

**From:** Finance Committee

**Approved by the  
Library Board:**

**Effective Date:** August 22, 2022

**Subject:** Resolution for Appropriations and Tax Rates - Resolution 47-2022

**Recommendation:** Authorize the adoption of Resolution 47-2022

**Background:** The Library Board is required under Indiana Code 36-3-6-9(b) to submit an adopted budget and tax levies to the council clerk by August 31<sup>st</sup>. On July 29<sup>th</sup> and August 5<sup>th</sup>, the Library published notice of a public hearing for August 9<sup>th</sup> and adoption of the 2023 budget for August 22<sup>nd</sup> in the Indianapolis Star and on the Library's website ([www.indypl.org](http://www.indypl.org)). The attached resolution includes the budget for the Library's Operating Fund, Debt Service Fund, Bond #2 Fund, Rainy Day Fund, and Library Improvement Reserve Fund effective January 1, 2023-December 31, 2023 and the related tax levies for each fund.

**Strategic/Fiscal Impact:** The 2023 Budget includes the 5.0% increase in the growth rate for the tax levy as set by the Department of Local Government Finance resulting in the maximum tax levy allowed.

In addition, the budget includes an estimated debt payment for the 2022 Bonds to be issued later this year. The projected tax rates are based on an estimated assessed value resulting in an advertised tax rate increase of \$0.018. Based on certified net assessed values from the Department of Local Government Finance's Gateway site, the Library anticipates an increase for 2022 pay 2023 assessed value resulting in a decrease in the Library's overall tax rate.





# Board Resolution

# 5b

## INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 47-2022 RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)  
Approved by the State Board of Accounts, 2015  
Prescribed by the Department of Local Government Finance

Budget Form No. 4  
Generated 8/9/2022 12:57:19 PM

Ordinance / Resolution Number:

Be it ordained/resolved by the **Indianapolis-Marion County Public Library** that for the expenses of **INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY** for the year ending December 31, **2023** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **Indianapolis-Marion County Public Library**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
Indianapolis-Marion County Public Library	Library Board	08/22/2022

Funds				
Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0061	RAINY DAY	\$1,000,000	\$0	0.0000
0101	GENERAL	\$55,385,961	\$53,000,000	0.0964
0180	DEBT SERVICE	\$0	\$0	0.0000
0182	BOND #2	\$19,336,328	\$19,000,000	0.0346
2011	LIBRARY IMPROVEMENT RESERVE	\$250,000	\$0	0.0000
		<b>\$75,972,289</b>	<b>\$72,000,000</b>	<b>0.1310</b>

# RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)  
 Approved by the State Board of Accounts, 2015  
 Prescribed by the Department of Local Government Finance

Budget Form No. 4  
 Generated 8/9/2022 12:57:19 PM

Name		Signature
Judge Jose D. Salinas, President	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Curtis W. Bigsbee, Vice President	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Raymond J. Biederman, Secretary	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Dr. Khaula Murtadha, Member	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Patricia A. Payne, Member	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Rev. TD Robinson, Member	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Hope C. Tribble, Member	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

## ATTEST

Name	Title	Signature

In accordance with IC 6-1.1-17-16(k), we state our intent to issue debt after December 1 and before January 1

Yes  No

In accordance with IC 6-1.1-17-16(k), we state our intent to file a shortfall appeal after December 1 and before December 31

Yes  No



# Board Action Request

5c

**To:** IMCPL Board

**Meeting Date:** August 22, 2022

**From:** Finance Committee

**Approved by the  
Library Board:**

**Effective Date:** August 22, 2022

**Subject:** Resolution to Set Maximum Tax Rate for the Total Combined Debt Service Funds for 2023 Budget Year - Resolution 45-2022

**Recommendation:** Authorize the approval of Resolution 45-2022

**Background:** Indianapolis Public Library (the Library) will adopt the 2023 budget at the August 22 board meeting. The budget is not finalized until it has been approved by the City Council and then the Department of Local Government Finance (DLGF). The DLGF works the budget to check the final numbers to ensure that all the numbers meet the statutorily required amounts.

The total combined debt service (Debt Service and Bond #2) tax rate proposed for adoption by the Library is \$0.0346 per \$100 of assessed value. This is higher than our expected tax rate of \$0.0318 per \$100 of AV. The Library advertised higher, as is typical, to protect the Library levy and tax rate against unexpected changes to the average growth quotient or to the certified net assessed value (CNAV). For the Bond #2 fund included in total combined debt service funds the Library included an estimated amount for the 2023 debt service for the bonds which will be issued later this year. Once these are issued, we will have the final debt service amount needed for the Debt Service Fund and we will send the final debt service schedule to the DLGF.

The DLGF will make necessary adjustments based on the final debt service and allowable cash balances. The DLGF then sends out the 1782 notice with the levies and tax rates, typically in January of the budget year. The Library then has an opportunity to make adjustments or corrections before the final budget order is released.

The Library seeks to have a resolution passed to give the DLGF and the City County Council notice that we intend to have a combined debt service tax rate for 2023 budget year that does not exceed \$0.0318 per \$100 of AV.

**Strategic/Fiscal Impact:** There is no expected fiscal impact.



## Board Resolution

5c

### INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

#### RESOLUTION 45-2022

#### AUTHORIZATION TO SET THE MAXIMUM TAX RATE FOR THE TOTAL COMBINED DEBT SERVICE FUNDS FOR CALENDAR YEAR 2023 AT \$0.0318 PER \$100 OF ASSESSED VALUATION

August 22, 2022

**WHEREAS**, the Indianapolis-Marion County Public Library Board ("Library Board"), on August 22, 2022 will adopt a tax rate for the total combined debt service funds (Debt Service and Bond #2) for calendar year 2023 which cannot be exceeded, and

**WHEREAS**, the Indianapolis- Marion County Public Library (the "Library") seeks to set the total combined debt service funds tax rate for calendar year 2023 at an amount not to exceed \$0.0318 per \$100 of assessed valuation payable in 2023.

**WHEREAS**, the Library is requesting Board of Trustees authorization for the Chief Executive Officer and/or the Chief Financial Officer to adjust the bond #2 fund to accomplish a total combined debt service funds tax rate not to exceed \$0.0318 per \$100 of assessed valuation payable in 2023.

**BE IT RESOLVED** by the Library Board, that for the calendar year 2023, the total combined debt service funds tax rate will not exceed an amount of \$0.0318 per \$100 of assessed valuation, and the Library Board authorizes the Interim Chief Executive Officer and/or Chief Financial Officer to adjust the total combined debt service funds to accomplish a total rate that will not exceed an amount of \$0.0318 per \$100 of assessed valuation payable in 2023.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION  
COUNTY PUBLIC LIBRARY, INDIANA**

AYE

NAY

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ATTEST: \_\_\_\_\_  
Secretary of the Board



# Board Action Request

# 5d

**To:** IMCPL Board

**Meeting Date:** August 22, 2022

**From:** Finance Committee

**Approved by the  
Library Board:**

**Effective Date:** August 22, 2022

**Subject:** Approval of Final Bond Resolution of 2022 Bonds for 2022-2023 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project – Resolution 46-2022

**Recommendation:** Authorize the approval of Resolution 46-2022

**Background:** The Indianapolis Public Library is requesting final bond approval for the issuance of the 2022 Bonds in the amount of \$5,575,000.

The Series 2022 bond issue will finance the following projects:

Description	Estimated Cost
Solar Panels - Library Services Center	\$ 300,000
Solar Panels - Location TBD	\$ 300,000
Server Room Generator - Library Services Center	\$ 100,000
Learning Curve Refresh - Central	\$ 2,500,000
Patron Door Count System	\$ 100,000
Long-Term Assessment Refresh	\$ 250,000
Secure 9th Street Doors - Central	\$ 125,000
Box Truck and Deliver Van Replacement	\$ 85,000
Roof Replacement – LSC, Decatur, Franklin Rd, College	\$ 1,110,000
Fixtures, Furniture, & Equipment (FF&E) - Nora	\$ 120,000
Fixtures, Furniture, & Equipment (FF&E) - Pike	\$ 120,000
IT - Server Room Refresh - LSC and Central	\$ 350,000
Cost of Issuance	\$ 115,000
<b>TOTAL</b>	<b>\$ 5,575,000</b>

The Municipal Corporations Committee of the City-County Council recommended a do pass for the 2022 bond issues and the related additional appropriation ordinances on September 23 ,2021 and the full City-County Council approved the ordinances on September 27, 2021.

Management recommends approval of the final bond resolutions by the Library Board.

**Fiscal Impact:** This bond issue is incorporated into our long term debt plan which keeps the debt tax rate at or below \$0.0318.



## Board Resolution

5d

**RESOLUTION OF THE INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
AUTHORIZING ISSUANCE OF BONDS FOR THE PURPOSE OF PROVIDING FUNDS  
TO PAY FOR THE 2022-2023 ENERGY CONSERVATION AND DISTRICT-WIDE  
LONG-TERM CAPITAL MAINTENANCE AND EQUIPPING PROJECT AND  
EXPENSES RELATED THERETO**

**RESOLUTION 46-2022**

**WHEREAS**, the Indianapolis-Marion County Public Library (the “Public Library”) is a municipal corporation of the State of Indiana; and

**WHEREAS**, the Library Board of the Public Library (the “Board”) has given consideration to (i) the renovation, remodeling and/or facility upgrades at one or more existing facilities operated by the Public Library, including, but not limited to, the existing Decatur Branch, the existing Franklin Road Branch, the existing College Avenue Branch, the existing Nora Branch, the existing Pike Branch and the existing Library Services Center, (ii) the renovation, remodeling and/or facility upgrades at the existing Central Library, including but not limited to, the Central Atrium and the Learning Curve, (iii) the installation of solar panels and other energy conservation measures at one or more of the existing facilities operated by the Public Library, (iv) the acquisition of equipment, one or more vehicles, one or more generators for the Library Services Center server room, a district-wide door counter system, related technology equipment, furniture and collection materials for use in one or more of the facilities operated by the Public Library, (v) one or more projects related to any portion of the projects listed in clause (i) through and including (iv), all of which will be done in 2022 and 2023, and (vi) the payment of all of the costs related to any of the foregoing projects, including, but not limited to, the costs of issuance related to the 2022-2023 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project Bonds (as hereinafter defined) (clauses (i) through and including (vi), collectively, the “2022-2023 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project”); and

**WHEREAS**, on August 23, 2021, the Board adopted Resolution 36-2021 (the “Preliminary Bond Resolution”), which preliminarily determined to approve the 2022-2023 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project and the financing of the 2022-2023 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project through the issuance of one or more series of general obligation bonds of the Public Library in an original aggregate principal amount not to exceed \$5,575,000, with a maximum term not to exceed five (5) years from the date of issuance and other terms and conditions set forth in the Preliminary Bond Resolution; and



**WHEREAS**, in accordance with Indiana Code § 36-3-6-9, as amended, the City-County Council of the City of Indianapolis and of Marion County, Indiana, adopted an ordinance on September 27, 2021, that approved the issuance of the general obligation bonds of the Public Library in accordance with the terms and conditions set forth in the Preliminary Bond Resolution for the purpose of financing the 2022-2023 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project; and

**WHEREAS**, the Board has determined it is necessary to proceed with the 2022-2023 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project; and

**WHEREAS**, based on the foregoing the Board now deems it advisable to issue, pursuant to Indiana Code § 36-12-3-9, as amended, and other applicable provisions of the Indiana Code, the “Indianapolis-Marion County Public Library General Obligation Bonds, Series 2022” (the “2022 Bonds”) in an original aggregate principal amount not to exceed Five Million Five Hundred Seventy-Five Thousand Dollars (\$5,575,000) (the “Authorized Amount”) for the purpose of providing for the payment of (i) all or a portion of the costs of the 2022-2023 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project, (ii) the reimbursement of preliminary expenses related thereto and all incidental expenses incurred in connection therewith, including necessary engineering, design and related activities (all of which are deemed to be a part of the 2022-2023 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project), and (iii) the costs of selling and issuing the 2022 Bonds; and

**WHEREAS**, the original principal amount of the 2022 Bonds, together with the outstanding principal amount of previously issued bonds which constitute a debt of the Public Library, is no more than two percent (2%) of one-third (1/3) of the total net assessed valuation of the Public Library; and

**WHEREAS**, the amount of proceeds of the 2022 Bonds allocated to pay costs of the 2022-2023 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project, together with estimated investment earnings thereon, does not exceed the cost of the 2022-2023 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project as estimated by the Board; and

**WHEREAS**, all conditions precedent to the adoption of a resolution authorizing the issuance of the 2022 Bonds have been complied with in accordance with the applicable provisions of the Indiana Code 36-12-3, as amended (the “Act”).

**NOW, THEREFORE, BE IT RESOLVED BY THE LIBRARY BOARD OF THE INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY, AS FOLLOWS:**

**Section 1. Authorization for Bonds and Appropriation of Proceeds.** In order to provide financing for all or any portion of the 2022-2023 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project as described above and the costs of selling and issuing the 2022 Bonds, the Public Library shall borrow money, and shall issue the 2022 Bonds as herein authorized. An appropriation in the amount not to exceed the Authorized Amount, together with all investment earnings thereon, has been previously made in a separate resolution to pay for

the governmental purposes to be financed by the 2022 Bonds, and the funds to meet said appropriation shall be provided out of the proceeds of the 2022 Bonds in the original principal amount not to exceed the Authorized Amount and such investment earnings. Said appropriation is in addition to all other appropriations provided for in the existing budget and tax levy. The Public Library covenants that the proceeds of the 2022 Bonds will not be used for any purpose except as described in this Resolution.

## **Section 2. General Terms of Bonds.**

(a) **Issuance of 2022 Bonds.** In order to procure said loan for such purposes, the Public Library hereby authorizes the issuance of the 2022 Bonds as described herein. The President of the Board (the "President") is hereby authorized and directed to have prepared and to issue and sell the 2022 Bonds as negotiable, fully registered bonds of the Public Library in an amount not to exceed the Authorized Amount. Total debt service payments (principal and interest) to final maturity on the 2022 Bonds shall not exceed \$5,839,469.

The 2022 Bonds shall be executed in the name of the Public Library by the manual or facsimile signature of the President and attested by the manual or facsimile signature of the Secretary of the Board (the "Secretary"). In case any officer whose signature appears on the 2022 Bonds shall cease to be such officer before the delivery of the 2022 Bonds, such signature shall nevertheless be valid and sufficient for all purposes as if such officer had remained in office until delivery thereof. The 2022 Bonds also shall be, and will not be valid or become obligatory for any purpose or entitled to any benefit under this Resolution unless and until, authenticated by the manual signature of the Registrar (as defined in Section 4 hereof). Subject to the provisions of this Resolution regarding the registration of the 2022 Bonds, the 2022 Bonds shall be fully negotiable instruments under the laws of the State of Indiana.

The 2022 Bonds shall be numbered consecutively from 2022R-1 upward, shall be issued in denominations of Five Thousand Dollars (\$5,000) or any integral multiple thereof or in a minimum denomination of One Hundred Thousand Dollars (\$100,000) and denominations of One Thousand Dollars (\$1,000) or any integral multiple thereof above such minimum denomination, as determined by the President at the time of issuance of the 2022 Bonds, shall be originally dated as of the first day or the fifteenth day of the month in which the 2022 Bonds are sold or delivered or the date of issuance, as determined by the President, based upon the recommendation of the Public Library's municipal advisor, and shall bear interest payable semi-annually on each January 1 and July 1, commencing not earlier than July 1, 2023, at a rate or rates not exceeding three percent (3.00%) per annum (the exact rate or rates to be determined by bidding pursuant to Section 6 of the Resolution), calculated on the basis of a three hundred and sixty (360)-day year comprised of twelve (12) thirty (30)-day months.

The 2022 Bonds shall mature on the dates and shall be issued in the principal amounts as determined by the President, the Chief Executive Officer of

the Public Library/Interim Chief Executive Officer of the Public Library (collectively, the “Chief Executive Officer”), the Chief Financial Officer of the Public Library/Interim Chief Financial Officer of the Public Library (collectively, the “Chief Financial Officer”) or the Treasurer of the Public Library (the “Treasurer”), based upon the recommendation of the Public Library’s municipal advisor, at the time of sale or issuance of the 2022 Bonds in order to achieve approximate level debt service on all of the Public Library’s indebtedness and contemplated indebtedness subsequent to the issuance of the 2022 Bonds. Based on the foregoing authorization and the recent information received by the Public Library regarding the 2022 pay 2023 net assessed value of the Public Library increasing by eighteen percent (18%) from the 2021 pay 2022 net assessed value of the Public Library, the Chief Executive Officer, the Chief Financial Officer or the Treasurer are authorized to sell the 2022 Bonds with a final maturity that is as early as January 1, 2024, if such action is anticipated by the Chief Executive Officer, the Chief Financial Officer or the Treasurer, based upon the recommendation of the Public Library’s municipal advisor, to achieve a level debt service fund tax rate on all of the Public Library’s indebtedness and contemplated indebtedness subsequent to the issuance of the 2022 Bonds and if the Chief Executive Officer, the Chief Financial Officer or the Treasurer determines it is otherwise advantageous or desirable for the Public Library.

(b) **Source of Payment.** The 2022 Bonds are as to all the principal thereof, and as to all interest due thereon, general obligations of the Public Library, payable from ad valorem property taxes on all taxable property within the Public Library, to be levied beginning in 2022 for collection beginning in 2023.

(c) **Payments.** All payments of interest on the 2022 Bonds shall be paid by wire transfer on, or by check or draft mailed one business day prior to, the interest payment date, to the registered owners thereof as of the fifteenth (15th) day of the month preceding the month in which interest is payable (the “Record Date”) at the addresses as they appear on the registration and transfer books of the Public Library kept for that purpose by the Registrar (the “Registration Record”) or at such other address as is provided to the Paying Agent (as defined in Section 4 hereof) in writing by such registered owner. All principal payments on the 2022 Bonds shall be made upon surrender thereof at the principal office of the Paying Agent in any coin or currency of the United States of America which on the date of such payment shall be legal tender for the payment of public and private debts.

Interest on the 2022 Bonds shall be payable from the interest payment date to which interest has been paid next preceding the authentication date thereof unless such 2022 Bonds are authenticated after the Record Date for an interest payment date and on or before such interest payment date in which case they shall bear interest from such interest payment date, or unless authenticated on or before the Record Date for the first interest payment date, in which case they shall bear interest from the original date, until the principal shall be fully paid.

(d) **Transfer and Exchange.** Each 2022 Bond shall be transferable or exchangeable only upon the Registration Record, by the registered owner thereof in writing, or by the registered owner's attorney duly authorized in writing, upon surrender of such 2022 Bond together with a written instrument of transfer or exchange satisfactory to the Registrar duly executed by the registered owner or such attorney, and thereupon a new fully registered bond or bonds in the same aggregate principal amount, and of the same maturity, shall be executed and delivered in the name of the transferee or transferees or the registered owner, as the case may be, in exchange therefor. The costs of such transfer or exchange shall be borne by the Public Library. The Public Library, Registrar and Paying Agent may treat and consider the persons in whose name such 2022 Bonds are registered as the absolute owners thereof for all purposes including for the purpose of receiving payment of, or on account of, the principal thereof and interest due thereon.

(e) **Mutilated, Lost, Stolen or Destroyed Bonds.** In the event any 2022 Bond is mutilated, lost, stolen or destroyed, the Public Library may execute, and the Registrar may authenticate a new bond of like date, maturity and denomination as that mutilated, lost, stolen or destroyed, which new bond shall be marked in a manner to distinguish it from the bond for which it was issued, provided that, in the case of any mutilated bond, such mutilated bond shall first be surrendered to the Registrar, and in the case of any lost, stolen or destroyed bond there shall be first furnished to the Registrar evidence of such loss, theft or destruction satisfactory to the Chief Financial Officer or Treasurer and the Registrar, together with indemnity satisfactory to them. In the event any such 2022 Bond shall have matured, instead of issuing a duplicate bond, the Public Library and the Registrar may, upon receiving indemnity satisfactory to them, pay the same without surrender thereof. The Public Library and the Registrar may charge the owner of such 2022 Bond with their reasonable fees and expenses in this connection. Any 2022 Bond issued pursuant to this paragraph shall be deemed an original, substitute contractual obligation of the Public Library, whether or not the lost, stolen or destroyed 2022 Bond shall be found at any time, and shall be entitled to all the benefits of this Resolution, equally and proportionately with any and all other 2022 Bonds issued hereunder.

(f) **Book-Entry-Only Requirements.** If requested by the purchaser of the 2022 Bonds, the 2022 Bonds will initially be issued and held in book-entry form on the books of the central depository system, The Depository Trust Company, its successors or any successor central depository system appointed by the Public Library from time to time (the "Clearing Agency"), without physical distribution of 2022 Bonds to the public. The following provisions of this Section apply in such event.

One definitive 2022 Bond of each maturity shall be delivered to the Clearing Agency and held in its custody. The Public Library, the Registrar and the Paying Agent may, in connection therewith, do or perform or cause to be done or performed any acts or things not adverse to the rights of the holders of the 2022

Bonds as are necessary or appropriate to accomplish or recognize such book-entry form bonds.

So long as the 2022 Bonds remain and are held in book-entry form on the books of a Clearing Agency, then (i) any such 2022 Bond may be registered upon the registration record in the name of such Clearing Agency, or any nominee thereof, including Cede & Co.; (ii) the Clearing Agency in whose name such 2022 Bond is so registered shall be, and the Public Library, the Registrar and the Paying Agent may deem and treat such Clearing Agency as, the absolute owner and holder of such 2022 Bond for all purposes of this resolution, including, without limitation, receiving payment of the principal of and interest and premium, if any, on such 2022 Bond, the receiving of notice and the giving of consent; (iii) neither the Public Library, the Registrar nor the Paying Agent shall have any responsibility or obligation hereunder to any direct or indirect participant, within the meaning of Section 17A of the Securities Exchange Act of 1934, as amended, of such Clearing Agency, or any person on behalf of which, or otherwise in respect of which, any such participant holds any interest in any 2022 Bond, including, without limitation, any responsibility or obligation hereunder to maintain accurate records of any interest in any 2022 Bond or any responsibility or obligation hereunder with respect to the receiving of payment of principal of or interest or premium, if any, on any 2022 Bond, the receiving of notice or the giving of consent; and (iv) the Clearing Agency is not required to present any 2022 Bond called for partial redemption, if any, prior to receiving payment so long as the Paying Agent and the Clearing Agency have agreed to the method for noting such partial redemption.

If the Public Library receives notice from the Clearing Agency which is currently the registered owner of the 2022 Bonds to the effect that such Clearing Agency is unable or unwilling to discharge its responsibility as a Clearing Agency for the 2022 Bonds or the Public Library elects to discontinue its use of such Clearing Agency as a Clearing Agency for the 2022 Bonds, then the Public Library, the Registrar and the Paying Agent each shall do or perform or cause to be done or performed all acts or things, not adverse to the rights of the holders of the 2022 Bonds, as are necessary or appropriate to discontinue use of such Clearing Agency as a Clearing Agency for the 2022 Bonds and to transfer the ownership of each of the 2022 Bonds to such person or persons, including any other Clearing Agency, as the holders of the 2022 Bonds may direct in accordance with this Resolution. Any expenses of such discontinuance and transfer, including expenses of printing new certificates to evidence the 2022 Bonds, shall be paid by the Public Library.

So long as the 2022 Bonds remain and are held in book-entry form on the books of a Clearing Agency, the Registrar and the Paying Agent shall be entitled to request and rely upon a certificate or other written representation from the Clearing Agency or any participant or indirect participant with respect to the identity of any beneficial owner of 2022 Bonds as of a record date selected by the Registrar or Paying Agent. For purposes of determining whether the consent, advice, direction or demand of a registered owner of 2022 Bonds has been obtained, the Registrar shall be entitled to treat the beneficial owners of the 2022 Bonds as the bondholders

and any consent, request, direction, approval, objection or other instrument of such beneficial owner may be obtained in the fashion described in this Resolution.

So long as the 2022 Bonds remain and are held in book-entry form on the books of the Clearing Agency, the provisions of its standard form of Letter of Representations, if executed in connection with the issuance of such 2022 Bonds, as amended and supplemented, or any successor agreement shall control on the matters set forth therein. Each of the Registrar and the Paying Agent agrees that it will (i) undertake the duties of agent set forth therein and that those duties to be undertaken by either the agent or the issuer shall be the responsibility of the Registrar and the Paying Agent, and (ii) comply with all requirements of the Clearing Agency, including without limitation same day funds settlement payment procedures. Further, so long as the 2022 Bonds remain and are held in book-entry form, the provisions of Section 2(f) of this Resolution shall control over conflicting provisions in any other Section of this Resolution.

**Section 3. Terms of Redemption.** Unless otherwise determined by the President, the Chief Executive Officer, the Chief Financial Officer or the Treasurer at or before the sale of the 2022 Bonds to the contrary, the 2022 Bonds shall not be subject to optional redemption prior to final maturity.

Upon the election of the successful bidder at the time of sale of the 2022 Bonds, any of the 2022 Bonds may be issued as term bonds subject to mandatory sinking fund redemption on January 1 and July 1 at one hundred percent (100%) of the face value in accordance with the schedules set forth above. If any 2022 Bonds are subject to mandatory sinking fund redemption, the Paying Agent shall credit against the mandatory sinking fund requirement for any term bonds and corresponding mandatory redemption obligation, in the order determined by the Public Library, any term bonds maturing on the same date which have previously been redeemed (otherwise than as a result of a previous mandatory redemption requirement) or delivered to the Registrar or Paying Agent for cancellation or purchased for cancellation by the Registrar and not theretofore applied as a credit against any redemption obligation. Each term bond so delivered or canceled shall be credited by the Registrar or Paying Agent at one hundred percent (100%) of the principal amount thereof against the mandatory sinking fund obligation on such mandatory obligations and the principal amount of that term bond to be redeemed by operation of the mandatory sinking fund requirement shall be accordingly reduced; provided, however, the Registrar and Paying Agent shall only credit such term bonds to the extent received on or before forty-five (45) days preceding the applicable mandatory redemption date.

Notice of redemption shall be mailed by first-class mail or by registered or certified mail to the address of each registered owner of a 2022 Bond to be redeemed as shown on the Registration Record not more than sixty (60) days and not less than thirty (30) days prior to the date fixed for redemption except to the extent such redemption notice is waived by owners of the 2022 Bonds redeemed, provided, however, that failure to give such notice by mailing, or any defect therein, with respect to any 2022 Bond shall not affect the validity of any proceedings for the redemption of any other 2022 Bonds. The notice shall specify the date and place of redemption, the redemption price and the CUSIP numbers of the 2022 Bonds called for redemption. The place of redemption may be determined by the President. Interest on the 2022 Bonds so called for

redemption shall cease on the redemption date fixed in such notice if sufficient funds are available at the place of redemption to pay the redemption price on the date so named, and thereafter, such 2022 Bonds shall no longer be protected by this Resolution and shall not be deemed to be outstanding hereunder, and the holders thereof shall have the right only to receive the redemption price.

All 2022 Bonds which have been redeemed shall be canceled and shall not be reissued; provided, however, that one or more new registered bonds shall be issued for the unredeemed portion of any 2022 Bond without charge to the holder thereof.

With respect to any optional redemption of any of the 2022 Bonds pursuant to this Section 3, unless moneys sufficient to pay the principal of, and premium, if any, and interest on the 2022 Bonds to be redeemed shall have been received by the Registrar and Paying Agent prior to the giving of such notice of redemption, such notice shall state that said redemption shall be conditional upon the receipt of such moneys by the Registrar and Paying Agent on or prior to the date fixed for redemption. If such moneys are not received by the redemption date, such notice shall be of no force and effect, the Registrar and Paying Agent shall not redeem such 2022 Bonds, the redemption price shall not be due and payable and the Registrar and Paying Agent shall give notice, in the same manner in which the notice of redemption was given, that such moneys were not so received and that such 2022 Bonds will not be redeemed and that the failure to redeem such 2022 Bonds shall not constitute an Event of Default under this resolution. Moneys need not be on deposit with the Registrar and Paying Agent prior to the mailing of the notice of redemption of the 2022 Bonds pursuant to the provisions of this Section 3.

No later than the date fixed for redemption, funds shall be deposited with the Paying Agent or another paying agent to pay, and such agent is hereby authorized and directed to apply such funds to the payment of, the 2022 Bonds or portions thereof called for redemption, including accrued interest thereon to the redemption date. No payment shall be made upon any 2022 Bond or portion thereof called for redemption until such bond shall have been delivered for payment or cancellation or the Registrar shall have received the items required by this Resolution with respect to any mutilated, lost, stolen or destroyed bond.

**Section 4. Appointment of Registrar and Paying Agent.** U.S. Bank Trust Company, National Association is hereby appointed to serve as the initial registrar and paying agent for the 2022 Bonds. Each of the President, the Chief Executive Officer, the Chief Financial Officer and the Treasurer is hereby authorized to appoint a successor registrar and paying agent to U.S. Bank Trust Company, National Association at any time (together with any successor, the “Registrar” or “Paying Agent”). The Registrar is hereby charged with the responsibility of authenticating the 2022 Bonds, and shall keep and maintain the Registration Record at its office. The President is hereby authorized to enter into such agreements or understandings with any institution hereafter serving in such capacities as will enable the institution to perform the services required of the Registrar and Paying Agent. The President is authorized to pay such fees as the institution may charge for the services it provides as Registrar and Paying Agent.

The Registrar and Paying Agent may at any time resign as Registrar and Paying Agent by giving thirty (30) days written notice by first-class mail to the President, the Chief Executive Officer, the Chief Financial Officer or the Treasurer and to each registered owner of the 2022

Bonds then outstanding, and such resignation will take effect at the end of such thirty (30) days or upon the earlier appointment of a successor Registrar and Paying Agent by the President, the Chief Executive Officer, the Chief Financial Officer or the Treasurer. Such notice to the President, the Chief Executive Officer, the Chief Financial Officer or the Treasurer may be served personally or be sent by registered mail. The Registrar and Paying Agent may be removed at any time as Registrar and Paying Agent by the President, the Chief Executive Officer, the Chief Financial Officer or the Treasurer, in which event the President, the Chief Executive Officer, the Chief Financial Officer or the Treasurer may appoint a successor Registrar and Paying Agent. The President, Chief Executive Officer, the Chief Financial Officer or the Treasurer shall notify each registered owner of the 2022 Bonds then outstanding by first-class mail of the removal of the Registrar and Paying Agent. Notices to registered owners of the 2022 Bonds shall be deemed to be given when mailed by first-class mail to the addresses of such registered owners as they appear on the Registration Record. Any predecessor Registrar and Paying Agent shall deliver all the 2022 Bonds, cash related thereto in its possession and the Registration Record to the successor Registrar and Paying Agent. At all times, the same entity shall serve as Registrar and as Paying Agent.

**Section 5. Form of Bonds.** The form and tenor of the 2022 Bonds shall be substantially as follows, all blanks to be filled in properly prior to delivery thereof:

(Form of Bond)

No. 2022R-\_\_\_

UNITED STATES OF AMERICA

STATE OF INDIANA

COUNTY OF MARION

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
GENERAL OBLIGATION BOND, SERIES 2022

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Original Date</u>	<u>Authentication Date</u>	<u>CUSIP</u>
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Registered Owner:

Principal Sum:

The Indianapolis-Marion County Public Library (the "Public Library"), for value received, hereby promises to pay to the Registered Owner set forth above, the Principal Sum set forth above on the Maturity Date set forth above (unless this bond is called for redemption prior to maturity as hereafter provided), and to pay interest thereon until the Principal Sum shall be fully paid at the Interest Rate per annum specified above from the interest payment date to which interest has been paid next preceding the Authentication Date of this bond unless this bond is authenticated after the fifteenth day of the month immediately preceding the month in which interest is payable (the "Record Date") and on or before such interest payment date in which case interest shall be paid from such interest payment date, or unless this bond is authenticated on or before



\_\_\_\_\_ 15, 20\_\_\_, in which case it shall bear interest from the Original Date, which interest is payable semi-annually on January 1 and July 1 of each year, beginning on \_\_\_\_\_ 1, 20\_\_\_. Interest shall be calculated on the basis of a three hundred and sixty (360)-day year comprised of twelve (12) thirty (30)-day months.

The principal of this bond is payable at the designated corporate trust office of U.S. Bank Trust Company, National Association (the “Registrar” or “Paying Agent”), which is currently in St. Paul, Minnesota. All payments of interest on this bond shall be paid by wire transfer on, or by check or draft mailed one business day prior to, the interest payment date, to the Registered Owner as of the Record Date at the address as it appears on the registration books kept by the Registrar or at such other address as is provided to the Paying Agent in writing by the Registered Owner. All payments of principal of this bond shall be made upon surrender thereof at the principal office of the Paying Agent in any coin or currency of the United States of America which on the date of such payment shall be legal tender for the payment of public and private debts.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the preparation and complete execution, issuance and delivery of this bond have been done and performed in regular and due form as provided by law.

This bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been executed by an authorized representative of the Registrar.

This bond is one of an authorized issue of bonds of the Public Library of like original date, tenor and effect, except as to denominations, numbering, interest rates, and dates of maturity, in the total amount of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_), numbered from 2022R-1 up, issued for the purpose of providing funds for (i) the renovation, remodeling and/or facility upgrades at one or more existing facilities operated by the Public Library, including, but not limited to, the existing Decatur Branch, the existing Franklin Road Branch, the existing College Avenue Branch, the existing Nora Branch, the existing Pike Branch and the existing Library Services Center, (ii) the renovation, remodeling and/or facility upgrades at the existing Central Library, including but not limited to, the Central Atrium and the Learning Curve, (iii) the installation of solar panels and other energy conservation measures at one or more of the existing facilities operated by the Public Library, (iv) the acquisition of equipment, one or more vehicles, one or more generators for the Library Services Center server room, a district-wide door counter system, related technology equipment, furniture and collection materials for use in one or more of the facilities operated by the Public Library, (v) one or more projects related to any portion of the projects listed in clause (i) through and including (iv), all of which will be done in 2022 and 2023, and (vi) the payment of all of the costs related to any of the foregoing projects, including, but not limited to, the costs of issuance related to the 2022-2023 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project Bonds (as hereinafter defined) (clauses (i) through and including (vi), collectively, the “2022-2023 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project”), as authorized by a resolution adopted by the Board of Trustees of the Public Library on the 22<sup>nd</sup> day of August, 2022, entitled “Resolution of the Indianapolis-Marion County Public Library Authorizing Issuance of Bonds for the Purpose of Providing Funds to Pay for the 2022-2023 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project and Expenses Related Thereto” (the “Resolution”), and in strict compliance with Indiana Code § 36-12-3-9, as amended, and other applicable

provisions of the Indiana Code, as amended (collectively, the “Act”), all as more particularly described in the Resolution. The owner of this bond, by the acceptance hereof, agrees to all the terms and provisions contained in the Resolution and the Act.

PURSUANT TO THE PROVISIONS OF THE ACT AND THE RESOLUTION, THE PRINCIPAL OF THIS BOND AND ALL OTHER BONDS OF SAID ISSUE AND THE INTEREST DUE THEREON ARE PAYABLE AS A GENERAL OBLIGATION OF THE PUBLIC LIBRARY, FROM AN AD VALOREM PROPERTY TAX TO BE LEVIED ON ALL TAXABLE PROPERTY WITHIN THE PUBLIC LIBRARY.

[Insert applicable optional redemption paragraph.]

[Insert applicable mandatory sinking fund redemption paragraphs.]

[Notice of such redemption shall be mailed by first-class mail or by registered or certified mail not more than sixty (60) days and not less than thirty (30) days prior to the date fixed for redemption to the address of the registered owner of each bond to be redeemed as shown on the registration record of the Public Library except to the extent such redemption notice is waived by owners of the bond or bonds redeemed, provided, however, that failure to give such notice by mailing, or any defect therein, with respect to any bond shall not affect the validity of any proceedings for the redemption of any other bonds. The notice shall specify the date and place of redemption, the redemption price and the CUSIP numbers, if any, of the bonds called for redemption. The place of redemption may be determined by the President of the Board of Trustees of the Public Library. Interest on the bonds so called for redemption shall cease on the redemption date fixed in such notice if sufficient funds are available at the place of redemption to pay the redemption price on the date so named, and thereafter, such bonds shall no longer be protected by the Resolution and shall not be deemed to be outstanding thereunder.]

[With respect to any optional redemption of the bonds of this issue, unless moneys sufficient to pay the principal of, and premium, if any, and interest on such bonds of this issue to be redeemed shall have been received by the Registrar and Paying Agent prior to the giving of such notice of redemption, such notice shall state that said redemption shall be conditional upon the receipt of such moneys by the Registrar and Paying Agent on or prior to the date fixed for redemption. If such moneys are not received by the redemption date, such notice shall be of no force and effect, the Registrar and Paying Agent shall not redeem such bonds of this issue, the redemption price shall not be due and payable and the Registrar and Paying Agent shall give notice, in the same manner in which the notice of redemption was given, that such moneys were not so received and that such bonds of this issue will not be redeemed and that the failure to redeem such bonds of this issue shall not constitute an Event of Default under the Resolution. Moneys need not be on deposit with the Registrar and Paying Agent prior to the mailing of the notice of redemption of the bonds of this issue pursuant to the provisions of Section 3 of the Resolution.]

This bond is subject to defeasance prior to payment as provided in the Resolution.

If this bond shall not be presented for payment or redemption on the date fixed therefor, the Public Library may deposit in trust with the Paying Agent or another paying agent, an amount sufficient to pay such bond or the redemption price, as the case may be, and thereafter the

Registered Owner shall look only to the funds so deposited in trust for payment and the Public Library shall have no further obligation or liability in respect thereto.

This bond is transferable or exchangeable only upon the registration record kept for that purpose at the office of the Registrar by the Registered Owner in person, or by the Registered Owner's attorney duly authorized in writing, upon surrender of this bond together with a written instrument of transfer or exchange satisfactory to the Registrar duly executed by the Registered Owner or such attorney, and thereupon a new fully registered bond or bonds in the same aggregate principal amount, and of the same maturity, shall be executed and delivered in the name of the transferee or transferees or the Registered Owner, as the case may be, in exchange therefor. The Public Library, any registrar and any paying agent for this bond may treat and consider the person in whose name this bond is registered as the absolute owner hereof for all purposes including for the purpose of receiving payment of, or on account of, the principal hereof and interest due hereon.

The bonds maturing on any maturity date are issuable only in the [denomination of \$5,000 or any integral multiple thereof/minimum denomination of \$100,000 or any integral multiple of \$1,000 above such minimum denomination] not exceeding the aggregate principal amount of the bonds maturing on such date.

This bond and the bonds of this issue have been designated as "qualified tax-exempt obligations" under Section 265(b)(3) of the Internal Revenue Code of 1986, as amended and in effect on the date of issuance of the bonds of this issue.

[A Continuing Disclosure Contract from the Public Library to each registered owner or holder of any bonds of this issue, dated as of the date of initial issuance of the bonds of this issue (the "Contract"), has been executed by the Public Library, a copy of which is available from the Public Library and the terms of which are incorporated herein by this reference. The Contract contains certain promises of the Public Library to each registered owner or holder of any bonds of this issue, including a promise to provide certain continuing disclosure. By its payment for and acceptance of this bond, the registered owner or holder of this bond assents to the Contract and to the exchange of such payment and acceptance for such promises.]

IN WITNESS WHEREOF, the Indianapolis-Marion County Public Library, has caused this bond to be executed in the name of such Public Library, by the manual or facsimile signature of the president of the board of trustees of said Public Library, and attested by manual or facsimile signature by the secretary of the board of trustees of said Public Library.

INDIANAPOLIS-MARION COUNTY PUBLIC  
LIBRARY

By: \_\_\_\_\_  
President of the Board of Trustees

ATTEST:

\_\_\_\_\_  
Secretary of the Board of Trustees

(Form of Registrar's Certificate of Authentication)

It is hereby certified that this bond is one of the bonds described in the within-mentioned Resolution duly authenticated by the Registrar.

\_\_\_\_\_, as Registrar

By: \_\_\_\_\_  
Authorized Representative

The following abbreviations, when used in the inscription on the face of this bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN. COM. as tenants in common

TEN. ENT. as tenants by the entireties

JT. TEN. as joint tenants with right of survivorship and not as tenants in common

UNIF. TRANS.  
MIN. ACT

\_\_\_\_\_ Custodian \_\_\_\_\_  
(Cust.) (Minor)

under Uniform Transfers to Minors Act of

\_\_\_\_\_  
(State)

Additional abbreviations may also be used, although not contained in the above list.

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto

\_\_\_\_\_  
(please print or typewrite name and address of transferee)

\_\_\_\_\_

(please insert social security or  
other identifying number of assignee)

\$ \_\_\_\_\_ in principal amount (must be a [multiple of \$5,000/minimum of \$100,000 or a multiple of \$1,000 above such minimum amount]) of the within bond and all rights thereunder, and hereby irrevocably constitutes and appoints \_\_\_\_\_, attorney, to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Signature Guaranteed:

\_\_\_\_\_  
NOTICE: Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

\_\_\_\_\_  
NOTICE: The signature of this assignment must correspond with the name as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatever.

(End of Bond Form)

**Section 6. Sale of Bonds.** The Chief Financial Officer or the Treasurer shall cause to be published a notice of sale once each week for two (2) consecutive weeks in accordance with Indiana Code § 5-3-1-2, as amended. The date fixed for the sale shall not be earlier than fifteen (15) days after the first of such publications and not earlier than three (3) days after the second of such publications. Said bond sale notice shall state the time and place of sale, the purpose for which the 2022 Bonds are being issued, the total amount thereof, the amount and date of each maturity, the maximum rate or rates of interest thereon, their denominations, the time and place of payment, the terms and conditions upon which bids will be received and the sale made and such other information as is required by law or as the President, the Chief Executive Officer, the Chief Financial Officer or the Treasurer shall deem necessary.

As an alternative to the publication of a notice of sale, the Chief Financial Officer or the Treasurer may sell the 2022 Bonds through the publication of a notice of intent to sell the 2022 Bonds and compliance with related procedures, pursuant to Indiana Code § 5-1-11-2(b), as amended.

All bids for the 2022 Bonds shall be presented to the Chief Financial Officer, the Treasurer or the Public Library's municipal advisor in accord with the terms set forth in the bond sale notice. Bidders for the 2022 Bonds shall be required to name the rate or rates of interest which the 2022 Bonds are to bear, which shall be the same for all 2022 Bonds maturing on the same date, not exceeding three percent (3.00%) per annum, and such interest rate or rates shall be in multiples of one eighth or one hundredth of one percent. The President, the Chief Executive Officer, the Chief Financial Officer or the Treasurer shall award the 2022 Bonds to the bidder who offers the lowest net interest cost, to be determined by computing the total interest on all the 2022 Bonds to their maturities and deducting therefrom the premium bid, if any, or adding thereto the amount of the discount, if any. No bid for less than ninety-eight and one-half percent (98.50%) of the par value

of the 2022 Bonds, plus accrued interest, shall be considered. The President, the Chief Executive Officer, the Chief Financial Officer or the Treasurer may require that all bids be accompanied by certified or cashier's checks payable to the order of the Public Library, or a surety bond, in an amount not to exceed one percent (1.00%) of the aggregate principal amount of the 2022 Bonds as a guaranty of the performance of said bid, should it be accepted. In the event no satisfactory bids are received on the day named in the sale notice, the sale may be continued from day to day thereafter for a period of thirty (30) days without readvertisement; provided, however, that if said sale is continued, no bid shall be accepted which offers an interest cost which is equal to or higher than the best bid received at the time fixed for sale in the bond sale notice. The President, the Chief Executive Officer, the Chief Financial Officer and the Treasurer shall have full right to reject any and all bids.

The President is hereby authorized and directed to have the 2022 Bonds prepared, the President and Secretary are hereby authorized and directed to execute the 2022 Bonds in substantially the form and the manner herein provided. The President is hereby authorized and directed to deliver the 2022 Bonds to the purchaser; thereupon, the President shall be authorized to receive from the purchaser the purchase price and take the purchaser's receipt for the 2022 Bonds. The amount to be collected by the President shall be the full amount which the purchaser has agreed to pay therefor, which shall be not less than ninety-eight and one-half percent (98.50%) of the face value of the 2022 Bonds plus accrued interest to the date of delivery.

The proceeds from the sale of the 2022 Bonds shall be deposited in an account or accounts of the Public Library established by the Chief Financial Officer or the Treasurer and held or invested as permitted by law.

The President is hereby authorized and directed to obtain a legal opinion as to the validity of the 2022 Bonds from Barnes & Thornburg LLP, and to furnish such opinion to the purchasers of the 2022 Bonds. The cost of such opinion shall be paid out of the proceeds of the 2022 Bonds.

**Section 7. Defeasance.** If, when the 2022 Bonds or any portion thereof shall have become due and payable in accordance with their terms or shall have been duly called for redemption or irrevocable instructions to call the 2022 Bonds or any portion thereof for redemption have been given, and the whole amount of the principal and the interest so due and payable upon such 2022 Bonds or any portion thereof then outstanding shall be paid, or (i) cash, or (ii) direct non-callable obligations of (including obligations issued or held in book entry form on the books of) the Department of the Treasury of the United States of America, and securities fully and unconditionally guaranteed as to the timely payment of principal and interest by the United States of America, the principal of and the interest on which when due without reinvestment will provide sufficient money, or (iii) any combination of the foregoing, shall be held irrevocably in trust for such purpose, and provision shall also be made for paying all fees and expenses for the payment, then and in that case the 2022 Bonds or such designated portion thereof shall no longer be deemed outstanding or secured by this Resolution.

**Section 8. Tax Matters.** In order to preserve the exclusion of interest on the 2022 Bonds from gross income for federal income tax purposes, but only to the extent the 2022 Bonds are not issued bearing taxable interest, and as an inducement to purchasers of the 2022 Bonds, the Public Library represents, covenants and agrees that if the 2022 Bonds are issued by the Public Library

with the intent that the interest on the 2022 Bonds be excludable from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986, as amended (the “Code”), then:

(a) No person or entity, other than the Public Library or another state or local governmental unit, will use proceeds of the 2022 Bonds or property financed by the 2022 Bond proceeds other than as a member of the general public. No person or entity other than the Public Library or another state or local governmental unit will own property financed by 2022 Bond proceeds or will have actual or beneficial use of such property pursuant to a lease, a management or incentive payment contract, an arrangement such as a take-or-pay or output contract, or any other type of arrangement that differentiates that person’s or entity’s use of such property from the use by the public at large.

With respect to any management or service contracts with respect to the 2022-2023 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project or any portion thereof, the Public Library will comply with Revenue Procedure 2017-13, as the same may be amended or superseded from time to time.

(b) No 2022 Bond proceeds will be loaned to any entity or person other than a state or local governmental unit. No 2022 Bond proceeds will be transferred, directly or indirectly, or deemed transferred to a non-governmental person in any manner that would in substance constitute a loan of the 2022 Bond proceeds.

(c) The Public Library will not take any action or fail to take any action with respect to the 2022 Bonds that would result in the loss of the exclusion from gross income for federal income tax purposes of interest on the 2022 Bonds pursuant to Section 103 of the Code, and the regulations thereunder as applicable to the 2022 Bonds, including, without limitation, the taking of such action as is necessary to rebate or cause to be rebated arbitrage profits on 2022 Bond proceeds or other moneys treated as 2022 Bond proceeds to the federal government as provided in Section 148 of the Code, and will set aside such moneys, which may be paid from investment income on funds and accounts notwithstanding anything else to the contrary herein, in trust for such purposes.

(d) The Public Library will file an information report on Form 8038-G with the Internal Revenue Service as required by Section 149 of the Code.

(e) The Public Library will not make any investment or do any other act or thing during the period that any 2022 Bond is outstanding hereunder which would cause any 2022 Bond to be an “arbitrage bond” within the meaning of Section 148 of the Code and the regulations thereunder as applicable to the 2022 Bonds.

Notwithstanding any other provisions of this Resolution, the foregoing covenants and authorizations (the “Tax Sections”) which are designed to preserve the exclusion of interest on the

2022 Bonds from gross income under federal income tax law (the “Tax Exemption”) need not be complied with if the Public Library receives an opinion of nationally recognized bond counsel that any Tax Section is unnecessary to preserve the Tax Exemption.

To the extent permitted by Section 265(b)(3) of the Code and the Public Library’s ability to accurately certify at the time of issuance of any and/or all series of the 2022 Bonds all of the certifications set forth in this paragraph, the Public Library designates any and/or all series of the 2022 Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Code. In connection with this designation, the Public Library will certify at the time such series of the 2022 Bonds are issued as follows: (i) such series of the 2022 Bonds are not private activity bonds as defined in Section 141 of the Code; (ii) the Public Library has designated such series of the 2022 Bonds as qualified tax-exempt obligations for the purposes of Section 265(b) of the Code; and (iii) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds) which will be issued by the Public Library, together with all entities issuing bonds on behalf of the Public Library, all entities subordinate to the Public Library and all entities created or availed by the Public Library to avoid the requirements of this limitation during the calendar year in which such series of the 2022 Bonds are issued will not exceed \$10,000,000. To the extent the Public Library makes such certifications and such certifications are factually correct, such series of the 2022 Bonds will qualify for the exception provided in Section 265(b)(3) of the Code.

**Section 9. Amendments.** Subject to the terms and provisions contained in this Section 9, and not otherwise, the owners of not less than sixty-six and two-thirds percent (66-2/3%) in aggregate principal amount of the 2022 Bonds then outstanding shall have the right, from time to time, anything contained in this Resolution to the contrary notwithstanding, to consent to and approve the adoption by the Public Library of such resolution or resolutions supplemental hereto as shall be deemed necessary or desirable by the Public Library for the purpose of amending in any particular manner any of the terms or provisions contained in this Resolution, or in any supplemental resolution; provided, however, that nothing herein contained shall permit or be construed as permitting without the consent of all affected owners of the 2022 Bonds:

(i) An extension of the maturity of the principal of or interest on any 2022 Bond without the consent of the holder of each 2022 Bond so affected; or

(ii) A reduction in the principal amount of any 2022 Bond or the rate of interest thereon or a change in the monetary medium in which such amounts are payable, without the consent of the holder of each 2022 Bond so affected; or

(iii) A preference or priority of any 2022 Bond over any other 2022 Bond, without the consent of the holders of all 2022 Bonds then outstanding; or

(iv) A reduction in the aggregate principal amount of the 2022 Bonds required for consent to such supplemental resolution, without the consent of the holders of all 2022 Bonds then outstanding.

If the Public Library shall desire to obtain any such consent, it shall cause the Registrar to mail a notice, postage prepaid, to the addresses appearing on the Registration Record. Such notice shall briefly set forth the nature of the proposed supplemental resolution and shall state that a copy



thereof is on file at the office of the Registrar for inspection by all owners of the 2022 Bonds. The Registrar shall not, however, be subject to any liability to any owners of the 2022 Bonds by reason of its failure to mail such notice, and any such failure shall not affect the validity of such supplemental resolution when consented to and approved as herein provided.

Whenever at any time within one (1) year after the date of the mailing of such notice, the Public Library shall receive any instrument or instruments purporting to be executed by the owners of the 2022 Bonds of not less than sixty-six and two-thirds percent (66-2/3%) in aggregate principal amount of the 2022 Bonds then outstanding, which instrument or instruments shall refer to the proposed supplemental resolution described in such notice, and shall specifically consent to and approve the adoption thereof in substantially the form of the copy thereof referred to in such notice as on file with the Registrar, thereupon, but not otherwise, the Public Library may adopt such supplemental resolution in substantially such form, without liability or responsibility to any owners of the 2022 Bonds, whether or not such owners shall have consented thereto.

No owner of any 2022 Bond shall have any right to object to the adoption of such supplemental resolution or to object to any of the terms and provisions contained therein or the operation thereof, or in any manner to question the propriety of the adoption thereof, or to enjoin or restrain the Public Library or its officers from adopting the same, or from taking any action pursuant to the provisions thereof. Upon the adoption of any supplemental resolution pursuant to the provisions of this section, this Resolution shall be, and shall be deemed, modified and amended in accordance therewith, and the respective rights, duties and obligations under this Resolution of the Public Library and all owners of 2022 Bonds then outstanding shall thereafter be determined, exercised and enforced in accordance with this Resolution, subject in all respects to such modifications and amendments.

Notwithstanding anything contained in the foregoing provisions of this Resolution, the rights, duties and obligations of the Public Library and of the owners of the 2022 Bonds, and the terms and provisions of the 2022 Bonds and this Resolution, or any supplemental resolution, may be modified or amended in any respect with the consent of the Public Library and the consent of the owners of all the 2022 Bonds then outstanding.

Without notice to or consent of the owners of the 2022 Bonds, the Public Library may, from time to time and at any time, adopt such resolutions supplemental hereto as shall not be inconsistent with the terms and provisions hereof (which supplemental resolutions shall thereafter form a part hereof),

(i) to cure any ambiguity or formal defect or omission in this Resolution or in any supplemental resolution; or

(ii) to grant to or confer upon the owners of the 2022 Bonds any additional rights, remedies, powers, authority or security that may lawfully be granted to or conferred upon the owners of the 2022 Bonds; or

(iii) to procure a rating on the 2022 Bonds from a nationally recognized securities rating agency designated in such supplemental resolution, if such supplemental resolution will not adversely affect the owners of the 2022 Bonds; or

(iv) to provide for the refunding or advance refunding of the 2022 Bonds; or

(v) to make any other change which, in the determination of the Board in its sole discretion, is not to the prejudice of the owners of the 2022 Bonds.

**Section 10. Continuing Disclosure Contract.** The Continuing Disclosure Contract, dated as of the date the 2022 Bonds are issued (the “Undertaking”), executed by the Public Library, substantially in the form satisfactory to the President, be, and hereby is, ratified and approved.

If necessary, the President or any other officer of the Board, be, and hereby is, authorized and directed to execute and deliver the Undertaking, with such changes to the form thereof as such officer deems necessary or advisable, in the name and on behalf of the Public Library, and the Secretary or any other officer of the Board be, and hereby is, authorized and directed to attest such execution, and any such execution and delivery and any such attestation heretofore effected be, and hereby are, ratified and approved.

**Section 11. Official Statement/Offering Circular.** The President is hereby authorized and directed to approve the Preliminary Official Statement for the purposes of selling the 2022 Bonds, and the President is further authorized to deem and determine the Preliminary Official Statement as the near final Official Statement with respect to the 2022 Bonds for purposes of SEC Rule 15c2-12, subject to completion in accordance with such rule and in a manner acceptable to the President, and to place the Preliminary Official Statement into final form as the Final Official Statement of the Public Library. The President is authorized to sign the Final Official Statement and by such signature approve its distribution. In addition, to the extent the Public Library determines to use a Preliminary Offering Circular and/or a Final Offering Circular in lieu of a Preliminary Official Statement and/or a Final Official Statement in connection with the sale and issuance of 2022 Bonds, the foregoing approvals and authorizations in this Section 11 apply to such Preliminary Offering Circular and/or Final Offering Circular, the use thereof by the Public Library and the signature thereof by the President.

**Section 12. Multiple Series of Bonds.** Notwithstanding the foregoing authorizations and approvals, the President is hereby authorized to issue the 2022 Bonds in multiple series at any particular time, if, in the judgment of the President, based on the recommendation of the Public Library’s municipal advisor, such actions would be advantageous for the Public Library. In the event that the President makes this determination, (i) the aggregate principal amount of the 2022 Bonds to be issued at any one time shall be reduced accordingly provided that in no event shall the aggregate principal amount of all of the 2022 Bonds be issued in an amount exceeding the Authorized Amount, (ii) all of the documents approved herein shall be modified accordingly, (iii) the officers of the Public Library identified in this Resolution, as appropriate, are authorized to execute, attest and deliver such documents as so modified, and (iv) the Board hereby authorizes the issuance of each such series of the 2022 Bonds with such series or issue notations as appropriate.

**Section 13. Other Actions and Documents.** The officers of the Board, the Chief Executive Officer, the Chief Financial Officer and the Treasurer are hereby authorized and directed, for and on behalf of the Public Library, to execute, attest and seal all such documents, instruments, certificates, closing papers and other papers and do all such acts and things as may be necessary or

desirable to carry out the intent of this Resolution. In addition, any and all actions previously taken by any officers of the Board, the Chief Executive Officer, the Chief Financial Officer or the Treasurer, in connection with this Resolution, including, but not limited to, the publication of the notice of intent to sell the 2022 Bonds, as authorized in Section 6 of this Resolution, be, and hereby are, ratified and approved. In addition to the foregoing, the President and the Secretary, based on the advice of the Public Library's municipal advisor or at the request of the purchaser of the 2022 Bonds, may modify the dates of the semi-annual interest payment dates to be such other dates which are at least six (6) months apart, and if such interest payment dates are changed, the President and the Secretary may modify the Record Date to such other date that is at least fourteen (14) days prior to each such interest payment date.

**Section 14. No Conflict.** All resolutions and orders or parts thereof in conflict with the provisions of this Resolution are to the extent of such conflict hereby repealed. After the issuance of the 2022 Bonds authorized by this Resolution and so long as any of the 2022 Bonds or interest thereon remains unpaid, except as expressly provided herein, this Resolution shall not be repealed or amended in any respect which will adversely affect the rights of the holders of the 2022 Bonds, nor shall the Public Library adopt any law which in any way adversely affects the rights of such holders.

**Section 15. Severability.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**Section 16. Non-Business Days.** If the date of making any payment or the last date for performance of any act or the exercising of any right, as provided in this Resolution, shall be a legal holiday or a day on which banking institutions in the Public Library or the jurisdiction in which the Registrar or Paying Agent is located are typically closed, such payment may be made or act performed or right exercised on the next succeeding day not a legal holiday or a day on which such banking institutions are typically closed, with the same force and effect as if done on the nominal date provided in this Resolution, and no interest shall accrue for the period after such nominal date.

**Section 17. Interpretation.** Unless the context or laws clearly require otherwise, references herein to statutes or other laws include the same as modified, supplemented or superseded from time to time.

**Section 18. Effectiveness.** This Resolution shall be in full force and effect from and after its passage. Upon payment in full of the principal and interest respecting the 2022 Bonds authorized hereby or upon deposit of an amount sufficient to pay when due such amounts in accord with the defeasance provisions herein, all pledges, covenants and other rights granted by this Resolution shall cease.

ADOPTED this 22<sup>nd</sup> day of August, 2022.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION  
COUNTY PUBLIC LIBRARY, INDIANA**

AYE

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ATTEST: \_\_\_\_\_  
Secretary of the Board



# Board Action Request

5e

**To:** IMCPL Board

**Meeting Date:** August 22, 2022

**From:** Finance Committee

**Approved by the  
Library Board:**

**Effective Date:** August 22, 2022

**Subject:** EBSCO Annual Print Subscriptions Renewal Quote - Resolution 47-2022

**Recommendation:** Authorize the approval of Resolution 47-2022

**Background:** The Indianapolis Public Library uses magazine subscription jobber EBSCO as its primary vendor for most of its print subscriptions. EBSCO provides a B2B portal for libraries to manage the subscriptions for 976 print magazines and newspapers for all IndyPL locations. The service keeps the library up to date on the status of all subscriptions, with timely updates about subscription changes in cost, publication frequency and name changes. The portal also allows library staff to submit claims and requests for replacement for missing or damaged issues. Magazine and newspaper subscriptions frequently change pricing so the estimated price for the annual subscription will be from \$53,000 to \$55,000 at the time of renewal. Under terms of the renewal, the library will pay EBSCO Information Services an estimated total not to exceed \$55,000 for the subscription period of January 1, 2023 – December 31, 2023.

**Strategic/Fiscal Impact:**

The annual EBSCO Renewal cost not to exceed \$55,000 will be funded from Books & Materials Operating Funds (10126120-4490000).



## Board Resolution

5e

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
RESOLUTION 47-2022  
APPROVAL OF EBSCO ANNUAL PRINT SUBSCRIPTION RENEWAL QUOTE  
August 22, 2022**

**WHEREAS**, the Indianapolis-Marion County Public Library ("IndyPL") needs robust tools to manage approximately 1,000 subscriptions for print magazines and newspapers; and

**WHEREAS**, EBSCO provides a robust portal for detailed management and claiming of subscriptions, and maintains historical record of previous subscriptions; therefore;

**BE IT RESOLVED** the EBSCO annual print subscription renewal, as quoted, is approved and the Board of Trustees authorizes the Interim Chief Executive Officer to execute a purchase order for renewal with the selected Vendor for an annual cost not to exceed \$55,000 for the period January 1, 2023 to December 31, 2023.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION  
COUNTY PUBLIC LIBRARY, INDIANA**

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ATTEST: \_\_\_\_\_  
Secretary of the Board



# Board Action Request

7b

**To:** IndyPL Board **Meeting Date:** August 22, 2022

**From:** Facilities Committee **Approved by the Library Board:**  
**Effective Date:**

**Subject:** Resolution 48 - 2022 Approval to Amend the Services Contract for Security and Alarm Response Services

**Recommendation:**

The IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 48 - 2022) to amend the services contract for Housekeeping and Janitorial services with **Titan Associates, Inc. / Sunshine Maintenance Services, Inc.**

**Background:**

The Library was formerly under contract with **Titan Associates, Inc. / Sunshine Maintenance Services, Inc.** to provide housekeeping and janitorial services for IndyPL. The former contract was awarded in April of 2014 and last amended August 2017 for an additional one-year term, which expired July 2018.

Unfortunately, a new RFP for housekeeping and janitorial services was planned in 2018 but never materialized. **Titan Associates, Inc. / Sunshine Maintenance Services, Inc.** has continued to provide the services described in the previous contract and amendment at the 2017 amendment price level.

IndyPL will send out a new RFP in 2022, detailing the services that will be needed in 2023 and beyond, with a focus on environmentally friendly cleaning solutions and evaluating employee wages. The goal start date of the new contract is January 2, 2023.

Management recommends that we formally extend the services provided by **Titan Associates, Inc. / Sunshine Maintenance Services, Inc.** through 2022, ensuring these services until the new contract term begins.

**Strategic/Fiscal Impact:**

There is no additional cost of this amendment. The 2022 budget allows for the existing housekeeping and janitorial fees charged by **Titan Associates, Inc. / Sunshine Maintenance Services, Inc.**





## Board Resolution

7b

### INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

#### RESOLUTION 48 - 2022

#### APPROVAL TO AMEND THE SERVICES CONTRACT FOR HOUSEKEEPING AND JANITORIAL SERVICES

AUGUST 22, 2022

**WHEREAS**, the Indianapolis-Marion County Public Library (“IndyPL”) contracted with **Titan Associates, Inc. / Sunshine Maintenance Services, Inc.**, an Indiana corporation (“Sunshine”) to provide security and alarm response services for IndyPL facilities commencing in April 2014, as approved by Resolution 10-2014; and

**WHEREAS**, IndyPL and Sunshine amended the original agreement to adjust billing rates and extend the contract term in 2017;

**WHEREAS**, IndyPL is desirous of further extending the contract term to December 31, 2022, and has received, considered, and deems appropriate a Second Amendment to Housekeeping and Janitorial Services Agreement (“Second Amendment”), which Second Amendment is attached hereto as Exhibit A, extending the contract term to December 31, 2022.

**IT IS THEREFORE RESOLVED**, that the Second Amendment to Housekeeping and Janitorial Services Agreement in substantially the form attached hereto as Exhibit A, by and between IndyPL and Sunshine is approved and adopted, and that the interim Chief Executive Officer of IndyPL is hereby authorized to execute and deliver in the name and on behalf of IndyPL, the Second Amendment with such changes in form or substance as the interim Chief Executive Officer shall approve, such approval to be conclusively evidenced by the execution thereof.

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**

**RESOLUTION 10 - 2022**

**APPROVAL TO AMEND THE SERVICES CONTRACT FOR SECURITY AND  
ALARM RESPONSE SERVICES**

**ADOPTED** this 22<sup>nd</sup> day of August, 2022.

**LIBRARY BOARD OF THE  
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY, INDIANA**

**AYE**

**NAY**

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_____	_____
_____	_____
_____	_____
_____	_____

**ATTEST:**  
\_\_\_\_\_  
Secretary of the Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
RESOLUTION 10 - 2022  
APPROVAL TO AMEND THE SERVICES CONTRACT FOR SECURITY AND ALARM RESPONSE SERVICES  
FEBRUARY 28, 2022

**EXHIBIT A**

Second Addendum to Agreement for Janitorial and Housekeeping Services

This Second Addendum to Agreement for Janitorial and Housekeeping Services (the "Second Addendum"), dated this \_ day of \_\_\_\_\_, 2022, further amends the Agreement for Janitorial and Housekeeping Services dated April 1, 2014, as previously amended by the Addendum to Agreement for Janitorial and Housekeeping Services dated August 4, 2017 (together, the "Agreement") between the Indianapolis-Marion County Public Library ("IndyPL") and Titan Associates, Inc. ("Contractor") (IndyPL and Contractor are sometimes referred to herein collectively as the "Parties").

Recitals

- A. The current term of the Agreement expired March 31, 2018;
- B. The Parties have continued to operate under and subject to the terms of the Agreement;
- C. As provided in Section 4.1(B) of the Agreement, the Parties wish to memorialize in writing the extension the term of the Agreement through December 31, 2022.

Agreement

In consideration of the mutual covenants, agreements and representations set forth in the Agreement and this Second Addendum, and other good and adequate consideration, the receipt and sufficiency of which is acknowledged, the Parties agree as follows:

- 1. Extension of Term. The term of the Agreement is hereby extended for an additional term commencing January 1, 2022 and ending December 31, 2022.
- 2. No Further Changes. Except as expressly amended by this Second Addendum, all terms, conditions, and obligations memorialized in the Agreement between the Parties shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Second Addendum effective as of the date first above written.

Indianapolis-Marion County  
Public Library ("IndyPL")

Titan Associates, Inc. ("Contractor")

By: \_\_\_\_\_

By: \_\_\_\_\_

Nichelle Hayes, CEO (interim)

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



# Board Briefing Report

8

**To:** IndyPL Board

**Meeting Date:** 8/29/2022

**From:** The Indianapolis Public Library Foundation

**Subject:** August 2022 Update

**Background:** Every month, the Library Foundation provides an update to the Library Board.

## News

We are proud to support the Library's summer reading programs for children and adults. Many thanks to all staff who made them possible. The summer reading program for youth, Camp Read S'more, motivated nearly 20,500 children to read for 14.9 million minutes. We'd call that a huge success!



## Donors

The Foundation thanks 86 donors who made gifts last month. The following are our top corporate and foundation donors. If you should have an opportunity to thank these donors, we would be grateful.

Arthur Jordan Foundation  
Eli Lilly and Company Foundation, Inc.

## Program Support

This month, the Library Foundation is proud to provide more than \$150,000 to the Library. Examples of major initiatives supported include World Language Computer Classes, Early Childhood Educators' Workshops, Pathways to Literacy and the McFadden Lecture.



## Board Action Request

9a1

**To:** IMCPL Board **Meeting Date:** August 22, 2022

**From:** Nichelle M. Hayes, Interim CEO **Approved by the Library Board:**

**Effective Date:** August 22, 2022

**Subject:** Finances, Personnel and Travel Resolution 48-2022

**Recommendation:** Approve Finances, Personnel and Travel Resolution 48-2022

**Background:** The Finances, Personnel and Travel Resolution 48-2022 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

**Strategic/Fiscal Impact:** The financial impact has already been accounted for in the budget for 2022.

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL**

**RESOLUTION 48 - 2022**

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of July 2022 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

Warrant numbers **76404** through **76429** and  
**79430** through **79534** for a total of  
**\$1,030,848.43** were issued from the operating bank accounts.

EFT numbers **1656** through **1668** and  
**305789** through **305811** and  
**305818** through **305854** and  
**305859** through **305895** for a total of  
**\$2,107,004.63** were issued from the operating bank accounts.

Warrant numbers **929** through **938** for a total of  
**\$364.21** was issued from the fines bank account.

Warrant numbers **8480** through **8514** for a total of  
**\$39,004.67** were issued from the gift bank account.

EFT numbers **305812** through **305817** and  
**305855** through **305858** and  
**305896** through **305901** for a total of  
**\$52,049.81** were issued from the gift bank account.

Warrant numbers **269441** through **269461** and  
**1399** through **1400** for a total of  
**\$6,087.56** were issued for employee payroll

Direct deposits numbers **270001** through **270550** and  
**290001** through **290548** for a total of  
**\$1,122,167.38** were issued for employee payroll

Electronic transfers for payment of taxes and garnishments for a total of  
**\$419,183.68** were issued for employee payroll

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

\_\_\_\_\_  
Raymond J. Biederman

\_\_\_\_\_  
Dr. TD Robinson

\_\_\_\_\_  
Curtis W. Bigsbee

\_\_\_\_\_  
Hope C. Tribble

\_\_\_\_\_  
Dr. Khaula Murtadha

\_\_\_\_\_  
Judge Jose D. Salinas

I have examined the within claims and certify they are accurate:

\_\_\_\_\_  
Patricia A. Payne

\_\_\_\_\_  
Carolyn J. Adams  
Treasurer of the Library Board

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**BANK REGISTER**  
**OPERATING ACCOUNTS**

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
1656	EFT	07/07/2022	FIDELITY INVESTMENTS	4,660.25
1657	EFT	07/07/2022	AMERICAN UNITED LIFE INSURANCE CO	2,335.69
1658	EFT	07/11/2022	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	112,350.12
1659	EFT	07/15/2022	ADP, INC.	5,903.60
1660	EFT	07/15/2022	ADP, INC.	2,084.73
1661	EFT	07/15/2022	ADP, INC.	869.44
1662	EFT	07/20/2022	FIDELITY INVESTMENTS	4,660.25
1663	EFT	07/21/2022	AMERICAN UNITED LIFE INSURANCE CO	2,335.69
1664	EFT	07/21/2022	INDIANA DEPARTMENT OF REVENUE	929.06
1665	EFT	07/25/2022	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	110,534.53
1666	EFT	07/25/2022	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	77.17
1667	EFT	07/25/2022	JAY BRUBAKER	798.00
1668	EFT	07/25/2022	JAY BRUBAKER	700.00
76404	CHECK	07/07/2022	ABRACADABRA	450.00
76405	CHECK	07/07/2022	DAVID SCOTT	200.00
76406	CHECK	07/07/2022	CARDINAL WIRELESS	9,517.28
76407	CHECK	07/07/2022	CIH	51.40
76408	CHECK	07/07/2022	CITIZENS ENERGY GROUP	585.57
76409	CHECK	07/07/2022	DACO GLASS & GLAZING INC	2,571.90
76410	CHECK	07/07/2022	DAMITA JO HARVEY	250.00
76411	CHECK	07/07/2022	ELLIS MECHANICAL & ELECTRICAL	3,112.50
76412	CHECK	07/07/2022	FINDAWAY WORLD, LLC	247.45
76413	CHECK	07/07/2022	IBJ MEDIA	182.32
76414	CHECK	07/07/2022	INDIANA NEWSPAPERS, INC.	9,343.93
76415	CHECK	07/07/2022	INDIANAPOLIS POWER & LIGHT COMPANY	86,863.92
76416	CHECK	07/07/2022	INFOUSA MARKTING INC	4,340.00
76417	CHECK	07/07/2022	KG'S KIDS	1,000.00
76418	CHECK	07/07/2022	LIGHT & BREUNING, INC	4,500.00
76419	CHECK	07/07/2022	MARSHALL & SWIFT/BOECKH, LLC	649.95
76420	CHECK	07/07/2022	OCCUPATIONAL HEALTH CENTERS OF THE SOUTHWEST, P.A.	352.00
76421	CHECK	07/07/2022	PAYPAL	54.10
76422	CHECK	07/07/2022	IMCPL - POWERS & SONS - RETAINAGE - GLD	26,614.86
76423	CHECK	07/07/2022	PROCUREMENT RESOURCES INC.	12,000.00
76424	CHECK	07/07/2022	REPROGRAPHIX, INC	68.00
76425	CHECK	07/07/2022	SHAEL WEIDENBACH	51.25
76426	CHECK	07/07/2022	SHARP SCHOOL SERVICES INC	11,762.00
76427	CHECK	07/07/2022	SONDHI SOLUTIONS	626.86
76428	CHECK	07/07/2022	BHE DESIGN LLC	130.00
76429	CHECK	07/07/2022	THE DAVEY TREE EXPERT COMPANY	1,142.00
76430 TO 79429	CHECK	07/14/2022	NOT USED	-
79430	CHECK	07/14/2022	AFSCME COUNCIL IKOC 962	2,286.04
79431	CHECK	07/14/2022	AMERICAN UNITED LIFE INSURANCE CO	1,172.84
79432	CHECK	07/14/2022	AMERICAN UNITED LIFE INSURANCE CO	2,798.19
79433	CHECK	07/14/2022	ARTS FOR LEARNING INDIANA	1,440.00
79434	CHECK	07/14/2022	BIBLIOCOMMONS, INC.	98,958.88
79435	CHECK	07/14/2022	CAMPGRL LLC	390.00
79436	CHECK	07/14/2022	CELESTINE BLOOMFIELD	200.00
79437	CHECK	07/14/2022	CENTRAL INDIANA COMMUNITY FOUNDATION, INC	48,000.00
79438	CHECK	07/14/2022	CITIZENS ENERGY GROUP	5,661.97
79439	CHECK	07/14/2022	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	53,037.50
79440	CHECK	07/14/2022	DELL MARKETING L.P.	5,875.00
79441	CHECK	07/14/2022	DENISON PARKING	20,626.75
79442	CHECK	07/14/2022	GUARDIAN	16,229.95
79443	CHECK	07/14/2022	HEALTH & HOSPITALS CORP. OF MARION CNTY.	800.00
79444	CHECK	07/14/2022	ICC FLOORS	4,910.00
79445	CHECK	07/14/2022	YOUNG ACTOR'S THEATRE	800.00
79446	CHECK	07/14/2022	JA BERG INC.	600.00
79447	CHECK	07/14/2022	JENNIFER K HASH	400.00
79448	CHECK	07/14/2022	LEGALSHIELD	261.85

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
79449	CHECK	07/14/2022	MICHAEL A. REUTER CONSULTING SERVICES, INC.	700.00
79450	CHECK	07/14/2022	REPUBLIC WASTE SERVICES	5,896.91
79451	CHECK	07/14/2022	SALLY PERKINS	200.00
79452	CHECK	07/14/2022	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	2,512.05
79453	CHECK	07/14/2022	TIMOTHY P. BOWLING	80.00
79454	CHECK	07/14/2022	WIESE	825.00
79455	CHECK	07/21/2022	ADP, INC.	2,095.56
79456	CHECK	07/21/2022	ADTEC	3,890.00
79457	CHECK	07/21/2022	ALLISON O'KEEFFE	720.00
79458	CHECK	07/21/2022	ARSEE ENGINEERS, INC	3,000.00
79459	CHECK	07/21/2022	AT&T	1,461.18
79460	CHECK	07/21/2022	BLOOD HOUND LLC	440.00
79461	CHECK	07/21/2022	CAMPGRLL LLC	455.00
79462	CHECK	07/21/2022	CDW GOVERNMENT, INC.	1,789.04
79463	CHECK	07/21/2022	CELESTINE BLOOMFIELD	200.00
79464	CHECK	07/21/2022	CITIZENS ENERGY GROUP	438.32
79465	CHECK	07/21/2022	COMPLETE WELLNESS SOLUTIONS LLC	916.50
79466	CHECK	07/21/2022	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	1,371.96
79467	CHECK	07/21/2022	CROSSROADS DOCUMENT SERVICES	853.75
79468	CHECK	07/21/2022	DACO GLASS & GLAZING INC	690.77
79469	CHECK	07/21/2022	DELTEC ACQUISITION, LLC	8,910.00
79470	CHECK	07/21/2022	DYNAMARK GRAPHICS GROUP	2,831.07
79471	CHECK	07/21/2022	ELIZABETH FRANKLIN	1,983.12
79472	CHECK	07/21/2022	FORCE TECHNOLOGY SOLUTIONS, LLC	13,956.79
79473	CHECK	07/21/2022	GLOBAL EQUIPMENT CO., INC.	479.92
79474	CHECK	07/21/2022	GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	401.69
79475	CHECK	07/21/2022	GWENDOLYN SIMMONS	25.00
79476	CHECK	07/21/2022	HEALTH & HOSPITALS CORP. OF MARION CNTY.	200.00
79477	CHECK	07/21/2022	IMAGE 360 INDIANAPOLIS NORTHWEST	535.00
79478	CHECK	07/21/2022	IMPACT SPECIALTIES AND PROMOTIONS LLC	3,018.75
79479	CHECK	07/21/2022	INDIANAPOLIS FLEET SERVICES	2,044.07
79480	CHECK	07/21/2022	JA BERG INC.	1,200.00
79481	CHECK	07/21/2022	JACKSON SYSTEMS, LLC	545.00
79482	CHECK	07/21/2022	KONE, INC	1,240.30
79483	CHECK	07/21/2022	LUNA LANGUAGE SERVICES	3,167.44
79484	CHECK	07/21/2022	MARY LUZADER	47.90
79485	CHECK	07/21/2022	MEDIA ARCHIVING	1,499.26
79486	CHECK	07/21/2022	MICHAEL A. REUTER CONSULTING SERVICES, INC.	700.00
79487	CHECK	07/21/2022	OUTREACH (PETTY CASH)	2.00
79488	CHECK	07/21/2022	RED OXYGEN INC	21.59
79489	CHECK	07/21/2022	RFS GROUP LLC	412.48
79490	CHECK	07/21/2022	SALLY PERKINS	600.00
79491	CHECK	07/21/2022	SARAH E MICHAELSON	350.00
79492	CHECK	07/21/2022	THE DAVEY TREE EXPERT COMPANY	700.00
79493	CHECK	07/21/2022	THE LAVIN AGENCY LTD	15,000.00
79494	CHECK	07/21/2022	IMCPL - THE SKILLMAN CORPORATION - RETAINAGE- FBH	93,654.03
79495	CHECK	07/21/2022	THYSSEN KRUPP ELEVATOR CORPORATION	7,295.50
79496	CHECK	07/21/2022	TISHA GALARCE	76.48
79497	CHECK	07/21/2022	TRANSACTION NETWORK SERVICES INC.	168.00
79498	CHECK	07/21/2022	JOHNSON CONTROLS FIRE PROTECTION, LP	1,182.00
79499	CHECK	07/21/2022	VARIDESK, LLC	401.63
79500	CHECK	07/21/2022	VERNON LIBRARY SUPPLIES	1,572.77
79501	CHECK	07/28/2022	ANTHEM INSURANCE COMPANIES, INC	315,700.00
79502	CHECK	07/28/2022	AT&T MOBILITY	1,776.34
79503	CHECK	07/28/2022	ATC GROUP SERVICES, LLC DEPOSITORY	6,085.00
79504	CHECK	07/28/2022	BENJAMIN CLARK	400.00
79505	CHECK	07/28/2022	BRIGHT IDEAS IN BROAD RIPPLE	8,952.60
79506	CHECK	07/28/2022	BUSINESS FURNITURE CORPORATION	1,008.00
79507	CHECK	07/28/2022	CASH & CARRY PAPER COMPANY, INC.	86.40
79508	CHECK	07/28/2022	CIH	28.68
79509	CHECK	07/28/2022	CHAIN STORE GUIDES, LLC	424.00
79510	CHECK	07/28/2022	CITIZENS ENERGY GROUP	2,484.46
79511	CHECK	07/28/2022	CMID	2,500.00



<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
79512	CHECK	07/28/2022	COMPLETE WELLNESS SOLUTIONS LLC	2,000.00
79513	CHECK	07/28/2022	CREATIVE AQUATIC SOLUTIONS, LLC	210.00
79514	CHECK	07/28/2022	DACO GLASS & GLAZING INC	787.50
79515	CHECK	07/28/2022	DALLAS SIMS	347.75
79516	CHECK	07/28/2022	ELLIS MECHANICAL & ELECTRICAL	5,751.50
79517	CHECK	07/28/2022	ESSENTIAL ARCHITECTURAL SIGNS, INC	576.00
79518	CHECK	07/28/2022	GALE GROUP THE	341.05
79519	CHECK	07/28/2022	GEYER FIRE PROTECTION, LLC	152.60
79520	CHECK	07/28/2022	HALL, RENDER, KILLIAN, HEATH & LYMAN, P.C.	348.00
79521	CHECK	07/28/2022	IMAGE 360 INDIANAPOLIS NORTHWEST	165.00
79522	CHECK	07/28/2022	INDIANA ALCOHOL AND TOBACCO COMMISSION	150.00
79523	CHECK	07/28/2022	INFORMATION TODAY, INC.	419.00
79524	CHECK	07/28/2022	MUNIPLATFORM	795.00
79525	CHECK	07/28/2022	OCCUPATIONAL HEALTH CENTERS OF THE SOUTHWEST, P.A.	48.00
79526	CHECK	07/28/2022	PAUL MOORE	20.00
79527	CHECK	07/28/2022	PFM TRUCK CARE CENTER	1,294.98
79528	CHECK	07/28/2022	PROVIDENCE OUTDOOR	730.00
79529	CHECK	07/28/2022	REPROGRAPHIX, INC	54.00
79530	CHECK	07/28/2022	SMITH ART CONSERVATION, LLC	40,783.00
79531	CHECK	07/28/2022	SMITH SECKMAN REID, INC	2,116.00
79532	CHECK	07/28/2022	TIMOTHY P. BOWLING	90.00
79533	CHECK	07/28/2022	WILLIE BILES JR	29.48
79534	CHECK	07/28/2022	YOUR AUTOMATIC DOOR COMPANY	320.00
305789	EFT	07/07/2022	ALSCO	796.56
305790	EFT	07/07/2022	BAKER & TAYLOR	1,335.02
305791	EFT	07/07/2022	BAKER & TAYLOR	23.20
305792	EFT	07/07/2022	BAKER & TAYLOR	26,965.94
305793	EFT	07/07/2022	BAKER & TAYLOR	22,686.79
305794	EFT	07/07/2022	BAKER & TAYLOR	87.98
305795	EFT	07/07/2022	BAKER & TAYLOR AXIS 360 E-BOOKS	8,994.40
305796	EFT	07/07/2022	BLACKSTONE AUDIO INC	6,762.95
305797	EFT	07/07/2022	CDW GOVERNMENT, INC.	3,308.85
305798	EFT	07/07/2022	COMMUNITY HEALTH NETWORK	1,600.00
305799	EFT	07/07/2022	DELTA DENTAL	11,228.52
305800	EFT	07/07/2022	EBSCO INFORMATION SERVICES	9.69
305801	EFT	07/07/2022	ETI PERFORMANCE IMPROVEMENT	4,948.41
305802	EFT	07/07/2022	INGRAM LIBRARY SERVICES	1,879.52
305803	EFT	07/07/2022	MIDWEST TAPE - AUDIOBOOKS ONLY	35.09
305804	EFT	07/07/2022	MIDWEST TAPE - PROCESSED DVDS	7,896.23
305805	EFT	07/07/2022	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	10,049.68
305806	EFT	07/07/2022	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	11,030.16
305807	EFT	07/07/2022	MOORE INFORMATION SERVICES, INC	921.70
305808	EFT	07/07/2022	OVERDRIVE INC	25,040.74
305809	EFT	07/07/2022	POWERS & SONS CONSTRUCTION	239,533.74
305810	EFT	07/07/2022	RICHARD LOPEZ ELECTRICAL, LLC	8,198.63
305811	EFT	07/07/2022	ROBERT HALF INTERNATIONAL, INC	1,181.50
305818	EFT	07/14/2022	J&G CARPET PLUS	3,400.00
305819	EFT	07/14/2022	KLINES QUALITY WATER, INC	35.75
305820	EFT	07/14/2022	MARY RANKIN	4,357.50
305821	EFT	07/14/2022	RATIO ARCHITECTS, LLC	5,236.27
305822	EFT	07/14/2022	REGIONS BANK PURCHASING CARD	26,492.35
305823	EFT	07/14/2022	RICOH USA, INC. - 12882	3,970.00
305824	EFT	07/14/2022	UNIVERSAL PROTECTION SERVICE, LP	26,239.44
305825	EFT	07/14/2022	VACO, LLC	2,192.00
305826	EFT	07/21/2022	ACORN DISTRIBUTORS, INC	4,880.80
305827	EFT	07/21/2022	BAKER & TAYLOR	675.65
305828	EFT	07/21/2022	BAKER & TAYLOR	334.89
305829	EFT	07/21/2022	BAKER & TAYLOR	2.33
305830	EFT	07/21/2022	BAKER & TAYLOR	4,944.70
305831	EFT	07/21/2022	BAKER & TAYLOR	2.27
305832	EFT	07/21/2022	BAKER & TAYLOR AXIS 360 E-BOOKS	274.98
305833	EFT	07/21/2022	BLACKSTONE AUDIO INC	1,767.18
305834	EFT	07/21/2022	CDW GOVERNMENT, INC.	10,507.92

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
305835	EFT	07/21/2022	CITIZENS THERMAL ENRGY.	12,326.18
305836	EFT	07/21/2022	EBSCO INFORMATION SERVICES	80,601.11
305837	EFT	07/21/2022	INDIANA PLUMBING AND DRAIN LLC	4,595.00
305838	EFT	07/21/2022	INDPLS-MARION COUNTY PUBLIC LIBRARY	15,541.79
305839	EFT	07/21/2022	J&G CARPET PLUS	6,120.00
305840	EFT	07/21/2022	JEREMY NORRIS	29.00
305841	EFT	07/21/2022	KLINES QUALITY WATER, INC	8.00
305842	EFT	07/21/2022	LEVEL (3) COMMUNICATIONS, LLC	3,013.23
305843	EFT	07/21/2022	LOGICALIS, INC	14,014.86
305844	EFT	07/21/2022	MIDWEST TAPE - PROCESSED DVDS	2,785.73
305845	EFT	07/21/2022	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	404.29
305846	EFT	07/21/2022	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	4,730.01
305847	EFT	07/21/2022	MIDWEST TAPE, LLC	16,349.00
305848	EFT	07/21/2022	ORACLE ELEVATOR HOLDCO, INC.	1,159.38
305849	EFT	07/21/2022	OVERDRIVE INC	72,762.62
305850	EFT	07/21/2022	RICHARD LOPEZ ELECTRICAL, LLC	2,859.00
305851	EFT	07/21/2022	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	2,744.00
305852	EFT	07/21/2022	TECH-LOGIC CORPORATION	33.84
305853	EFT	07/21/2022	THE SKILLMAN CORPORATION	842,886.25
305854	EFT	07/21/2022	UNIVERSAL PROTECTION SERVICE, LP	27,697.26
305859	EFT	07/28/2022	ACORN DISTRIBUTORS, INC	903.20
305860	EFT	07/28/2022	BAKER & TAYLOR	155.20
305861	EFT	07/28/2022	BAKER & TAYLOR	4.76
305862	EFT	07/28/2022	BAKER & TAYLOR	12,848.69
305863	EFT	07/28/2022	BAKER & TAYLOR	31,844.68
305864	EFT	07/28/2022	BAKER & TAYLOR AXIS 360 E-BOOKS	243.91
305865	EFT	07/28/2022	BLACKSTONE AUDIO INC	1,234.93
305866	EFT	07/28/2022	BRODART COMPANY CONTINUATIONS	269.98
305867	EFT	07/28/2022	DANCORP INC. DBA DANCO	1,445.00
305868	EFT	07/28/2022	DASHER PRINTING SERVICES, INC	5,457.00
305869	EFT	07/28/2022	DENISON PARKING	7,067.44
305870	EFT	07/28/2022	EBSCO INFORMATION SERVICES	58.86
305871	EFT	07/28/2022	GLENDALE MALL	23,585.42
305872	EFT	07/28/2022	INDPLS-MARION COUNTY PUBLIC LIBRARY	2,828.01
305873	EFT	07/28/2022	INGRAM LIBRARY SERVICES	3,598.19
305874	EFT	07/28/2022	IRVINGTON PRESBYTERIAN CHURCH	937.50
305875	EFT	07/28/2022	J&G CARPET PLUS	470.00
305876	EFT	07/28/2022	JEREMY NORRIS	3,753.00
305877	EFT	07/28/2022	KLINES QUALITY WATER, INC	43.50
305878	EFT	07/28/2022	KRM ARCHITECTURE+ INC	12,697.60
305879	EFT	07/28/2022	LOGICALIS, INC	10,478.34
305880	EFT	07/28/2022	MARY RANKIN	3,885.00
305881	EFT	07/28/2022	MIDWEST TAPE - PROCESSED DVDS	1,829.93
305882	EFT	07/28/2022	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	4,112.02
305883	EFT	07/28/2022	MIDWEST TAPE NON PROCESSED	1,070.71
305884	EFT	07/28/2022	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	5,273.25
305885	EFT	07/28/2022	ORACLE ELEVATOR HOLDCO, INC.	1,225.01
305886	EFT	07/28/2022	OVERDRIVE INC	75,392.88
305887	EFT	07/28/2022	RICHARD LOPEZ ELECTRICAL, LLC	912.92
305888	EFT	07/28/2022	RICOH USA, INC. - 12882	15,225.06
305889	EFT	07/28/2022	ROBERT HALF INTERNATIONAL, INC	1,360.00
305890	EFT	07/28/2022	THOMSON REUTERS-WEST PUBLISHING CORPORATION	17,841.72
305891	EFT	07/28/2022	TITAN ASSOCIATES	1,077.50
305892	EFT	07/28/2022	ULINE	25.50
305893	EFT	07/28/2022	UNIVERSAL PROTECTION SERVICE, LP	577.17
305894	EFT	07/28/2022	VACO, LLC	4,960.00
305895	EFT	07/28/2022	VOCERA COMMUNICATIONS, INC.	3,582.34
				<b>\$ 3,137,853.06</b>

**Summary by Transaction Type:**

<b>Computer Check</b>	<b>\$ 1,030,848.43</b>
<b>EFT Check</b>	<b>\$ 2,107,004.63</b>

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
			Total Payments	\$ 3,137,853.06
			Total Voided Items	\$ -

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
BANK REGISTER  
FINES ACCOUNT**

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
929	CHECK	7/14/2022	NOT USED	-
930	CHECK	7/14/2022	KALLAN CARR	9.17
931	CHECK	7/21/2022	CARISSA ROSE MCNULTY	51.44
932	CHECK	7/21/2022	CHRISTINA ALBERTIN	21.19
933	CHECK	7/21/2022	DENALI BOON	60.97
934	CHECK	7/21/2022	INDIANA WESLEYAN UNIVERSITY - JACKSON LIBF	58.75
935	CHECK	7/21/2022	LAURA ARMBRUSTER	13.99
936	CHECK	7/21/2022	NICAYLA SUE CLEVELAND	53.75
937	CHECK	7/21/2022	NICOLE E NEMETH	74.96
938	CHECK	7/21/2022	SOPHIA DENNEY	19.99
<b>Total</b>				<u><u>\$ 364.21</u></u>

**Summary by Transaction Type:**

<b>Computer Check</b>	<b>\$ 364.21</b>
<b>EFT Check</b>	<b>\$ -</b>
<b>Total Payments</b>	<b>\$ 364.21</b>
<b>Total Voided Items</b>	<b>\$ -</b>

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**BANK REGISTER**  
**GIFT ACCOUNT**

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
8480	CHECK	07/07/2022	AMY FRIEDMAN	24.98
8481	CHECK	07/07/2022	BETHANY ALLISON	50.94
8482	CHECK	07/07/2022	CREATIVE AQUATIC SOLUTIONS, LLC	391.50
8483	CHECK	07/07/2022	DAMITA JO HARVEY	50.00
8484	CHECK	07/07/2022	DISCOUNT SCHOOL SUPPLY	357.18
8485	CHECK	07/07/2022	JALYSA DELYN KING	150.00
8486	CHECK	07/07/2022	KRIS GOULD	62.10
8487	CHECK	07/07/2022	NAOMI ALLENSWORTH	43.97
8488	CHECK	07/07/2022	ROBIN HANKS	103.14
8489	CHECK	07/07/2022	SILLY SAFARI SHOWS, INC	475.00
8490	CHECK	07/07/2022	TIMOTHY P. BOWLING	170.00
8491	CHECK	07/14/2022	FIONA DUKE	26.75
8492	CHECK	07/14/2022	INDIANA WRITER'S CENTER	1,200.00
8493	CHECK	07/14/2022	INDY COMMUNITY YOGA	50.00
8494	CHECK	07/14/2022	SARA BOLLINGER	25.77
8495	CHECK	07/14/2022	SHIFTING IDEAS THROUGH EDUCATION FOR AFRICAN	250.00
8496	CHECK	07/14/2022	MOHAMAD ALJAZZAZY	2,475.00
8497	CHECK	07/21/2022	CHRISTIAN BOOK DISTRIBUTORS	7,199.63
8498	VOID	07/21/2022	EMMA ISABELLA KRUTULIS	-
8499	CHECK	07/21/2022	GAY NELL GERMAN	14.94
8500	CHECK	07/21/2022	INDIANA UNIV ACCTS RECEIVABLE IUPUI	1,387.50
8501	CHECK	07/21/2022	SILLY SAFARI SHOWS, INC	2,200.00
8502	CHECK	07/21/2022	TISHA GALARCE	505.00
8503	CHECK	07/21/2022	WAYNE (PETTY CASH)	26.73
8504	CHECK	07/28/2022	AMY BUELL	40.36
8505	CHECK	07/28/2022	AT&T MOBILITY	1,098.90
8506	VOID	07/28/2022	CAROLYN ADAMS	-
8507	CHECK	07/28/2022	DALLAS SIMS	36.31
8508	CHECK	07/28/2022	FUN EXPRESS, LLC	1,799.60
8509	CHECK	07/28/2022	INDIANA WRITER'S CENTER	400.00
8510	CHECK	07/28/2022	INDY COMMUNITY YOGA	50.00
8511	CHECK	07/28/2022	SARAH S WALKER	39.76
8512	CHECK	07/28/2022	SCHOLASTIC INC EDUCATION	13,699.61
8513	CHECK	07/28/2022	SILLY SAFARI SHOWS, INC	4,125.00
8514	CHECK	07/28/2022	THE HARMON HOUSE L.L.C.	475.00
305812	EFT	07/07/2022	BAKER & TAYLOR	791.08
305813	EFT	07/07/2022	FINELINE PRINTING GROUP	589.00
305814	EFT	07/07/2022	INDPLS-MARION COUNTY PUBLIC LIBRARY	100.00
305815	EFT	07/07/2022	INGRAM LIBRARY SERVICES	14,678.60
305816	EFT	07/07/2022	OVERDRIVE INC	974.00
305817	EFT	07/07/2022	ULINE	108.11
305855	EFT	07/21/2022	BAKER & TAYLOR	10,997.03
305856	EFT	07/21/2022	BAKER & TAYLOR	52.56
305857	EFT	07/21/2022	BAKER & TAYLOR AXIS 360 E-BOOKS	3,128.17
305858	EFT	07/21/2022	INDPLS-MARION COUNTY PUBLIC LIBRARY	8,652.95
305896	EFT	07/28/2022	BAKER & TAYLOR	1,895.47
305897	EFT	07/28/2022	BAKER & TAYLOR	205.21
305898	EFT	07/28/2022	FINELINE PRINTING GROUP	698.00
305899	EFT	07/28/2022	INDPLS-MARION COUNTY PUBLIC LIBRARY	1,987.75
305900	EFT	07/28/2022	INDPLS-MARION COUNTY PUBLIC LIBRARY	1,050.00
305901	EFT	07/28/2022	INGRAM LIBRARY SERVICES	6,141.88
			<b>Total</b>	<b>\$ 91,054.48</b>

No.	Type	Date	Reference	Amount
Summary by Transaction Type:				
			Computer Check	\$ 39,004.67
			EFT Check	\$ 52,049.81
			Total Payments	\$ 91,054.48
			Total Voided Items	\$ -

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**AUGUST 22, 2022**  
**PERSONNEL ACTIONS**  
**RESOLUTION 48-2022**

**NEW HIRES:**

- Anabel Blunk, Page, Lawrence, \$12.50 per hour, Effective: August 10, 2022
- Lolita D. Campbell, Chief Financial Officer, Accounting, \$63.94 per hour, Effective: August 10, 2022
- Molly Booker, Page, Lawrence, \$12.50 per hour, Effective: August 10, 2022
- Jonathan Burton, Page, Lawrence, \$12.50 per hour, Effective: August 10, 2022
- Ella Detwiler, Page, Wayne, \$12.50 per hour, Effective: July 28, 2022
- Emily Morrison, Public Services Librarian, Warren, \$22.21 per hour, Effective: July 28, 2022
- Brandon Rouzaud, Library Assistant II, Lawrence, \$15.17 per hour, Effective: August 10, 2022
- Shawnte Gaston, Library Assistant II, Southport, \$15.17 per hour, Effective: September 7, 2022
- Carly Smith, Team Member, Shipping & Receiving, CMSA Shipping & Receiving, \$15.17 per hour, Effective: July 28, 2022
- Brooke Goffinet, Page, Franklin Road, \$12.50 per hour, Effective: July 28, 2022

**INTERNAL CHANGES:**

- Kevin Summers from Interim Manager, Community Branch, Garfield Park Branch, \$27.06 per hour to Public Services Librarian, Garfield Park Branch, \$22.65 per hour, Effective: July 31, 2022
- Sarah Tadsen from Computer Assistant II, Lawrence Branch, \$15.81 per hour to Public Services Associate II, Martindale-Brightwood Branch, \$18.23 per hour, Effective: August 29, 2022
- Bryce Wissel from Hourly Computer Assistant I, Learning Curve, \$15.17 per hour to Public Services Associate II-Floater, Lawrence Branch, \$17.53 per hour, Effective: August 14, 2022
- Valerie LaFave from Library Assistant II, West Indianapolis Branch, \$15.39 per hour to Public Services Associate II, Wayne Branch, \$17.53 per hour, Effective: August 14, 2022
- Kevin Horton from Page, West Perry Branch, \$12.58 per hour to Public Services Associate II- Floater, Public Services Area, \$17.53 per hour, Effective: August 14, 2022
- Anna Koriath from Library Assistant II, Central Library, \$15.17 per hour to Library Assistant III, Central Library, \$17.00 per hour, Effective: July 31, 2022
- Nick Terrio from Library Assistant II, Glendale Branch, \$15.17 per hour to Public Services Associate II-Floater, \$17.53 per hour, Effective: August 14, 2022
- Callie Fillenwarth from Human Resources Generalist, Human Resources to Hourly Human Resources Generalist, Human Resources, No Change in Pay, Effective: August 1, 2022

- Holley Huber-Hopkins from Team Member, Shipping & Receiving, CMSA Shipping & Receiving, \$15.81 per hour to Interim Building Steward, Public Services Area, \$16.31 per hour, Effective: July 21, 2022
- Holley-Huber-Hopkins from Interim Building Steward, Public Services Area, \$16.31 per hour to Team Member, Shipping & Receiving, CMSA Shipping & Receiving, \$15.81 per hour, Effective: July 31, 2022

**RE-HIRES:**

- Kameron Elmore, Hourly Library Assistant II, Martindale-Brightwood, \$15.17 per hour, Effective: July 28, 2022

**SEPARATIONS:**

- Saul Davison, Page, Garfield Park, 3 years and 7 months, Effective: July 20, 2022
- Emilia Warren, Page, Garfield Park, 1 year and 3 months, Effective: July 28, 2022
- Isbely Par, Page, West Perry, 1 year and 1 month, Effective: August 13, 2022
- Shirley Smith, Building Steward, Public Services, 3 years, Effective: August 2, 2022
- Michelle Burke, Circulation Coordinator, Public Services, 22 years and 2 months, Effective: August 19, 2022
- Sheila Roeder, Circulation Supervisor II, Southport, 19 years and 1 month, Effective: August 13, 2022
- Laurie Gillespie, Hourly Library Assistant II, Lawrence, 4 months, Effective: August 6, 2022
- Eliza Lufcy, Page, Irvington, 3 years and 11 months, Effective: August 5, 2022
- Shylo Scott, Page, Eagle, 8 months, Effective: August 9, 2022

**INACTIVE:**

- Meghan Koleszar, Page, Southport, Inactive: July 30, 2022
- Abby Lewis, Page, Irvington, Inactive: August 7, 2022
- Madison Blackwell, Page, Pike, Inactive: July 30, 2022

**RE-ACTIVATE: (None Reported)**

**PAY ADJUSTMENT:**

- Nichelle Hayes, Chief Executive Officer, Chief Executive Office, \$64.90 per hour, Effective: August 8, 2022

**RECLASSIFICATION: (None Reported)**



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
TRAVEL AND TRAINING ACTION  
RESOLUTION 48-2022**

**WHEREAS it is the opinion of the Board that it is necessary for the following individuals:**

**BE IT RESOLVED that they be allowed the necessary credited time and registration fees to be paid out of the Operating Fund:**

Name	Dept	C/C	City/State	Conference Name	Fund	Registration	Travel/Mileage	Lodging	Per Diem	Total
Jennifer Hendzlik	CMSA	1200	Virtual	Equity-Centered Library Lead	101	\$ 237.24				\$ 237.24
Devery North	PDA	1500	Plainfield IN	ILF Yoth Services Conference	101	\$ 180.00	\$ 110.00		\$ 60.00	\$ 350.00
Jena Mattix	MAR	2005	Plainfield IN	ILF Yoth Services Conference	101	\$ 120.00	\$ 47.50			\$ 167.50
Joanna Conrad	E38	2008	Indianapolis, IN	Gluestick	101	\$ 35.00				\$ 35.00
Jeffrey Edminster	IT	1101	Indianapolis, IN	2022 Indiana IT Symposium	101		\$ 30.00			\$ 30.00
D. Green	IT	1101	Indianapolis, IN	2022 Indiana IT Symposium	101		\$ 30.00			\$ 30.00
Gregory Bolden	IT	1101	Indianapolis, IN	2022 Indiana IT Symposium	101		\$ 30.00			\$ 30.00
Shanika Heyward	IT	1101	Indianapolis, IN	2022 Indiana IT Symposium	101		\$ 30.00			\$ 30.00
Nichelle Hayes	CEO	1001	Montgomery, AL	ASALH Conference	101					\$ 2,500.00
Joseph Lutholz	EWA	2009	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Will Scharfenberger	CEN	1401	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Alexus Hunt	HR	1701	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Celeste Bowie	CMSA	1200	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Kathryn Bacone	CMSA	1200	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Timi Olaniyi	FIN	1301	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Lexi Owens	EWA	2009	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Rosa Mosely	CMSA	1200	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Bradley Johnson	CMSA	1200	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Mike Hollandbeck	FIN	1301	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Jennifer Carter	FIN	1301	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Alvaro Gomez	HVL	2012	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Christopher Hogsett	GPK	2016	Indianapolis, IN	Difference is You Conference	101	\$ 25.00				\$ 25.00
Laurie Fancher	SOU	2017	Indianapolis, IN	Difference is You Conference	101	\$ 25.00				\$ 25.00
Melanie Hoffman	EAG	2007	Indianapolis, IN	Difference is You Conference	101	\$ 25.00				\$ 25.00
Juli Wright	GPK	2016	Indianapolis, IN	Difference is You Conference	101	\$ 25.00				\$ 25.00

Sakura Fuqua	PDA	1500	Indianapolis, IN	Difference is You Conference	101	\$ 25.00				\$ 25.00
Meegan Ebacher	WIN	2020	Indianapolis, IN	Difference is You Conference	101	\$ 25.00				\$ 25.00
										\$ 7,759.74

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
NOTES OF THE  
FINANCE COMMITTEE MEETING  
JULY 19, 2022

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The Indianapolis-Marion County Public Library Board Finance Committee met at Library Services Center on Tuesday July 19, 2022, at 10:00 am pursuant to notice given.

Committee Members Present: Chairman Pat Payne and Hope Tribble.

Other Attendees: Carolyn Adams, Nichelle Hayes, Jennifer Carter and Robert Scott

**Briefing – Review of 2023 Budget.** Ms. Adams presented the 2023 Budget. She wanted to thank Jennifer Carter, Budget Manger, who compiled and prepared the 2023 Budget report. There are 4 funds by law that need their budget approved by the board. These funds are Operating, Bond and Interest Redemption (BIRF), Library Improvement Reserve (LIRF) and Rainy Day. Library directors were encouraged to do zero-based budgeting this year to continue in the review of specific budget needs. The significant assumptions for the 2023 budget were reviewed which include allocating funds into the salary and benefits line items for increases to wages based on market trends and inflation. Expenditures were also reviewed in detail to account for potential increases due to overall effect of inflation on prices. The Public Hearing for the 2023 Budget will be advertised for Tuesday, August 9 at 10:00. The 2023 Budget will be voted on at the August 2022 Board Meeting.

**Resolution – Liability Insurance and Contracted Agency Fees Quote.** Ms. Adams reviewed the final proposal for the 2022/2023 library insurance coverage and fees. The detailed coverages were reviewed at the June Finance Committee meeting. The overall estimated increase in insurance premiums is 12.3%. The fiscal impact of the increase is \$367,145 which was less than the amount paid for 2018/2019 of \$367,289. The Finance Committee unanimously approved the resolution to proceed out of committee forward to the regular July 2022 Board Meeting.

**Other Business – Process for 2022 Series Bond Approval.** Ms. Adams reviewed the dates for the approval of the 2022 Series Bond. The Notice of Intent to Sell the Bonds for the 2022 Bonds was published August 5, 2022 and August 12, 2022. The bonds are scheduled to be sold the end of August with board approval of the resolution for Final Bond Approval – Series 2022 Bonds at the August 22 Board meeting.

**Next Meeting**

Tuesday August 9, 2022, at 10:30, at Library Services Center

**Adjournment**

Ms. Payne declared the meeting adjourned at 11:26 a.m.



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
NOTES OF THE  
FINANCE COMMITTEE MEETING  
AUGUST 9, 2022**

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The Indianapolis-Marion County Public Library Board Finance Committee met at Library Services Center on Tuesday August 9, 2022, at 10:30 am pursuant to notice given.

Committee Members Present: Chairman Pat Payne, Raymond Biederman, and Hope Tribble.

Other Attendees: Carolyn Adams, Nichelle Hayes, Judge Jose Salinas, Dr. Khaula Murtadha, Curtis Bigsbee, Russell Brown, and municipal advisors from Baker Tilly Municipal Advisors: Jason Tanselle, Belvia Gray, Lacey Vachon, along with bond counsel, Jeff Qualkinbush from Barnes and Thornburg.

**Resolution – Final Bond Resolution - Series 2022 Bonds.** Mr. Tanselle presented a summary of the bond issuance for the 2022 Series Bonds along with the Library's total outstanding annual debt service payments and existing and proposed annual debt service payments and estimated tax rate. The draft resolution was reviewed for the 2022 Series Bonds which will be issued in the amount of \$5,575,000 for the purposed of providing funds to pay for the 2022-2023 energy conservation and districted-wide long-term capital maintenance and equipping project and related expenses. The Library will seek to have a resolution passed at the August board meeting to give the DLGF and the City County Council notice that we intend to have a combined debt service tax rate for 2023 budget year that does not exceed \$0.0318 per \$100 of AV. The Finance Committee unanimously approved the resolution to proceed out of committee forward to the regular August 2022 Board Meeting.

**Resolution – EBSCO Annual Print Subscription Renewal Quote.** Ms. Adams reviewed the EBSCO print subscription renewal quote. EBSCO is the Library's primary vendor for most of its print subscription. EBSCO provides service which keeps the library up to date on the status of all subscriptions with timely updates about subscription changes in cost, publication frequency and name changes. The portal also allows library staff to submit claims and requests for replacement for missing or damaged issues. Under terms of the renewal, the library will pay EBSCO an estimated total not to exceed \$55,000 for the subscriptions period of January 1, 2023 – December 31, 2023. The Finance Committee unanimously approved the resolution to proceed out of committee forward to the regular August 2022 Board Meeting.

**Next Meeting**

Tuesday September 13, 2022, at 10:00.

**Adjournment**

Ms. Payne declared the meeting adjourned at 11:05 a.m.





**INDIANAPOLIS PUBLIC LIBRARY**  
**DIVERSITY, POLICY AND HUMAN RESOURCES COMMITTEE MEETING**  
**August 9, 2022**

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**Attendees:**

Hope Tribble, IndyPL Board Member and Chair, Diversity, Policy and HR Committee  
Patricia Payne, IndyPL Board Member  
Curtis Bigsbee, IndyPL Board Member  
Nichelle M. Hayes, IndyPL Interim CEO  
Tisha Galarce, IndyPL Interim Human Resources Director  
Michael Torres, IndyPL Union President  
Judy Gray, IndyPL Manager of Glendale Branch  
Carolyn Adams, IndyPL Interim CFO  
Keisha Hughes, IndyPL Diversity, Equity, and Inclusion Officer  
Russell Brown, Clark, Quinn, Moses, Scott & Grahn, IndyPL Legal Counsel  
Reginald Laratte, IndyPL HR Assistant

**Agenda:**

- HR Update-Changes in policies for 2023(information only)
- Reporting Tool
- DEI Update
- Tour to branches and departments
- CEO Posting

HT— Brought the meeting to order.

TG— There has been a request to add the seven minutes grace period that we are allowing employees to be late be written into the attendance policy. We are moving the short-term disability in-house away from the third-party vendor. It has been approved and the budget for it will be available next year. This will be part of the employee benefits. There will be language added to the remote work policy so employees know what they can or cannot do based on our insurance policy for cyber security. There has been a request to increase the tuition reimbursement from \$2,000 to \$3,000. This will not increase the budget, but it will increase the amount returning to the employees for tuition. Every year we still have a lot of money left in

that bucket and we want to expand it to other degrees, but it still has to be job related.

NH— We need to communicate that widely to all staff to let them know that this is available, and we can help them navigate it. People thought the process was complicated and they confused it with the staff association scholarship instead of using tuition reimbursement. This will help to grow our own people that have already worked in the library.

PP— When an employee starts at the library is there something where they can learn about all of the different things that are available to them?

NH— We do have onboarding that every new staff member goes through, and it is a lot of information. I would like for us to do on a yearly basis, a review of the policies and procedures just like we do for our training.

CB— I think it should be utilized heavily in the recruitment of people not just with onboarding so people can know the added benefits of being here.

TG— We are going to update our harassment and bullying policy and Mike Maxwell is already aware of the changes. I have received a request to clarify the cell phone reimbursement policy and how the reimbursement can be utilized. The clarification will be added in policy changes.

HT— What is your timeline for the changes?

TG— Some of these changes have to be aligned with the budget and will take place in 2023. The other ones we are going to be working on it as they come. The harassment and bullying policy are probably going to be in the next couple months.

CB— How many staff have been impacted by being late or disciplined and how did the seven-minute time frame get decided on?

TG— There has not been a lot of impacted employees but there has been a few. After seating in on a few disciplinary actions with Michael, we talked about is it really fair to penalize for three minutes. The issue is with some managers counting or not counting



seven minutes as a grace period for employees and the policy update will clarify that. I would like to update that policy in September because we count the attendance policy with the performance review year.

TG— BKD has everything it needs to do the setup for the website, and it should be done within a week. We will communicate this by having flyers and frequent question asked document that is updated. Keesha and I will be going on tours to the branches and promoting the reporting tool and other items that are affecting employees. We will have flyers for the employees and manager with the links and phone number on where to call and how to use the reporting tool. The link and phone number will be available in the policy too.

HT—Do you want the harassment and bullying policy coordinated with the rollout of the reporting tool?

TG— Mike Maxwell and I have been working on it and we will probably have it ready at the next DPHR committee meeting.

HT— Is the hotline going to start prior to that?

TG— Yes, the first meeting for the tour will be in two weeks. We still have a harassment policy in place, but we want to add more language to it to follow the recommendation from Ice Miller to make it clear on what employees cannot do.

HT— Will the role out describe the process for routing and resolving questions or issues when using the reporting tool?

TG— Reggie and I are working on a flowchart that will provide who is going to receive the complaints and who is likely to investigate the claim and how that process is going to occur. I would like Mike Maxwell to review for compliance purposes, so we are not breaking any laws.

HT— Will that be in place before the hotline comes up?

TG— Probably not but we will have the basics in place. The process is not complicated, and we should have it ready soon to present to the board.

KH— Nichelle and I have been discussing a possible all day training workshop for all employees and how it would look like. We would like to close our branches for that day so they could receive the training. The training would either be once a week or twice a week and scheduled by region. Training group size is usually around 100 people for big corporations. The executive committee would kick it off and have a training session of our own according to the consultant recommendation to avoid making people feel potentially uncomfortable. This has not been finalized by the consultant from Martin University and I would still need to touch base with Greg Hill to talk about how this would affect branches and public service. All the trainings would be held at Central and the only day Central would be closed is when they are having their training. All of the branches would be closed for one day and that is the day of their training.

PP— I am happy to see you are considering using David Hall at Martin University. What kind of training will it be?

KH— He has three different modules of training. One talks about biases, the other is about how racism kind of impacts all of the other isms, and he mentioned lots of interactive components, so people have to engage with each other. He provided a diagram of what it would look like, and I can send it to you.

PP— Will the other racial equity training still be going on at the same time?

KH— Yes and we will schedule around it.

HT— Will the training be specifically tailored for the library or is it his curriculum that he developed?

KH—It is his curriculum, but he wants to work with us to figure out how to insert libraries specific things in scenarios.

TG— We have received the final review from Bradbury Miller for the CEO posting. This posting will be sent to the search committee for review after that we should have it live and ready for new applicants to apply. Once we have the posting ready, we should have an updated schedule for the search committee.

HT— I would like for us to do a virtual open house or office hour on Zoom for 60 to 90 minutes for people to drop in and ask questions, make recommendations, and gives people a chance to have personal interaction if they choose. I talked with Russell about having it on Friday and the need for it to be noticed as a public meeting in the event there was a quorum of DPHR board members or search committee members. The event will be held from the library service center so the public would have a place to come.

RB— Also minutes would have to be taken. Minutes would just keep track of who attended the meeting, and it would be a simple format.

HT— Keesha and I are talking about creating a frequently asked question list for members of search committee regarding the reasons for the extension of the search if the public inquires so the members can be well equipped.

PP—I think this a great idea because we do not want to leave the search committee out there to long without touching base.

JG— Can the manager have that sheet also because we are getting quite a few questions from the public?

HT— Yes, we will make sure that our communications reach the employees, the public by updating the webpage that was created for the community, the search committee, and the board.

RB— I think the presentation given to the board from Bradbury Miller did a great job of explaining the extension of the search. It would be a great clip to add to the webpage for the community.

HT— Moving forward, I would like to have a standing item on our committee meeting agenda which is the status and progress of implementing recommendations from the climate improvement report.

HT— Nichelle can you provide an update on the status of the dashboard for tracking recommendations from the climate report?

NH— Garret and Joe are working on having something on the website for people to see what our progress has been. It should be available for people to see around mid-September. We are moving forward on things, but we are trying to figure out the dashboard.

HT— Meeting adjourned